

Mid-Missouri Solid Waste Management District
Advisory Committee Meeting Minutes
City of Columbia City Hall, 701 East Broadway, Columbia, MO
Conference Room 1C – OPEN MEETING
Wednesday, February 20th, 2019 1:00 p.m.

Members Present:

Angie Gehlert	At Large	Barbara Buffaloe	City of Columbia
Thaddeus Yonke	Boone County	M.L. Cauthon	Cooper County
Sheri Johnston	City of Jefferson	Chad Shoemaker	Audrain County
Andrew Wempe	At Large	Gayla Dunn	Callaway County
Gayla Neumeyer	At Large		

Members Absent:

Marna Williams	Moniteau County	John Glavin	Osage County
Howard McMillan	Howard County	Jeff Hoelscher	Cole County
Patrick Steele	At Large		

Others Present:

Lelande Rehard, MMSWMD Manager	Ramon Garza, MMSWMD Secretary
David Bock, Mid-MO RPC	Emmie Harcourt, Food Bank
Greg Cooksey, Midwest Recycling Center	Austin View, Show Me Habitat

1. Call to Order and Introductions

Mr. Yonke called the meeting to order at 1:02pm and began introductions.

2. Determination of Quorum

It was determined there was a quorum.

3. Approval of Agenda

Mr. Buffaloe moved to approve the agenda as presented; seconded by Mr. Shoemaker. Motion approved by unanimous voice vote.

4. Approval of the October 17, 2018 meeting minutes

Ms. Buffaloe moved to approve the meeting minutes; seconded by Ms. Gehlert. Motion approved by unanimous voice vote.

5. Review of Scoring Process for FY 2019 Applications and Funding Levels

Five large grants applications were received. The total amount requested in this round is \$319,324.46. Mr. Yonke stated that there is \$230,605.35 to award this round. He then reminded the Committee that the total score on a grant needs to be 200 or higher to qualify for recommendation of funding to the Executive Board. After discussing each grant request, scoring will be done individually. Following this and a group discussion, it will be determined collectively as to whether or not to award bonus points and/or deductions from the total and what those numbers should be. During Staff review of the grant, recommendations are given and the Advisory Committee will take these into consideration when making their decision.

Mr. Yonke gave an overview the function of the Advisory Committee and its relationship with the Executive Board. The Committee was appointed by the Executive Board to review and score any grant requests that were submitted and make a recommendation of funding. Mr. Yonke went on to explain that in the category of Project Efficiency (cost/benefit), the weighted average has to be below a certain amount in order to score it with more than four points. With the exception of Education programs, programs with no diversion, which can be scored as each member feels is warranted. Once District Staff receives a grant submission, it is reviewed and identified as to whether or not it can have a score higher than four.

Mr. Yonke reminded the committee that by scoring a grant, it is an affirmation that the member has read the grant and believes, in their opinion, that by giving a score to a grant and potentially funding it, they are affirming that it will not significantly adversely impact any operation within the District. Mr. Yonke explained that this is a concern of MDNR, and the District has chosen to address their concern in this manner. Committee members would need to abstain from scoring a grant if there is a conflict of interest. Mr. Yonke then took a moment to explain the grant scoring sheet.

6. Discussion and scoring of FY 2019 District Grant Applications (5 large grant applications were received.)

1) H-19-10 Show Me Central Habitat for Humanity ReStore Rocks the Roller Rink

Show Me Central Habitat for Humanity is requesting grant funds to outfit their new location on Business Loop 70 in Columbia. Their existing property is significantly overloaded with inventory and this new location will allow them to expand their operation to not only compensate for the existing materials, but also allow them to take on additional material that would normally be turned away. This project will include a new overhead loading door that is non-existent and essential to their operation. As well as new signage, racking and shelving, electric pallet jack, security cameras and a general remodel to make full use of the space in the larger facility.

Bonus Points: +40 – p1 Special Program Target Area
+25 – p2 Executive Board Priority
+20 – p3 Identified Community Needs
+20 – p4 Providing Service to an Underserved Area
105 points

Ms. Neumeyer moved to award 105 bonus points and no deductions; seconded by Ms. Gehlert. Motion approved by unanimous voice vote.

2) H-19-11 Columbia Public Schools CPS Cafeteria Recycling and Composting Stations

Columbia Public Schools is requesting grant funds to launch a phased and multi-faceted recycling and composting program in all the school cafeterias in Columbia. 22 elementary, 6 middle and 4 high schools will all participate. The program is split into 3 phases of school groups that will receive their new receptacle stations. These stations will be comprised of 3 components (Mixed Container Recycling, Compostable Waste and Regular Trash). These stations would replace existing trash bins in the cafeteria space. The bins will be accompanied by signage that will be identical in design across the schools. In accordance to MMSWMD/MDNR regulations, the trash component costs of the bins have been removed from the grant request entirely.

