

**Mid-Missouri Solid Waste Management  
District Council Meeting  
May 15, 2019 7:00 p.m. – Open Meeting  
City of Columbia – City Hall  
Conference Room 1A/1B  
701 E. Broadway St.  
Columbia, MO 65201**

<b>Members Present</b>	<b>Representing</b>
Thad Yonke	Boone County
Larry Kliethermes	Osage County
Jesse Bronson	City of Ashland
Barbara Buffaloe	City of Columbia
Howard McMillan	Howard County
Jeremiah Johnmeyer	Howard County
Jeff Hoelscher	Cole County
M.L. Cauthon III	City of Boonville
Robin Triplett	City of Fayette
Paul Rodeman	City of Wardsville
Trynton Roberts	City of Hallsville

<b>Members Present</b>	<b>Representing</b>
Doug Reece	City of St. Martins
Jan Wyatt	City of Russellville
Sheri Johnston	City of Jefferson
Debra Miller	Howard County
John Glavin	Osage County
Gary Jungermann	Callaway County
Brandie Gay	City of Vandalia
Chad Shoemaker	City of Mexico
Bran Schrimpf	Village of Wardsville
Kent Wood	Callaway County

<b>Members Absent</b>	<b>Representing</b>
David Booker	Cooper County
Jayne Abbott	City of Jefferson
Greg Robinson	Moniteau County
Summer Hildebrand	City of Mexico
Dan Atwill	Boone County
Stephanie Leverett	City of Auxvasse
Tony Forck	City of Taos
Darell Eckerle	Pilot Grove
Walter Banks	City of New Franklin
Jeff Koechner	City of Tipton
Victor Maurer	City of California

<b>Members Absent</b>	<b>Representing</b>
Mark Luebbering	Cole County
Sam Stroupe	Howard County
Tracy Graham	Audrain County
Steve Hobbs	Audrain County
Gene Kelly	City of Sturgeon
Mike Rieken	City of New Bloomfield
Charlie Melkersman	Cooper County
Justin McMillan	City of Glasgow
Noland Porter	Moniteau County
Mark Voss	City of Linn

**Others Present**

Lelande Rehard, Manager of the Mid-Missouri Solid Waste Management District  
Ramon Garza, Secretary to the Mid-Missouri Solid Waste Management District

**1. Call to Order/Opening Remarks (Gary Jungermann, District Council Chairperson – Callaway County Commissioner)**

The meeting was called to order at 6:20pm by Executive Board Chairman, Gary Jungermann.

**2. Introductions & Determination of Quorum by Role Call of Counties & Cities**

It was determined that there was a quorum.

**3. Approval of Agenda**

**Mr. Hoelscher moved to approve the agenda as presented; seconded by Mr. Wood. Motion approved by unanimous voice vote.**

4. **Approval of Minutes from May 9, 2018**

**Mr. Bronson moved to approve the minutes as presented; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.**

5. **MMSWMD Strategic Plan**

**Mr. Shoemaker moved to approve the Strategic Plan as presented; seconded by Mr. Rodeman. Motion approved by unanimous voice vote.**

6. **District Manager's Report**

**Income:** This year, the Executive Board awarded \$46,668.44 for small projects and \$219,321.03 to large projects. Expected grant funds will be about \$250,000.

**Expenses:** The Professional Administrative Services Contract was rebid and awarded to the City of Columbia on 7/1/19 as a five year contract. There no adjustments made to this contract for FY20, and expenses remained constant.

**Personnel:** The District reimburses the City 100% for Salary/Fringe benefits for District Manager, and 50% salary and 35% fringe benefits for the Administrative Technician.

**Contractual Services:** Monies budgeted for professional services will pay for the District's collection events for HHW, tires, electronic waste and appliances.

FY 2019 Accomplishments:

HHW, Tire and E-Waste collections: The District held is large University Collection Event on June 2, 2018. This event collected 13.89 tons of tires, 34.72 tons of E-waste and 11.16 HHW.

MMSWMD provided local governments an opportunity to bring their public waste tires (tires collected from roadways) to Boone County to be collected by the District's vendor. 12 tons this year.

MMSWMD staff has engaged communities in Region H by offering waste audits to schools, attending ribbon cuttings, participating in Earth Day activities, and attending field trips.

MMSWMD and the City of Columbia have continued hosting quarterly Fix-it-Fairs. 6 events, 135 participants, about 150 items, average repair rate of 57%, we have a roster of 16 volunteers; the event takes about 4 hrs. 188 volunteer hours for the 6 events. These events are growing across the county and are designed to bring together volunteers with repair knowledge and people with items they need repaired. Volunteers try to teach participants how to fix their items. This year we will be partnering with Lowe's to hold these events at their location.

Presentations can be requested through the MMSWMD website.

