

Meeting Minutes  
Mid-Missouri Solid Waste Management District Executive Board  
Wednesday, May 15<sup>th</sup>, 2019 at 3:00 p.m.  
Conference Room 3A  
City of Columbia – City Hall  
701 E. Broadway, Columbia, MO 65201  
OPEN MEETING

**Members Present:**

Debra Miller	Howard County
Jeff Hoelscher	Cole County
Sheri Johnston	City of Jefferson
M.L. Cauthon, III	Cooper County
Thad Yonke	Boone County Alt
Barbara Buffaloe	City of Columbia
John Glavin	Osage County

**Members Absent:**

Tracy Graham	Audrain County
Tim Grenke	Boone County
Greg Robinson	Moniteau County
Gary Jungermann	Callaway County

**Others Present:**

Lelande Rehard	District Manager
Ramon Garza	District Secretary

**1. Call to order and introductions**

The meeting was called to order at 3:00pm by M.L. Cauthon III, Chair.

**2. Determination of quorum**

It was determined there was a quorum.

**3. Approval of agenda**

Mr. Hoelscher moved to approve agenda as presented; seconded by Mr. Yonke. Motion approved by unanimous voice vote.

**4. Approval of the minutes from the Executive Board Meeting of April 10, 2019.**

Mr. Yonke moved to approve the minutes as written; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

**5. District Manager's Report**

**1. District Grants / Final Reports:**

**IMS 2017-006 Auto-Tie Baler for Office Paper – Final Report:**

IMS purchased an auto-tie baler to replace their manual-tie baler. The manual-tie baler was moved to baling cardboard, while the auto-tie is used for paper products. Obtaining an auto-tie baler will allowed IMS to increase the speed of the process and reduce the labor associated in manually tying. They anticipated a 20% increase in productivity and diversion and have almost met their 675 ton goal with 650 tons collected. Staff is comfortable accepting the final report two quarters early. Recommend accepting Final Report.

From the Grantee -

*In 2018 we experienced a significant increase in client response with the addition of several new contracts throughout the state, which enabled IMS to meet our diversion goals earlier than anticipated.*

**Meetings/Site Visits:**

**Planners and SWAB** – The District Manager attended the May meetings for the planner’s and Solid Waste Advisory Board. DNR is in the process of reviewing and taking comments on the District Grant Rules.

**Missouri Product Stewardship Council** – The Council held its 7<sup>th</sup> meeting this month. The executive board has met several times in the last two months. The council will focus on legislation and programs that address paint and pharmaceuticals and has added a small group that will work on mattresses. The District Manager is currently leading the effort to build a coalition for pharmaceuticals. The Council will be reaching out for data and interest in expanding drug take locations.

**Grant Elementary School Waste Audit** – The District Manager assisted City staff with a school wide waste audit for Fairview Elementary School in Columbia. The date indicates that the recently approved grant with CPS could potentially lead to 50-70% diversion rates for school in the district.

**Osage High School Waste Audit** - The District Manager helped Osage High School complete its second annual waste audit. Since the first audit the school the school district has successfully secured a grant and begun implementing recycling in all of its schools.

**Webinar** – The District Manager has been seeking and absorbing as much information about drug take back and medical sharps programs as possible.

**River Relief** – River Relief was able to secure funding from American Water to purchase a motor for the boat the MMSWMD funded. Staff joined American Water and River Relief for a press event on the River in Jefferson City.

**University of Missouri Fix-it-Fair** – A MU student with the Chancellor’s Leadership created a proposal to hold a fix-it fair on campus as her class project. Staff expressed interest in funding the event and with the Chancellor’s backing we are hopeful to hold the event this fall.

**Other business:**

**2. Upcoming Meeting/Events:**

**University Collection Event: June 1<sup>st</sup>, 9am-1pm**

**Executive Board Meeting: June 12<sup>th</sup>, 1-3pm**

**Mr. Yonk moved to approve the Final Report for H2017-006; seconded by Mr. Hoelscher. Motion approved by unanimous voice vote.**

**6. Treasurer’s Report and Approval of Unaudited Bills:**

For April 2019:

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$81,780.61

The District Grant account balance is \$132,208.10

**Mr. Yonke moved to approve the treasurer’s report; seconded by Mr. Hoelscher.**

**Roll Call Vote:**

**Mr. Yonke – Yes**

**Ms. Johnston – Yes**

**Mr. Hoelscher – Yes**

**Mr. Cauthon – Yes**

**Ms. Miller – Yes**

**Ms. Buffaloe – Yes**

**Mr. Glavin – Yes**

**Motion approved.**

Reimbursements: \$12,857.41

City of Columbia - Parks and Rec ARC - \$1,207.98

IMS, LLC - \$11,317.39

Value Plus Recycling - \$153.04

KMMO - \$179.00

**Mr. Yonke moved to approve the Reimbursements except the City of Columbia; seconded by Mr. Hoelscher.**

**Roll Call Vote:**

**Mr. Yonke – Yes  
Ms. Johnston – Yes  
Mr. Hoelscher – Yes  
Mr. Cauthon – Yes  
Ms. Miller – Yes  
Ms. Buffaloe – Yes  
Mr. Glavin – Yes**

**Motion Approved.**

**Mr. Yonke moved to approve the Reimbursement to the City of Columbia; seconded by Mr. Hoelscher.**

**Roll Call Vote:**

**Mr. Yonke – Yes  
Ms. Johnston – Yes  
Mr. Hoelscher – Yes  
Mr. Cauthon – Yes  
Ms. Miller – Yes  
Ms. Buffaloe – Abstain  
Mr. Glavin – Yes**

Transfer of funds:

Administration

Transfer \$332.04 to Checking

District Grants

Transfer \$12,525.37 to Checking

**Mr. Yonke moved to approve the Transfers; seconded by Mr. Hoelscher.**

**Roll Call Vote:**

**Mr. Yonke – Yes  
Ms. Johnston – Yes  
Mr. Hoelscher – Yes  
Mr. Cauthon – Yes  
Ms. Miller – Yes  
Ms. Buffaloe – Yes  
Mr. Glavin – Yes**

**Motion approved.**

**7. Pedalers Jamboree Sponsorship**

**Mr. Yonke moved to approve the Sponsorship; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.**

**8. Strategic Plan**

No vote needed. Plan will be adopted by District Council at their meeting on May 15<sup>th</sup>.

**9. Guidance Document**

Mr. Rehard presented updated for FY2020 Guidance Document with changes to Bonus Point categories.

**Mr. Yonke moved to approve the Guidance Document as presented; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.**

**10. Other business**

**11. Adjourn**

Mr. Yonke moved to adjourn; seconded by Mr. Glavin. Motion approved by unanimous voice vote.

The meeting adjourned at 3:39 p.m.

APPROVED:

Handwritten signature of M.L. Cauthon III in blue ink, with a horizontal line underneath.

M.L. Cauthon III  
Chairman, MMSWMD Executive Board

Respectfully submitted,

Handwritten signature of Lelande Regard in blue ink, with a horizontal line underneath.

Lelande Regard  
MMSWMD Manager