

Mid-Missouri Solid Waste Management District  
Advisory Committee Meeting Minutes  
City of Columbia City Hall, 701 East Broadway, Columbia, MO  
Conference Room 1B – OPEN MEETING  
Wednesday, November 20<sup>th</sup>, 2019 1:00 p.m.

**Members Present:**

Thaddeus Yonke	Boone County	M.L. Cauthon	Cooper County
Barbara Buffaloe	City of Columbia	Gayla Neumeyer	At Large
Jeff Hoelscher	Cole County	Jayne Abbott	City of Jefferson
John Glavin	Osage County	Gayla Dunn	Callaway County

**Members Absent:**

Marna Williams	Moniteau County	Howard McMillan	Howard County
Patrick Steele	At Large	Angie Gehlert	At Large
Chad Shoemaker	Audrain County	Andrew Wempe	At Large

**Others Present:**

Lelande Rehard, MMSWMD Manager	Ramon Garza, MMSWMD Secretary
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**1. Call to Order and Introductions**

Meeting was called to order at 1:06pm by Thaddeus Yonke, chair.

**2. Determination of Quorum**

It was determined there was a quorum.

**3. Approval of Agenda**

**Mr. Cauthon moved to approve the agenda as presented; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.**

**4. Approval of the February 20, 2019 meeting minutes**

**Ms. Buffaloe moved to approve the meeting minutes; seconded by Ms. Neumeyer. Motion approved by unanimous voice vote.**

**5. Review of Scoring Process for FY 2020 Applications and Funding Levels**

Nine small grant applications were received. The total amount requested in this round is \$77,636.51. Mr. Yonke stated that there is \$50,000.00 to award this round. He then reminded the Committee that the total score on a grant needs to be 200 or higher to qualify for recommendation of funding to the Executive Board. After discussing each grant request, scoring will be done individually. Following this and a group discussion, it will be determined collectively as to whether or not to award bonus points and/or deductions from the total and what those numbers should be. During Staff review of the grant, recommendations are given and the Advisory Committee will take these into consideration when making their decision.

Mr. Yonke gave an overview the function of the Advisory Committee and its relationship with the Executive Board. The Committee was appointed by the Executive Board to review and score any grant requests that were submitted and make a recommendation of funding. Mr. Yonke went on to explain that in the category of Project Efficiency (cost/benefit), the weighted average has to be below a certain amount in order to score it with more than four points. With the exception of Education programs, programs with no diversion, which can be scored as each member feels is warranted. Once District Staff receives a grant submission, it is reviewed and identified as to whether or not it can have a score higher than four.

Mr. Yonke reminded the committee that by scoring a grant, it is an affirmation that the member has read the grant and believes, in their opinion, that by giving a score to a grant and potentially funding it, they are affirming that it will not significantly adversely impact any operation within the District. Mr. Yonke explained that this is a concern of MDNR, and the District has chosen to address their concern in this manner. Committee members would need to abstain from scoring a grant if there is a conflict of interest. Mr. Yonke then took a moment to explain the grant scoring sheet.

**6. Discussion and scoring of FY 2020 District Grant Applications (9 small grant applications were received.)**

- 1) H-20-01      **Forum Shopping Center, LLC**  
*FSC Recycling Compactor*

Forum Shopping Center management is requesting funds to pay for the installation of electric service for a City of Columbia cardboard compactor. Currently, there is a collection container in place that is consistently overfilled and the loose material is often disposed of in the refuse containers rather than recycled.

**Bonus Points:** None  
**Deductions:** None

Ms. Neumeyer moved to award no bonus points and no deductions; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

2) H-20-02            **Missouri Department of Corrections**  
*Creating Sustainable Conditions for Recycling at Algoa Correctional Center*

Missouri Department of Corrections is seeking grant funds to improve the work area for recycling inside Algoa Correctional Center. A new baler will be purchased, and used as match, to replace the aging equipment onsite. Existing enclosure and concrete pad will be replaced and 2 new flat roof roll off containers will also be purchased to improve efficiency.

**Bonus Points:** +10 – p3 Providing Service to an Underserved Area  
**Deductions:**       0  
                          10 points

Ms. Neumeyer moved to award 10 bonus points with no deductions; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.

3) H-20-03            **Harrisburg Lions Club**  
*Improvements for Harrisburg Recycling Drop-off*

Harrisburg Lions Club hosts the roll off containers on their site. Over time, the lot has been rutted up by the cans loading/unloading. Grant funds would pay for materials to construct a concrete pad with steel reinforcement.

**Bonus Points:** +10 – p2 Identified Community Needs  
**Deductions:**     -10 – Late Application components  
                          0 points

Ms. Neumeyer moved to award 10 bonus points with a 10 point deduction for not having their match documentation completed by the deadline; seconded by Ms. Dunn. Net zero points total. Motion approved by majority voice vote with Mr. Hoelscher opposing.

4) H-20-04            **Curators of the University of Missouri**  
*Missouri Business Alert*

Missouri Business Alert is requesting grant funds for a Fellowship program focusing on zero-waste, waste reduction, recycling and recovered materials in Missouri, with a specific focus on Central Missouri businesses. This year there will be additional creativity through additional topics and consumption channels.

