

Mid-Missouri Solid Waste Management District
Advisory Committee Meeting Minutes
City of Columbia City Hall, 701 East Broadway, Columbia, MO
Conference Room 1A – OPEN MEETING
Wednesday, February 19th, 2020 1:00 p.m.

Members Present:

Thaddeus Yonke	Boone County	M.L. Cauthon	Cooper County
Barbara Buffaloe	City of Columbia	Gayla Neumeyer	At Large
Rachel Senzee	City of Jefferson	Gayla Dunn	Callaway County
Lillian Kinard	At Large		

*Note: Angie Gehlert was not present for this meeting, but submitted her scoring before the meeting as per Committee protocol.

Members Absent:

Marna Williams	Moniteau County	Howard McMillan	Howard County
Patrick Steele	At Large	Angie Gehlert	At Large
Chad Shoemaker	Audrain County	Andrew Wempe	At Large
John Glavin	Osage County	Jeff Hoelscher	Cole County

Others Present:

Lelande Rehard, MMSWMD Manager	Ramon Garza, MMSWMD Secretary
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1. Call to Order and Introductions

Meeting was called to order at 1:00pm by Thaddeus Yonke, chair.

2. Determination of Quorum

It was determined there was a quorum.

3. Approval of Agenda

Ms. Neumeyer moved to approve the agenda as presented; seconded by Ms. Dunn. Motion approved by unanimous voice vote.

4. Approval of the November 20, 2019 meeting minutes

Ms. Buffaloe moved to approve the meeting minutes as presented; seconded by Ms. Neumeyer. Motion approved by unanimous voice vote.

5. Review of Scoring Process for FY 2020 Applications and Funding Levels

Eight large grant applications were received. The total amount requested in this round is \$560,122.10. Mr. Yonke stated that there is \$228,074.78 to award this round. He then reminded the Committee that the total score on a grant needs to be 200 or higher to qualify for recommendation of funding to the Executive Board. After discussing each grant request, scoring will be done individually. Following this and a group discussion, it will be determined collectively as to whether or not to award bonus points and/or deductions from the total and what those numbers should be. During Staff review of the grant, recommendations are given and the Advisory Committee will take these into consideration when making their decision.

Mr. Yonke gave an overview the function of the Advisory Committee and its relationship with the Executive Board. The Committee was appointed by the Executive Board to review and score any grant requests that were submitted and make a recommendation of funding. Mr. Yonke went on to explain that in the category of Project Efficiency (cost/benefit), the weighted average has to be below a certain amount in order to score it with more than four points. With the exception of Education programs, programs with no diversion, which can be scored as each member feels is warranted. Once District Staff receives a grant submission, it is reviewed and identified as to whether or not it can have a score higher than four.

Mr. Yonke reminded the committee that by scoring a grant, it is an affirmation that the member has read the grant and believes, in their opinion, that by giving a score to a grant and potentially funding it, they are affirming that it will not significantly adversely impact any operation within the District. Mr. Yonke explained that this is a concern of MDNR, and the District has chosen to address their concern in this manner. Committee members would need to abstain from scoring a grant if there is a conflict of interest. Mr. Yonke then took a moment to explain the grant scoring sheet.

6. Discussion and scoring of FY 2020 District Grant Applications (8 large grant applications were received.)

1) H-20-10 **Midwest Recycling Center**
 MRC Facility Expansion Columbia

MRC is requesting funds to purchase a used forklift and box truck for their facility expansion in Columbia. Demand for their services had increased significantly and as part of an acquisition, they will be expanding to provide services to additional areas in Region H. Additionally, their request includes \$5,000 to create a one-time purge of e-waste (including CRT's) for schools within the region.

