

Meeting Minutes
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, November 10, 2020 at 2:00 p.m.

Zoom Meeting
<https://zoom.us/j/97371674720?pwd=RU14RTFUdUdWeFR1d0VFS3k3ai9Ndz09>
Meeting ID: 973 7167 4720
Passcode: 631313
+1(312)626-6799

OPEN MEETING

Members Present:

Barbara Buffaloe	City of Columbia
Jeff Hoelscher	Cole County
Debra Miller	Howard County
Jennifer Schmidt	Moniteau County
Rachel Senzee	City of Jefferson
Tracy Graham	Audrain County
Thad Yonke	Boone County
John Trenshaw	Osage County

Members Absent:

Kent Wood	Callaway County
Anne Stratman	City of Jefferson Alt
Jeff Ditto	Cooper County

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Administrative Technician
Greg Cooksey	Midwest Recycling Center
James Creel	City of Ashland
Geoff Shackelford	Boonslick Industries
Brandie Gay	City of Vandalia

1. Call to order and introductions

The meeting was called to order at 2:01pm by Barbara Buffaloe, Chair.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve the agenda as presented; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

4. Approval of the minutes from the Executive Board Meeting of October 14, 2020.

Mr. Yonke moved to approve the minutes as presented; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

5. District Manager's Report

1. District Grants / Final Reports:

Amendment, H2020-009, Bluebird Composting, Compost Turner: Bluebird composting was able to acquire a compost turner for \$99,000.00, freeing up matching funds. Bluebird wishes to use its matching funds to purchase another piece of needed equipment. They propose purchasing a 2000 Komtech Hurrikan Windsifter that removes plastic contamination from their product stream. The equipment cost \$32,500 and will meet their match requirements.

Staff recommend accepting the amendment.

Final Report – H2018-012 – Bluebird Composting - Site Improvement to Increase Efficiency and Production: Bluebird Composting constructed a 10,000 sq foot sheltered concrete pad for a food waste collection operation. The building provided a place out of the elements and mud for material to be unloaded and sorted before being moved the windrows. The project has not only made it easier for Bluebird to process material it has also created better work conditions for their employees. They exceeded their goal of 2,390 tons with 2,409.8315 collected and processed through that new facility during the project period.

From the Applicant-

The construction of the food waste receiving building has been a tremendous help with the increasing intake of food waste. It was a necessary part for the growth of the company and its ability to process the intake. It would have not been possible to process the quantity of food waste the company is currently receiving without this structure. The dock was much needed for receiving the food waste and the collection pit provides vital storage area. This project increased the company's production ability vastly. Being able to work under cover in adverse weather conditions has made receiving food waste much more efficient and the employee's jobs easier.

Staff recommends accepting the final report.

Meetings:

Small Grants – The Advisory Committee reviewed the Small Grants on October 21st via Zoom. This is the first time the meeting has been held virtually. Staff feels that the process worked well and will work for the Large Grant Committee meeting in February. Staff will continue to monitor Covid-19 cases and local health department recommendations regarding meetings, but considering current trends it is likely that the meeting will be held via Zoom.

Webinars, Webinars, Webinars – The volume and quality of webinars have greatly increase this summer in response to new work environments.

Missouri Product Stewardship Council – The MOPSC's Pharmaceutical Summit was held October 14th and 15th with more than 65 stakeholders attending. Speakers included: Board of Pharmacy, Callaway County Sheriff's Office, EPA, Missouri Poison Control, Dr. Williams Director of DHSS, and others. The Product Stewardship Institute staff helped lead stakeholder in discussion about next steps for improving programs in Missouri. PSI also presented resources for the stakeholders to use including: a unified and consistent message for pharmaceutical disposal and a more accurate master list of available drop-off locations. PSI and MOPSC will work on forming a small group with key stakeholders to continue moving items discussed in the summit forward.

USDN Annual Conference – The District Manager was able to attend the conference thanks to the Office of Sustainability and the meeting being moved to a virtual format (originally planned to be held in Hawaii). The Urban Sustainability Directors Network helps support and coordinate sustainability professionals in local government. The conference provided excellent speakers and opportunities with work with professionals from across the nation.

Planners and SWAB Meetings – Planner's meetings continue to focus on the impacts of Covid-19 on recycling and our grant partners. The MARC (Kansas City) district provided a presentation on how they have modified their program for encourage office place recycling to meet needs for social distancing. The Solid Waste Advisory Board met as well and accepted the annual report to the State Legislature.

Other business:

2. **Upcoming Meeting/Events:**

America Recycles Day: 11/15/2020

Preliminary Applications for Large Grants Due: 11/27/20 by 4 pm.

Executive Board Meeting: 12/9/20, 1pm, Zoom

Mr. Yonke moved to approve the Amendment for H2020-009 and the Final Report for H2018-012; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

6. Treasurer's Report and Approval of Unaudited Bills:

For October 2020:

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$146,747.00
The District Grant account balance is \$263,081.44

Mr. Yonke moved to approve the Treasurer's report; seconded by Ms. Buffaloe. Motion approved my unanimous voice vote.

Reimbursements: \$44,750.00
Bluebird Composting - \$11,250.00
City of Columbia - \$25,000.00
MFA-Linn - \$8,500.00

Mr. Yonke moved to approve the Reimbursements except the City of Columbia; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

Mr. Yonke moved to approve the Reimbursement to the City of Columbia; seconded by Mr. Hoelscher.

Roll Call Vote:

Mr. Graham – Yes
Mr. Yonke – Yes
Ms. Senzee – Yes
Mr. Hoelscher – Yes
Ms. Miller – Yes
Ms. Buffaloe – Abstain
Ms. Schmidt – Yes
Mr. Trenshaw – Yes

Motion approved.

Transfer of funds:

Administration
Transfer \$25,000.00 to Checking

District Grants
Transfer \$19,750.00 to Checking
Transfer \$0 to Administration

Mr. Yonke moved to approve the Transfers; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

7. Approve FY2020 District Small Grant Round award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named.

\$10,000.00 – Midwest Recycling Center (Forklift Procurement): 278 points
\$10,000.00 – Boonslick Industries (OCC Containment Building Access Alteration): 275 Points
\$3,234.94 – City of Ashland (Recycling Center Lighting Improvements): 240 points
\$10,000.00 – City of Vandalia (Vandalia Park Equipment): 227 points
\$10,000.00 – Columbia STEM Alliance (Mid-Missouri Environmental Competition for Students): 212 points

Mr. Yonke moved to approve the Small Grant Round grants that scored above 200 points as recommended by the Advisory Committee; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

8. Other Business

9. Adjourn

Mr. Yonke moved to adjourn; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

The meeting adjourned at 2:30 p.m.

APPROVED:



Barbara Buffaloe
Chair, MMSWMD Executive Board

Respectfully submitted,



Elise Buchheit
MMSWMD District Administrator

