

**Mid-Missouri Solid Waste Management  
District Council Meeting  
May 9, 2018 7:00 p.m. – Open Meeting  
City of Columbia – City Hall  
Conference Room 1A/1B  
701 E. Broadway St.  
Columbia, MO 65201**

**Members Present**

David Booker  
Doug Reece  
Mark Luebbering  
Debra Miller  
Robin Triplett  
John Glavin  
Gary Jungermann  
Chad Shoemaker  
Barbara Buffaloe  
Matt Harline

**Representing**

Cooper County  
City of St. Martins  
Cole County  
Howard County  
City of Fayette  
Osage County  
Callaway County  
City of Mexico  
City of Columbia  
City of Centralia

**Members Present**

ML Cauthon  
Paul Rodeman  
Jayme Abbott  
Sam Stroupe  
Howard McMillan  
Greg Robinson  
JC Miller  
Tracy Graham  
Thad Yonke

**Representing**

City of Boonville  
City of Wardsville  
City of Jefferson  
Howard County  
Howard County  
Moniteau County  
City of Fulton  
Audrain County  
Boone County

**Members Absent**

Summer Hildebrand  
Dan Atwill  
Stephanie Leverett  
Matt Harline  
Jan Wyatt  
Charlie Melkersman  
Justin McMillan  
Noland Porter  
Larry Kliethermes  
Kent Wood  
Sheri Johnston  
Jesse Bronson

**Representing**

City of Mexico  
Boone County  
City of Auxvasse  
City of Centralia  
City of Russellville  
Cooper County  
City of Glasgow  
Moniteau County  
Osage County  
Callaway County  
City of Jefferson  
City of Ashland

**Members Absent**

Steve Hobbs  
Gene Kelly  
Mike Rieken  
Jeff Hoelscher  
Tony Forck  
Darell Eckerle  
Walter Banks  
Jeff Koechner  
Mark Voss  
Victor Maurer  
Karen Shaw

**Representing**

Audrain County  
City of Sturgeon  
City of New Bloomfield  
Cole County  
City of Taos  
Pilot Grove  
City of New Franklin  
City of Tipton  
City of Linn  
City of California  
City of Vandalia

**Others Present**

Lelande Rehard, Manager of the Mid-Missouri Solid Waste Management District  
Ramon Garza, Secretary to the Mid-Missouri Solid Waste Management District

**1. Call to Order / Opening Remarks (Gary Jungermann, District Council Chairperson – Callaway County Commissioner)**

The meeting was called to order at 6:38pm by Executive Board Chairman, Gary Jungermann.

**2. Introductions & Determination of Quorum by Role Call of Counties & Cities**

It was determined that there was a quorum.

**3. Approval of Agenda**

**Mr. Yonke moved to approve the agenda as presented; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

**4. Approval of Minutes from May 10, 2017**

**Mr. Yonke moved to approve the minutes as presented; seconded by Mr. Graham. Unanimous voice vote of approval.**

## 5. Missouri DNR Waste Composition Study

Mr. Rehard spoke about the results of the study, the full report can be found on the Department of Natural Resources website: <https://dnr.mo.gov/env/swmp/specialprojects.htm>

## 6. MMSWMD Residential Survey

Mr. Rehard reviewed the draft survey results. A complete analysis will be made available after staff review.

## 7. District Manager's Report

**Income:** This year, the Executive Board awarded \$43,105.16 for small projects and \$225,536.65 to large projects. The Executive Board was able to fund grants total for FY18.

In FY 2018, landfill tonnage fee revenue has increased resulting in a slightly increased amount of funds available to the District.

In the FY 2019 budget, the district is reserving a 25% fund balance from interest and program income in accordance with district policies.

Income anticipated in the FY 2019 budget is \$391,757.44 from our MDNR allocation, \$59,955.47 from Carryover, \$18,299.04 in the Interest Fund. There is \$153,184.20 budgeted for district operations and plan implementation. For district grants, there will approximately be \$197,000. Any unused funds available when current grants close will be carryover for the Round 2 large grant process in FY 2018. Additional income for grant funding may result from collection events and interest earned on bank accounts. Interest rates have remained steady.

**Expenses:** The Professional Administrative Services Contract was awarded to the City of Columbia on 7/1/14 as a five year contract. There were no adjustments made to this contract for FY18, and expenses remained constant.

**Personnel:** The District reimburses the City 100% for Salary/Fringe benefits for District Manager. The District reimburses the City for 50% salary and 35% fringe benefits for the Administrative Assistant.

**Contractual Services:** Monies budgeted for professional services will pay for the District's annual financial audit, and collection events for HHW, tires, electronic waste and appliances. New MDNR regulations allow the MMSWMD to do an audit every two years thus this year staff reduced the budget for auditing services.

### FY 2019 Accomplishments:

HHW, Tire and E-Waste collections: Late FY17, after last year's council meeting, the District held its large University Collection Event. This event collected 12 tons of tires, 33.48 tons of E-waste and 4.93 HHW.

