

Meeting Minutes  
Mid-Missouri Solid Waste Management District Executive Board  
Wednesday, July 22<sup>nd</sup>, 2020 at 1:00 p.m.

meet.google.com/jts-bpni-hpa  
Join by phone  
(US) +1 559-424-5637 PIN: 978 917 366#

**OPEN MEETING**

**Members Present:**

Thad Yonke	Boone County
Jeff Ditto	Cooper County
Kent Wood	Callaway County
Debra Miller	Howard County
Tracy Graham	Audrain County
Barbara Buffaloe	City of Columbia
Anne Stratman	City of Jefferson Alt

**Members Absent:**

Jeff Hoelscher	Cole County
Rachel Senzee	City of Jefferson
Greg Robinson	Moniteau County
John Glavin	Osage County

**Others Present:**

Lelande Rehard	District Manager
Ramon Garza	District Secretary

**1. Call to order and introductions**

The meeting was called to order at 1:01pm by Barbara Buffaloe, Vice Chair.

**2. Determination of quorum**

It was determined there was a quorum.

**3. Approval of agenda**

**Mr. Yonke moved to approve the Agenda as presented; seconded by Mr. Wood. Motion approved by unanimous voice vote.**

**4. Approval of the minutes from the Executive Board Meeting of May 13, 2020.**

**Mr. Yonke moved to approve the minutes as presented; seconded by Mr. Wood. Motion approved by unanimous voice vote.**

**5. Elect MMDWMD Executive Board Officers**

**Mr. Wood moved to elect Barbara Buffaloe as Chair, Thad Yonke as Vice Chair and Jeff Hoelscher as Treasurer. Seconded by Ms. Stratman. Motion approved by unanimous voice vote.**

**6. District Manager's Report**

**1. District Grants / Final Reports:**

**Final Report H2018-008 - Handi-Shop - Lift up Recycling:** Handi-Shop used funds to replace their aging Clark forklift which was experiencing mechanical breakdowns that required an engine rebuild that was not cost effective. The new

forklift improved both the workload and efficiency of their operation. Project goal was: 680 tons. Project reported 1,461.56 tons.

From the Grantee-

*The forklift has been extremely helpful. Our backup forklift seems to be broken more than running and this equipment keeps us going.*

Staff recommends accepting the final report.

**Final Report H2018-009 - Boonslick - California Expansion and Glasgow Conversion:** Boonslick Industries (BI) purchased two 16 cubic yard capacity Pro-Bin recycling trailers and eight 2 cubic yard capacity bins. The trailers allowed for additional community collection areas. The additional 8 bins were exchanged with older bins in service that required repair and refinishing. At the end of the grant period, the 8 cans were used to expand the Boonville drop off location. As part of their match, Boonslick purchased a heavy duty diesel pickup truck to support the increased number of routes. Project goal was: 392 tons. Project reported 545.31 tons.

From the Grantee-

*All waste stream diversion goals were exceeded. The City of Glasgow conversion has been a great success. The City of Smithton filled the proposed trailer spot after the City of California bowed out. This partnership has been great and provided recycling services for an even more rural location than California. These Pro-Bin trailers are very economical and efficient ways to provide drop-off recycling services and are a fundamental instrument to the Boonslick Industries' business model.*

Staff recommends accepting the final report.

**Final Report H2019-006 - IMS - Forklift Scale:** IMS purchased a forklift scale to reduce redundancies and allow for greater efficiency in the process of paper recycling. Project goal was 120 tons. Project reported 133 tons.

From the Grantee-

*Use of this scale enabled IMS to more efficiently handle more paper and baled paper and eliminated forklift travel to stationery scale.*

Staff recommends accepting the final report.

#### **Meetings:**

**Paint Summit** – The virtual two day MOPSC Paint Summit was a success. Holding the event online allowed participation from neighboring states and a broader group of stakeholder. Participants reported being energized and having a clearer picture of a path forward for Paintcare legislation.

**MDNR Grant Workshop** – MMSWMD staff participated in MDNR's annual grant training. The training was successfully held virtually.

**Braven Environmental-** The City of Columbia and the MMSWMD Manager have been having discussions with a company that used pyrolysis to break down plastic waste into a fuel and/or raw material for new plastics production. They are looking to expand operations and might be interested in locating in Columbia.

**Green Schools Alliance** – The Missouri Green School Alliance continues to meet and discuss new ways to engage schools in sustainability education and initiatives during uncertain times and during online education.