Bonus Points: None
Deductions: None

Ms. Neumeyer moved to award no bonus points and no deductions; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

2) H-20-11 **National Stewardship Action Council**
 ReFuel Your Fun & \$ave Campaign to Reduce One-pound Propane Gas Cylinder Waste

NSAC is requesting funds to expand their existing Refuel Your Fun & Save campaign into Region H. This campaign was designed and deployed in coordination with the California Product Stewardship Council and aims to educate the public on using refillable one pound propane cylinders in order to reduce the use of the current disposable options. Funds will be used to purchase refillable containers, the adapters for propane fill systems as well as the labor, volunteer hours, travel and associated media costs for the campaign.

Bonus Points: None
Deductions: None

Ms. Neumeyer moved to award no bonus points with no deductions; seconded by Mr. Yonke. Ms. Buffaloe and Mr. Cauthon opposed. Motion approved by majority voice vote.

3) H-20-12 **Curators of the University of Missouri**
 Bringing Recycling Home: Internalizing the Process: Phase 3 FY2020

The University of Missouri – Columbia is requesting funds to purchase a collection truck and bins to begin transporting their food waste and other organic matter to the City of Columbia Composting Facility. This will include campus cafeterias, the University Club and other food waste locations. The other organic waste will come from locations on campus like greenhouses.

Bonus Points: +10 – p1 Special Program Target Area
 +10 – p3 Providing Service to an underserved area
 +10 – p4 Education Enhancement
Deductions: 0
 30 points

Ms. Buffaloe moved to award 30 bonus points with no deductions; seconded by Ms. Dunn. Ms. Neumeyer abstained from voting. Motion approved by majority voice vote.

4) H-20-13 **Bluebird Composting**
 Compost Turner

Bluebird Composting is requesting funds to purchase a compost turner to increase the capacity and efficiency of their current composting operations. They estimate a 20% increase. This funding will also allow them to divert their own dollars into opening a retail and transfer location in the Columbia area. This would allow them to better serve that community. Especially with additional programs that Columbia Public Schools are in the process of starting.

Bonus Points: +20 – p1 Special Program Target Area
 +10 – p2 Identified Community Needs
 +10 – p3 Providing Service to an underserved area
 +15 – p4 Educational Enhancement
 +10 – p5 Research and Market Development
Deductions: 0
 65 points

Ms. Neumeyer moved to award 65 bonus points with no deductions; seconded by Ms. Senzee. Ms. Kinard and Ms. Dunn abstained from voting. Motion approved by majority voice vote.

5) H-20-14 **City of Vandalia, Missouri**
Vandalia Parks Equipment

The City of Vandalia is requesting funds to purchase playground equipment made from recycled material for the 4 parks throughout Vandalia. These parks are used by not only the residents of the city, but also by numerous local schools, daycares and out of town visitors. The new equipment will help to promote physical fitness and outdoor recreation, and showcase the benefits of purchasing recycled ADA compliant equipment via informational boards at each location. Additionally, this new equipment will provide recreation for the disabled population of children in Vandalia. Currently there is no accessible equipment. The main focus will be Daniels Park, which sees 12,000 plus children and parents annually.

Bonus Points: +10 – p2 Identified Community Needs
 +10 – p3 Providing Service to an underserved area
Deductions: 0
 20 points

Ms. Buffaloe moved to award 20 bonus points with no deductions; seconded by Ms. Neumeyer. Motion approved by unanimous voice vote.

6) H-20-15 **Boonslick Industries, Inc.**
Expansion Plan – Phase One: Metal Baler

Boonslick Industries is seeking funds to purchase a high-density, vertical automatic baling system dedicated for the processing of steel and aluminum cans. This is the first phase of a three-phase plan to expand the recycling services to include processing of mattresses. The second phase of the project will include the construction of self-funded building east of the existing Recycling Center for incoming mattress storage, deconstruction processing space, and portions of commodity baling and storage. The final phase will involve securing additional baling and processing equipment to supplement the existing equipment within the Recycling Center.

Bonus Points: +20 – p1 Special Program Target Area
 +10 – p2 Identified Community Needs
 +10 – p3 Providing Service to an Underserved Area
Deductions: 0
 40 points

Ms. Dunn moved to award 40 bonus points with no deductions; seconded by Ms. Neumeyer. Motion approved by majority voice vote.