MMSWMD provided local governments an opportunity to bring their public waste tires (tires collected from roadways) to Boone County to be collected by the District's vendor.

MMSWMD staff has engaged communities in Region H by offering waste audits to schools, attending ribbon cuttings, participating in Earth Day activities, and attending field trips.

MMSWMD and the City of Columbia have begun hosting quarterly Fix-it-Fairs. These events are growing across the county and are designed to bring together volunteers with repair knowledge and people with items they need repaired. Volunteers try to teach participants how to fix their items. The events have engaged approximately 15 repair volunteers and helped fix 50 items.

Presentations can be requested through the MMSWMD website.

## 8. Executive Board Appointments (Caucus by County)

**Audrain County's representative:** Tracy Graham

**Boone County's representative:** Tim Grenke

**City of Columbia's representative:** Barbara Buffaloe

**Callaway County's representative:** Matt Harline

**Cole County's representative:** Jeff Hoelscher



City of Jefferson's representative Sheri Johnston  
Cooper County's representative: M.L. Cauthon  
Howard County's representative: Debra Miller  
Osage County's representative: Jon Glavin  
Moniteau County's representative: Greg Robinson

#### 9. Election of District Council Officers (Chairperson, Vice-Chairperson)

Mr. Harline moved to have Commissioner Jungermann elected as District Council Chairman; seconded by Mr. Graham. Unanimous voice vote of approval.

Mr. Shoemaker moved to have Commissioner Hoelscher elected as District Council Vice-Chairman; seconded by Mr. Reece. Unanimous voice vote of approval.

#### 10. Treasurer's Report

Mr. Jungermann gave the balance of accounts.

The District Grant account balance is \$349,200.39  
The Administrative account balance is \$165,856.45  
The Checking account reconciled balance is \$1000.00

Mr. Yonke moved to approve the balance of accounts as presented; seconded by Mr. Reece. Unanimous voice vote of approval.

#### 11. Adoption of FY2017 District Budget (recommendation from Executive Board):

Budget Changes for FY 2019:

Collections: MMSWMD is budgeting \$15,000 for collection events during FY 2018. This is significantly less than the \$25,000 budgeted for FY 2018. The District plans to hold the annual district wide university event again, but services at the event may be impacted by budget constraints from partners. The District is not currently planning to hold additional collections throughout the district. Staff will instead focus on bringing lower cost and more permanent options for tire, e-waste, and HHW to residents.

Illegal Dump Clean-up: MMSWMD is budgeting \$2,500 to support local governments with tires dumped illegally on ROW and other public land. MMSWMD will coordinate with interested governments to bring tires to a central location to be processed by our vendor.

Sponsorships: MMSWMD is budgeting \$5,000 for a sponsorship program. The sponsorship funding is proving useful for area schools. These funds will be available to applicants in need for funding for waste diversion activities, but do not need the amount available in a small grant or do not feel confident they can manage a small grant. Applicant will need Board and MDNR approval. Awards are a maximum of \$1,000, no match required, and eligible expenses are the same as the grant eligible expenses. MMSWMD staff feels that this funding process will be more accessible for schools, and organizations wishing to pursue smaller recycling projects.

Outreach/Promotion: MMSWMD will be physically meeting with community and organization leaders to promote grant funding and the use of the MMSWMD as a waste diversion coordination resource. The budge has been increased to \$10,000 to allow the MMSWMD to respond to results from the 2017 resident survey.

Ag Waste Plastic Collection: The MMSWMD is hoping to pilot a drop-off/collection program for used bale wraps, silage, and bunker covers. \$3,000 is estimated to cover the cost of placing 40 ft. roll-offs at Missouri State Technical College and Boonslick Ind. to store material before baling and \$15 per bale reimbursement for baling. We are hoping to collect 80 bales at each location.

Mr. Yonke moved to approve the FY19 District Budget as presented; seconded by Mr. Reece. Unanimous voice vote of approval.

#### 12. FY2018 Important Dates

- Grant Call in mid-July
- Grant Workshops: July 24 from 1-3pm, July 26 from 10a-12p
- Grant Submission due dates
  - Round 1 – 9/14/18
  - Round 2 – prelim 11/9/18, final app 1/18/19
- Executive Board Meetings
  - 2<sup>nd</sup> Wed each month
- Advisory Committee
  - 3<sup>rd</sup> Wed of Oct, and Feb.
- FY19 District Council
  - ~~Wed May 8, 2019~~

Jayne Abbot commented that May 8, 2019 is Truman Holiday for Jefferson City, Mr. Rehard said we would reschedule the meeting for a different date.

**12. Other Business**

- a. **Group photo taken of Executive Board representatives**

**13. Adjourn**

**Mr. McMillan moved to adjourn; seconded by Mr. Yonke. Unanimous voice vote of approval. The meeting was adjourned at 7:48 P.M.**

**APPROVED:**

  
 Gary Jungermann  
 MMSWMD Council Chairman

Respectfully submitted,

  
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 Ramon Garza  
 Secretary to the MMSWMD

  
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 Lelande Rehard  
 MMSWMD Manager