In addition to the stations, the grant request includes a waste sorting game education platform that will be incorporated into the classrooms to further education on these sorting practices.

Bonus Points: +40 – p1 Special Program Target Area
+25 – p2 Executive Board Priority
+20 – p3 Identified Community Needs
+20 – p4 Providing service to an underserved area
+25 – p5 Education Enhancement
+20 – p6 Market Research and Development
150 points

Mr. Shoemaker moved to award 90 bonus points with no deductions (20 pts for p1, 25 pts for p2, 20 pts for p3 and 25 pts for p5); seconded by Ms. Neumeyer. Motion approved by unanimous voice vote.

3) H-19-12 Handi-Shop, Inc. Truck Bed Replacement

Handi-Shop, Inc. is requesting funds to replace the aging box/bed of one of the 2 trucks in their recycling program. The box is separating from the bed and this causes unstable and unsafe operation. The truck is otherwise well-maintained mechanical condition.

Bonus Points: +20 – p3 Identified Community Needs
+20 – p4 Providing Service to an Underserved area
40 pts

Mr. Cauthon moved to award 40 bonus points with no deductions; seconded by Ms. Gehlert. Motion approved by unanimous voice vote.

4) H-19-13 Midwest Recycling Center Hard Drive Shredder for Optimization of Services

MRC is requesting funds to purchase a mobile Hard Drive Shredder for their e-waste operations. This machine would be portable via their truck from grant H2018-011 and would enable them to offer secure data destruction at collection events as well as their daily operations at their facility. Their current operation utilizes chain of custody documentation while the hard drives are being transported to the Shredding facility in Imperial, MO. This processing time dissuades customers who are concerned about their data. This mobile shredder will allow for immediate, on-site destruction and would attract more use of the service.

Bonus Points: +40 – p1 Special Program Target Area
+20 – p3 Identified Community Needs
+20 – p4 Providing service to an underserved area
80 points

Ms. Neumeyer moved to award 80 bonus points with no deductions; seconded by Ms. Dunn. Motion approved by unanimous voice vote.

5) H-19-14 The Food Bank for Central and Northeast Missouri Central Pantry Retail Rescue Program

The Food Bank is requesting grant funds to purchase a new truck and refrigerated box to replace their aging truck which has reached the end of its life. This truck is used on the 6 days per week collection run for all foods donated from 20 retail locations to Central Pantry.

Bonus Points +40 – p1 Special Program Target Area
40 points

Mr. Shoemaker moved to award 40 bonus points with no deductions; seconded by Ms. Dunn. Motion approved by unanimous voice vote.

7. Recommendations for funding FY2019

Mr. Yonke reviewed the results of the scoring. The grants scored in the following ranking:

1. Show Me Central Habitat for Humanity (ReStore Rocks the Roller Rink): 412 points
2. Handi-Shop, LLC. (Truck Bed Replacement): 366 points
3. Columbia Public Schools (CPS Cafeteria Recycling and Composting Stations): 357 Points
4. The Food Bank for Central and Northeast Missouri (Central Pantry Retail Rescue Program): 344 points
5. Midwest Recycling Center (Hard Drive Shredder for Optimization of Services): 337 points

Mr. Yonke reminded the Committee that normal procedures dictate that the Advisory Committee only recommends funding grants that score 200 or above to the Executive Board. He also stated that it was the job of the Committee to recommend funding, not to make any funding decisions.

Ms. Neumeyer moved to fund the grants in order of their score until the funding has been expended; seconded by Ms. Dunn. Motion approved by unanimous voice vote.

8. Other Business

Committee voiced concerns that the current bonus point system total is too high. This category should not be able to overshadow the scoring in one of the criteria categories in the scoring. Ms. Neumeyer wanted to make sure that all applicants had the same level of information and equal opportunity to pursue the bonus points. Staff will prepare a set of options for modifying the bonus point totals so as to bring them in line with the other criteria categories.

9. Next Meeting

TBD

10. Adjourn


Ms. Johnston moved to adjourn; seconded by Mr. Cauthon. Motion approved by unanimous voice vote.

The meeting adjourned at 3:30 p.m.

Respectfully submitted,




Ramon Garza III
Secretary, MMSWMD



Lelande Renard
MMSWMD Manager

APPROVED:



Thaddeus Yonke
Chairman, MMSWMD Advisory Committee