**Bonus Points:** +15 – p4 Educational Enhancement  
**Deductions:**       0  
                          15 points

Mr. Yonke moved to award 15 bonus points with no deductions; seconded by Ms. Dunn. Ms. Neumeyer abstained. Motion approved by majority voice vote.

5) H-20-05            **Space Shark Studios**  
*WasteCraft – Continued Development*

Space Shark Studios is requesting grant funds for continued development of their software from Grant H2017-009. Game will be made available for free to educational institutions in Region H. Columbia Public Schools, Boonville Public Schools and Jefferson City Public Schools.

Gameplay Demo: <https://www.youtube.com/watch?v=YJOMuQfMfVA>

**Bonus Points:** +15 – p4 Education Enhancement  
**Deductions:** 0  
 15 points

Mr. Hoelscher moved to award 15 bonus points with no deductions; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

6) H-20-06 MFA-Linn  
*Osage County Agriculture Bale Plastic Recycling*

MFA-Linn is requesting funds for the purchase of a reconditioned 60" vertical baler to support recycling of agriculture plastic waste in Osage County, Missouri.

**Bonus Points:** +10 – p1b – Special Program Target Area  
 +10 – p2 – Identified Community Needs  
 +10 – p3 - Providing Service to an Underserved Area  
 +10 – p5 - Research and Market Development  
**Deductions:** 0  
 40 points

Mr. Hoelscher moved to award 40 bonus points with no deductions; seconded by Ms. Neumeyer. Mr. Glavin abstained. Motion approved by majority voice vote.

7) H-20-07 Missouri River Relief  
*Big Muddy Clean-up in Mid-Missouri*

River Relief is requesting grant funds to conduct a cleanup of the Missouri River in Huntsdale, Missouri. Project includes purchase of an updated digital camera to replace aging equipment, tablet computers, and protective cases, to improve volunteer check in thanks to an online database service. Also requested are new chairs, litter grabber tools, and a table.

**Bonus Points:** +20 – p1 – Special Program Target Area  
 +10 – p2 – Identified Community Needs  
 +10 – p3 – Providing Service to an Underserved Area  
 +10 – p4 – Education Enhancement  
**Deductions:** 0  
 55 points

Ms. Abbott moved to award 55 bonus points with no deductions; seconded by Ms. Neumeyer. Motion approved by unanimous voice vote.

8) H-20-08 City of Centralia  
*Recycling Drop-off Improvements*

The City of Centralia is requesting grant funds to purchase a second container to better equip their existing recycling program H2017-014. Tonnages have indicated an increased demand for the service.

**Bonus Points:** +10 – p2 – Identified Community Needs  
 +10 – p3 – Providing Service to an Underserved Area  
**Deductions:** 0  
 20 points

Ms. Neumeyer moved to award 20 bonus points with no deductions; seconded by Mr. Glavin. Motion approved by unanimous voice vote.

9) H-20-09 Curators of the University of Missouri  
*Bringing Recycling Home: Phase 3*

University of Missouri is requesting grant funds to purchase a cardboard baler to expand their recycling services to enable better processing of OCC material. This will enable them to generate revenue from materials collected on campus and prevent the increase of collection fees.

**Bonus Points:** +15 – p4 Education Enhancement

Deductions:     0  
                          15 points

**Ms. Buffaloe moved to award 15 bonus points with no deductions; seconded by Ms. Dunn. Ms. Neumeyer abstained. Motion approved by majority voice vote.**

**7. Recommendations for funding FY2020**

Mr. Yonke reviewed the results of the scoring. The grants scored in the following ranking:

1. MFA-Linn (Osage County Agriculture Bale Plastic Recycling): 320 points
2. Missouri River Relief (Big Muddy Clean-up in Mid-Missouri): 299 points
3. Curators of the University of Missouri (Bringing Recycling Home: Phase 3): 270 Points
4. City of Centralia (Recycling Drop-off Improvements): 261 points
5. Harrisburg Lions Club (Improvements for Harrisburg Recycling Drop-off): 241 points
6. Missouri Department of Corrections (Creating Sustainable Conditions for Recycling at Algoa Correctional Center): 240 points

Mr. Yonke reminded the Committee that normal procedures dictate that the Advisory Committee only recommends funding grants that score 200 or above to the Executive Board. He also stated that it was the job of the Committee to recommend funding, not to make any funding decisions.

**Ms. Buffaloe moved to fund the grants in order of their score until the funding has been expended; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.**

**8. Other Business**

**9. Next Meeting**

TBD


**10. Adjourn**

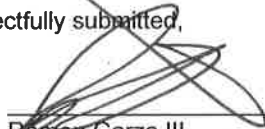
**Ms. Buffaloe moved to adjourn; seconded by Mr. Glavin. Motion approved by unanimous voice vote.**

The meeting adjourned at 3:21 p.m.

Respectfully submitted,

**APPROVED:**

  
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Thaddeus Yonke  
Chair, MMSWMD Advisory Committee

  
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Barton Garza III  
MMSWMD Secretary

  
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Lelarde Rehard  
MMSWMD Manager