7. **Executive Board Appointments (Caucus by County)**

**Audrain County's representative: Tracy Graham**  
**Boone County's representative: Tim Grenke**  
**City of Columbia's representative: Barbara Buffaloe**  
**Callaway County's representative: Kent Wood**  
**Cole County's representative: Jeff Hoelscher**  
**City of Jefferson's representative Sheri Johnston**  
**Cooper County's representative: M.L. Cauthon**



**Howard County's representative: Debra Miller**

**Osage County's representative: Jon Glavin**

**Moniteau County's representative: Greg Robinson\* (no county representatives were present for the caucus;**

**District Manager will be following up with current rep to confirm)**

#### **8. Election of District Council Officers (Chairperson, Vice-Chairperson)**

**Mr. Yonke moved to have Commissioner Jungermann elected as District Council Chairman; seconded by Mr. Shoemaker. Motion approved by unanimous voice vote.**

**Mr. Yonke moved to have Commissioner Hoelscher elected as District Council Vice-Chairman; seconded by Mr. Shoemaker. Motion approved by unanimous voice vote.**

#### **9. Treasurer's Report**

Mr. Jungermann gave the balance of accounts.

The District Grant account balance is \$132,208.10

The Administrative account balance is \$81,780.61

The Checking account reconciled balance is \$1,000.00

**Mr. Yonke moved to approve the balance of accounts as presented; seconded by Mr. Reece. Unanimous voice vote of approval.**

#### **10. Adoption of FY2020 District Budget (recommendation from Executive Board):**

Budget Changes for FY 2020:

**Collections:** MMSWMD is budgeting \$15,000 for collection events during FY 2020. The District plans to hold the annual district wide university event again, but services at the event may be impacted by budget constraints from partners. The District is not currently planning to hold additional collections throughout the district. Staff will instead focus on bringing lower cost and more permanent options for tire, e-waste, and HHW to residents.

**Illegal Dump Clean-up:** MMSWMD is budgeting \$2,500 to support local governments with tires dumped illegally on ROW and other public land. MMSWMD will coordinate with interested governments to bring tires to a central location to be processed by our vendor.

**Sponsorships:** MMSWMD is budgeting \$4,000 for a sponsorship program. The sponsorship funding is proving useful for area schools. These funds will be available to applicants in need for funding for waste diversion activities, but do not need the amount available in a small grant or do not feel confident they can manage a small grant. Applicant will need Board and MDNR approval. Awards are a maximum of \$1,000, no match required, and eligible expenses are the same as the grant eligible expenses. MMSWMD staff feels that this funding process will be more accessible for schools, and organizations wishing to pursue smaller recycling projects.

**Outreach/Promotion:** MMSWMD will be physically meeting with community and organization leaders to promote grant funding and the use of the MMSWMD as a waste diversion coordination resource. The budge has been increased to \$5,000 to allow the MMSWMD to respond to results from the 2017 resident survey.

**Ag Waste Plastic Collection:** The MMSWMD is hoping to pilot a drop-off/collection program for used bale wraps, silage, and bunker covers. \$2,000 is estimated to cover the cost of placing 40 ft. roll-offs at Missouri State Technical College and Boonslick Ind. to store material before baling and \$15 per bale reimbursement for baling. We are hoping to collect 80 bales at each location.

**HHW Train the Trainer:** We provide training for the Household Hazardous Waste facilities in our region, this gets more and more difficult to arrange with each passing year as trainers become more difficult to arrange and compensate. This



year we are budgeting to send one or two people in the area to gain trainer certification in order to have available training in-house. \$5,840.

Guidance Document FY2020:

Changes this year:

- Removed Priority 2 Executive Board Priority Category
- Cut remaining point category values in half to bring them in line with scoring criteria for grants.

Approving Administrative Services Budget for District Operations and Plan Implementation

**Mr. Bronson moved to approve the FY20 District Budget and guidance document as presented; seconded by Mr. Yonke. Motion approved by unanimous voice vote.**

#### 11. FY2020 Important Dates

- Grant Call in mid-July
- Grant Workshops: July 23 from 1-3pm, August 1 from 10a-12p
- Grant Submission due dates
  - Round 1 – 10/11/19
  - Round 2 – prelim 11/15/19, final app 1/17/20
- Executive Board Meetings
  - 2<sup>nd</sup> Wed each month
- Advisory Committee
  - 3<sup>rd</sup> Wed of Oct, and Feb.
- FY20 District Council
  - Wed May 13, 2020

#### 12. Other Business

- a. **Group photo taken of Executive Board representatives**

#### 13. Adjourn

**Mr. Shoemaker moved to adjourn; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote. The meeting was adjourned at 7:15 P.M.**

Respectfully submitted,

APPROVED:

**Ramon Garza**  
**Secretary to the MMSWMD**

**Gary Jungermann**  
**MMSWMD Council Chairman**

**Lelande Rehard**  
**MMSWMD Manager**

