

Meeting Minutes
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, August 12, 2020 at 1:00 p.m.

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Join by phone
(US) +1 636-287-0076 PIN: 443 229 6697#

OPEN MEETING

Members Present:

Jeff Hoelscher	Cole County
Kent Wood	Callaway County
Barbara Buffaloe	City of Columbia
Jennifer Schmidt	Moniteau County
Tracy Graham	Audrain County
Jeff Ditto	Cooper County
Rachel Senzee	City of Jefferson
Debra Miller	Howard County

Members Absent:

Thad Yonke	Boone County
Anne Stratman	City of Jefferson Alt
John Glavin	Osage County

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Administrative Technician

1. Call to order and introductions

The meeting was called to order at 1:01pm by Barbara Buffaloe, Chair.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Wood moved to approve the Agenda as presented; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

4. Approval of the minutes from the Executive Board Meeting of July 22, 2020.

Mr. Graham moved to approve the minutes as presented; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

5. District Manager's Report

1. District Grants / Final Reports:

Amendment H2020-008, Creating Sustainable Conditions for Recycling at Algoa Correctional Center, Department of Corrections

The DOC was able to secure a roll-off for their project at no cost and was able to save funds on the purchase of building supplies needed for the structure to project the baler. They are asking to reallocate the \$6,700 for a roll-off and \$300 in savings from building supplies to: \$3,099.43 for skid steer repairs, \$1,000 for a pallet jack, \$813 reinstall the old baler as a back-up, \$1,337.57 for a concrete slab for storing bales, and \$750 for gravel around the site. These items will improve the longevity and productivity of their recycling operations tremendously.

Staff recommend approving the amendment.

Meetings:

Tipton Tire Collection – The City of Tipton plans to hold a waste tire collection event for residents on August 25th and 26th. MMSWMD staff will help with logistics for the event.

Webinars, Webinars, Webinars – The volume and quality of webinars have greatly increased this summer in response to new work environments.

Solid Waste Advisory Board and Planner's Meetings – The Manager attended both meetings which were held virtually. Both groups focused on this year's legislative priorities. The manager will bring the completed list of priorities to the board for comments and/or approval in September.

2020 State of Inclusivity Conference – The City of Columbia Office of Sustainability graciously paid for the MMSWMD staff to attend this conference for the second year in a row. The conference was all day and held virtually. Staff was impressed by the quality of the speakers and the ability to engage other conference participants. We will be passing along our experiences to MORA as it considers online options for its annual conference.

Other business:

2. **Upcoming Meeting/Events:**

MO PSC Pharmaceutical Summit: Tentative Mid October

MMSWMD Board Meeting – September 9th, 1-3 pm, Most likely to be held Online

Grant Call and Grant Training – August

Mr. Hoelscher moved to approve the Amendment for H2020-008; seconded by Mr. Wood.

Roll Call Vote:

Mr. Graham - Yes

Mr. Wood - Yes

Ms. Senzee - Abstain

Mr. Hoelscher - Yes

Mr. Ditto - Yes

Ms. Miller - Yes

Ms. Buffaloe - Yes

Ms. Schmidt - Yes

Motion Approved.

6. Treasurer's Report and Approval of Unaudited Bills:

For July 2020:

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$29,621.33

The District Grant account balance is \$357,203.99

Mr. Wood moved to approve the Treasurer's report; seconded by Ms. Senzee.

Roll Call Vote:

Mr. Graham - Yes

Mr. Wood - Yes

Ms. Senzee - Yes

Mr. Hoelscher - Yes

Mr. Ditto - Yes

Ms. Miller - Yes

Ms. Buffaloe - Yes

Ms. Schmidt - Yes

Motion Approved.

Reimbursements: \$24,937.57
City of Columbia - \$23,737.57
Product Stewardship Institute - \$1,200.00

Mr. Wood moved to approve the Reimbursements; seconded by Ms. Senzee.

Roll Call Vote:

Mr. Graham - Yes
Mr. Wood - Yes
Ms. Senzee - Yes
Mr. Hoelscher - Yes
Mr. Ditto - Yes
Ms. Miller - Yes
Ms. Buffaloe - Abstain
Ms. Schmidt - Yes

Motion Approved.

Transfer of funds:

Administration
Transfer \$24,937.57 to Checking

District Grants
Transfer \$0 to Checking
Transfer \$142,407.28 to Administration*

*Received deposit from Department of Natural Resources for our FY2021 Operations.

Mr. Wood moved to approve the Treasurer's report; seconded by Ms. Senzee.

Roll Call Vote:

Mr. Graham - Yes
Mr. Wood - Yes
Ms. Senzee - Yes
Mr. Hoelscher - Yes
Mr. Ditto - Yes
Ms. Miller - Yes
Ms. Buffaloe - Yes
Ms. Schmidt - Yes

Motion Approved.

7. Accepting the FY 2017 and FY 2018 MMSWMD Financial Audit Report.

Mr. Hoelscher moved to approve the Report; seconded by Ms. Senzee. Motion approved by unanimous voice vote.

8. Reissuing the Financial Audit Services RFP.

Only one response was received.

Ms. Senzee moved to approve the reissuing of the RFP; seconded by Mr. Graham. Motion approved by unanimous voice vote.

9. Other Business


10. Adjourn

Mr. Hoelscher moved to adjourn; seconded by Mr. Wood. Motion approved by unanimous voice vote.

The meeting adjourned at 1:28 p.m.

APPROVED:

Respectfully submitted,



Barbara Buffaloe
Chair, MMSWMD Executive Board



Lelande Rehard
MMSWMD Manager