**Scrap Tire Grants** – Several Region H schools and communities have applied for the Missouri Scarp Tire Grant Round this year. Proposed projects range from benches and tables to playground surfacing.

**Pharmaceuticals Summit Planning** – After the success of the paint summit we are excited to continue planning for the pharmaceuticals summit in October. The group is already getting commitments from speakers and collecting statewide data.

**Tipton Tire Collection** – The City of Tipton plans to hold a waste tire collection event for residents on August 25<sup>th</sup> and 26<sup>th</sup>.

MMSWMD staff will help with logistics for the event.

**Webinars, Webinars, Webinars** – The volume and quality of webinars have greatly increase this summer in response to new work environments.

**Sheltered Workshop Funding Cut** – The Governor’s budget cuts some funding for workshops across the state. These cuts will impact our local workshop recyclers. Handi-Shop has already decided to suspend recycling, except for OCC. Boonslick is continuing to maintain services but is finding it difficult to keep enough labor to sort the material. MDNR has asked to Districts to reach out and be ready to support workshops in the coming year.

**Columbia Suspends Curbside Recycling** – The City of Columbia has suspended its curbside recycling for the foreseeable future. The Utility has struggled more and more each year to maintain enough staff to provide curbside services. The addition of Covid-19 positive cases and quarantine orders have compounded that difficulty. Recycling drop-offs are open and the MRF continues to process material. Markets for many materials have actually improved this summer to meet new market demands created by the pandemic.

**Other business:**

**MU Office of Sustainability Leadership Change**

**MMSWMD Audit**

**2. Upcoming Meeting/Events:**

**MO PSC Pharmaceutical Summit: Tentative Mid October**

**MMSWMD Board Meeting – August 12<sup>th</sup>, 1-3 pm, Most likely to be held Online**

**Grant Call and Grant Training – August**

**Mr. Yonke moved to approve the Final Report for H2018-008; seconded by Mr. Wood. Motion approved by majority voict vote with Mr. Graham abstaining.**

**Mr. Yonke moved to approve the Final Reports for H2018-009 and H2019-006; seconded by Ms. Stratman. Motion approved by unanimous voice vote.**

**7. Treasurer’s Report and Approval of Unaudited Bills:**

For June 2020:

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$24,351.86

The District Grant account balance is \$231,196.84

**Mr. Yonke moved to approve the Treasurer’s report; seconded by Mr. Graham. Motion approved by unanimous voice vote.**

Reimbursements: \$18,671.76

River Relief - \$3,570.38

MO Dept. of Corrections - \$2,534.30

MOPERM - \$1,850.00

Melahn Insurance - \$382.00

Handi-Shop - \$3,525.00

Boonslick Industries - \$6,451.80

IMS - \$358.28

**Mr. Yonke moved to approve the Reimbursment to Handi-Shop; seconded by Mr. Wood.**

**Roll Call Vote:**

**Mr. Graham – Abstain**

**Mr. Yonke – Yes**

**Mr. Wood – Yes**

**Ms. Stratman – Yes**

Mr. Ditto – Yes  
Ms. Miller - Yes  
Ms. Buffaloe – Yes

**Motion Approved.**

**Mr. Yonke moved to approve the remaining Reimbursements; seconded by Mr. Graham. Motion approved by unanimous voice vote.**

Transfer of funds:

Administration  
Transfer \$2,232.00 to Checking

District Grants  
Transfer \$16,439.76 to Checking  
Transfer \$0 to Administration

**Mr. Yonke moved to approve the Transfers; seconded by Mr. Graham. Motion approved by unanimous voice vote.**

**8. Approve RFP for Audit Services.**

**Mr. Yonke moved to approve the RFP for Audit Services; seconded by Mr. Graham. Motion approved by unanimous voice vote.**

**9. Authorize Board Chair to Renew HHW Contract with Tradebe.**

**Mr. Yonke moved to approve the authorization; seconded by Mr. Wood. Motion approved by unanimous voice vote.**

**10. Review Agreement with Missouri River Relief for Clean-up and Education Event.**

**Mr. Yonke moved approve the draft agreement; seconded by Mr. Wood. Motion approved by unanimous voice vote.**


**11. Other Business**

**12. Adjourn**

**Mr. Wood moved to adjourn; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.**

**The meeting adjourned at 1:34 p.m.**

**APPROVED:**

  
Barbara Buffaloe  
Chair, MMSWMD Executive Board

Respectfully submitted,

  
Lelande Rehard  
MMSWMD Manager