7) H-20-16 **The Food Bank for Central and Northeast Missouri**
Central Pantry Retail Rescue Program

The Food Bank is requesting funds to for a new box truck to replace their current aging box truck. This truck is utilized to make their donation pickups from 30 retail locations six days per week. They have an annual target of 1.3 million pounds of food diverted from Landfills.

Bonus Points: +10 – p1 – Special Program Target Area
 +10 – p2 – Identified Community Needs
Deductions: 0
 20 points

Ms. Dunn moved to award 20 bonus points with no deductions; seconded by Ms. Kinard. Motion approved by unanimous voice vote.

8) H-20-17 **Product Stewardship Institute, Inc.**
Expanding Product Stewardship Capacity in Missouri: Reducing Impacts of HHW, Ag Plastic and other Solid Wastes

PSI and MO Product Stewardship Council (MO-PSC) is seeking grant funding to support our continued work together for 18 months (May 2020 through October 2021) to achieve the following goals:

- 1) Increase infrastructure for safe collection of rechargeable batteries and mercury-containing thermostats in under-served areas of District H;
- 2) Increase collection amounts of rechargeable and single use batteries and mercury thermostats in District H by promoting new collection sites and educating the public about safe recycling, especially in under-served areas of District H;
- 3) Define the problem and identify potential solutions for agricultural plastic recovery in the state, and engage agricultural plastic producers in a conversation about ways to improve collection and diversion;
- 4) Continue to educate MO PSC members and the larger materials management community in Missouri about product stewardship and provide technical support to help them incorporate product stewardship into waste management solutions statewide.

Bonus Points: +20 – p1 Special Program Target Area
+10 – p2 Identified Community Needs
+10 – p3 Providing Service to an Underserved Area
+10 – p5 Research and Market Development

Deductions: 0
50 points

Mr. Yonke moved to award 50 bonus points with no deductions; seconded by Ms. Neumeyer. Motion approved by unanimous voice vote.

7. Recommendations for funding FY2020

Mr. Yonke reviewed the results of the scoring. The grants scored in the following ranking:

1. Bluebird Composting (Compost Turner): 368 points
2. The Food Bank for Central and Northeast Missouri (Central Pantry Retail Rescue Program): 336 points
3. Curators of the University of Missouri (Bringing Recycling Home: Internalizing the Process. Phase 3 FY2020): 312 Points
4. Boonslick Industries, Inc. (Expansion Plan – Phase One: Metal Baler): 311 points
5. Product Stewardship Institute, Inc. (Expanding Product Stewardship Capacity in Missouri: Reducing Impacts of HHW, Ag Plastic and other Solid Waste): 246 points
6. Midwest Recycling Center (MRC Facility Expansion Columbia): 191 points
7. National Stewardship Action Council (ReFuel Your Fun & \$ave Campaign to Reduce One-pound Propane Gas Cylinder Waste): 185 points
8. City of Vandalia, Missouri (Vandalia Parks Equipment): 157 points

Mr. Yonke reminded the Committee that normal procedures dictate that the Advisory Committee only recommends funding grants that score 200 or above to the Executive Board. He also stated that it was the job of the Committee to recommend funding, not to make any funding decisions.

Ms. Neumeyer moved to fund the grants in order of their score until the funding has been expended; seconded by Ms. Dunn. Motion approved by unanimous voice vote.

8. Other Business

9. Next Meeting

TBD

10. Adjourn

Ms. Buffaloe moved to adjourn; seconded by Ms. Neumeyer. Motion approved by unanimous voice vote.

The meeting adjourned at 3:58 p.m.

APPROVED:




Thaddeus Yonke
Chair, MMSWMD Advisory Committee

Respectfully submitted,



Ramon Garza III
MMSWMD Secretary



Lelande Rehard
MMSWMD Manager