

Meeting Minutes
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, April 8th, 2020 at 1:00 p.m.

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OPEN MEETING

Members Present:

John Glavin	Osage County
Debra Miller	Howard County
Tracy Graham	Audrain County
Barbara Buffaloe	City of Columbia
M.L. Cauthon, III	Cooper County
Kent Wood	Callaway County

Members Absent:

Jeff Hoelscher	Cole County
Thad Yonke	Boone County Alt
Rachel Senzee	City of Jefferson
Tim Grenke	Boone County
Greg Robinson	Moniteau County

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Secretary

1. Call to order and introductions

The meeting was called to order at 1:03pm by M.L. Cauthon III, Chair.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Ms. Buffaloe moved to approve the Agenda as presented; seconded by Mr. Wood. Motion approved by unanimous voice vote.

4. Approval of the minutes from the Executive Board Meeting of April 8, 2020.

Mr. Wood moved to approve the minutes as presented; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

5. District Manager's Report

1. District Grants / Final Reports:

Final Report, H2018-010, Growth, Endless Options: EO has decided to cease recycling operations. The equipment purchased with this grant included an electric pallet stacker and shelving. The equipment is completely owned by the MMSWMD and will be transferred to Savvy Seconds, the restore associated with Boonslick Industries. The remaining funds for the future purchase of a baler will be placed in the District's Carryover Fund for future grant rounds.

Staff recommends accepting the Final Report.

Final Report, H2019-004, Electric Pallet Jack, IMS Ilc.: IMS purchased a pallet jack in order to resolve a bottleneck in the amount of paper they were able to divert. This machine increased the speed of production and reduced the amount of labor required to stage and process each pallet of paper. IMS exceed their goal of 120 tons with 133 tons collected during the project.

Staff recommends accepting the Final Report.

Meetings:

Planners/SWAB – Planners and Solid Waste Advisory Board meetings both focused on the impacts of the Covid-19 Pandemic and the possibility of cuts to the Solid Waste Fund. There are currently no bills or request for MDNR to make cuts to programs supported by the Solid Waste Fund. All other legislation that was being tracked appears to have halted expect for the formation of a Solid Waste Joint Committee. The committee resolution is expected to pass during this session.

MOPSC – The council has met regularly and is moving both the Paint and Pharmaceuticals Summits to an online platform. If you wish to attend the Paint Summit, June 23 &24, please register at: <https://missouripsc.org/initiatives/paint/>. The Pharmaceuticals Summit will likely be three 2.5 hour blocks from Oct. 13th to 15th.

Columbia Stem Alliance, Project Face Shield: The group is continuing to solicit donations and is averaging 100 shields a day and is hoping to increase the pace of production with new designs and additional equipment. At the last update approximately 500 shields had been distributed to public safety service and nursing homes.

MACC Zoom Class – The District Manager gave a presentation to a Moberly Area Community College Conservation Biology Class. It was pretty smooth and engaging process. As groups begin to meet again this could definitely be a good program for talking about waste diversion issues.

EPA Shovel Ready Project Request – MDNR sent out a request to districts to provide them with a list of shovel ready project for Region 7 of the EPA to consider. District staff sent all unfunded and funded projects for the latest large grant round. There has been no update on funding.

2. **Upcoming Meeting/Events:**

FY 2020 Fix-it Fairs Dates: ~~April, 11th 1-4pm~~; July, 11th 1-4pm; November, 7th 1-4pm; January (2021), 9th 1-4pm – Location will be Lowes, Columbia, MO.

Executive Board Meeting: June 10th, 1-3pm

District Council: May 20th, 1-3pm

Mr. Graham moved to approve the Amendments for H2018-010 and H2019-004; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

6. Treasurer’s Report and Approval of Unaudited Bills:

For April 2020:

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$64,347.71

The District Grant account balance is \$243,471.17

Mr. Graham moved to approve the Treasurer’s report; seconded by Ms. Buffaloe.

Roll Call Vote:

Mr. Graham – Yes

Mr. Wood – Yes

Mr. Cauthon – Yes

Ms. Miller – Yes

Ms. Buffaloe – Yes

Mr. Glavin – Yes

Motion Approved.

Reimbursements: \$52,340.98

IMS - \$473.28

MU S&T Rolla - \$8,297.70

Columbia STEM Alliance - \$15,000.00

City of Columbia - \$25,000.00

Harrisburg Lions Club - \$3,570.00

Mr. Graham moved to approve the Reimbursments without the City of Columbia; seconded by Ms. Buffaloe.

Roll Call Vote:

Mr. Graham – Yes
Mr. Wood – Yes
Mr. Cauthon – Yes
Ms. Miller – Yes
Ms. Buffaloe – Yes
Mr. Glavin – Yes

Motion Approved.

Mr. Wood moved to approve the Reimbursement to the City of Columbia; seconded by Mr. Graham.

Roll Call Vote:

Mr. Graham – Yes
Mr. Wood – Yes
Mr. Cauthon – Yes
Ms. Miller – Yes
Ms. Buffaloe – Abstain
Mr. Glavin – Yes

Motion Approved.

Transfer of funds:

Administration

Transfer \$40,000.00 to Checking

District Grants

Transfer \$12,340.98 to Checking

Transfer \$0 to Administration

Mr. Graham moved to approve the Transfers; seconded by Ms. Buffaloe.

Roll Call Vote:

Mr. Graham – Yes
Mr. Wood – Yes
Mr. Cauthon – Yes
Ms. Miller – Yes
Ms. Buffaloe – Yes
Mr. Glavin - Yes

Motion Approved.

7. Authorize FAA with Boonslick Industries for equipment purchased under Endless Options grant H2018-010.

Ms. Buffaloe moved to Authorize Board Chair to enter FAA with Boonslick Industries; seconded by Mr. Graham. Motion approved by unanimous voice vote.

8. Missouri River Relief Sponsorship

Mr. Wood moved to approve the Sponsorship; seconded by Mr. Glavin. Motion approved by unanimous voice vote.

9. Authorize Missouri Relief to Sell Passenger Van Purchased with Grant Funds (H2016-011) and Retain Funds from Sale.

Ms. Buffaloe moved to authorize the sale; seconded by Mr. Wood. Motion approved by unanimous voice vote.

10. Approve Budget and Guidance Document

Mr. Wood moved to approve FY2021 Budget and Guidance Document to be submitted to District Council; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

11. Other Business

12. Adjourn

Mr. Glavin moved to adjourn; seconded by Mr. Wood. Motion approved by unanimous voice vote.

The meeting adjourned at 1:50 p.m.

APPROVED:

Respectfully submitted,

M.L. Cauthon III
Chairman, MMSWMD Executive Board

Lelande Rehard
MMSWMD Manager