

Mid-Missouri Solid Waste Management District
Advisory Committee Meeting Minutes
City of Columbia City Hall, 701 East Broadway, Columbia, MO
Conference Room 1A/1B – OPEN MEETING
Wednesday, October 17, 2018 1:00 p.m.

Members Present:

Marna Williams	Moniteau County	Angie Gehlert	At Large
John Glavin	Osage County	Gayla Dunn	Callaway County
Thaddeus Yonke	Boone County	M.L. Cauthon	Cooper County
Chad Shoemaker	Audrain County		

Members Absent:

Barbara Buffaloe	City of Columbia	Sheri Johnston	City of Jefferson
Howard McMillan	Howard County	Jeff Hoelscher	Cole County
Rick Graham	At Large	Patrick Steele	At Large
Gayla Neumeyer	At Large		

Others Present:

Lelande Rehard, MMSWMD Manager	Ramon Garza, MMSWMD Secretary
Geoff Shackelford, Boonslick Industries	

1. Call to Order and Introductions

Mr. Yonke called the meeting to order at 1:06pm and began introductions.

2. Determination of Quorum

It was determined there was a quorum.

3. Approval of Agenda

Mr. Cauthon moved to approve the agenda as presented; seconded by Mr. Shoemaker. Motion approved by unanimous voice vote.

4. Approval of the January 17, 2018 meeting minutes

Ms. Gehlert moved to approve the meeting minutes; seconded by Ms. Williams. Motion approved by unanimous voice vote.

5. Review of Scoring Process for FY 2019 Applications and Funding Levels

Nine small grants requests were received. The total amount requested in this round is \$65,856.44. Mr. Yonke stated that there is \$50,000.00 to award this round. He then reminded the Committee that the total score on a grant needs to be 200 or higher to qualify for recommendation of funding to the Executive Board. After discussing each grant request, scoring will be done individually. Following this and a group discussion, it will be determined collectively as to whether or not to award bonus points and/or deductions from the total and what those numbers should be. During Staff review of the grant, recommendations are given and the Advisory Committee will take these into consideration when making their decision.

Mr. Yonke gave an overview the function of the Advisory Committee and its relationship with the Executive Board. The Committee was appointed by the Executive Board to review and score any grant requests that were submitted and make a recommendation of funding. Mr. Yonke went on to explain that in the category of Project Efficiency (cost/benefit), the weighted average has to be below a certain amount in order to score it with more than four points. With the exception of Education programs, programs with no diversion, which can be scored as each member feels is warranted. Once District Staff receives a grant submission, it is reviewed and identified as to whether or not it can have a score higher than four.

Mr. Yonke reminded the committee that by scoring a grant, it is an affirmation that the member has read the grant and believes, in their opinion, that by giving a score to a grant and potentially funding it, they are affirming that it will not significantly adversely impact any operation within the District. Mr. Yonke explained that this is a concern of MDNR, and the District has chosen to address their concern in this manner. Committee members would need to abstain from scoring a grant if there is a conflict of interest. Mr. Yonke then took a moment to explain the grant scoring sheet.

6. Discussion and scoring of FY 2019 District Grant Applications (9 small grant applications were received.)

- 1) H-19-01 **The Curators of the University of Missouri
on behalf of Missouri University of Science
and Technology** **Recycled Paint as an
additive to concrete**

Missouri S&T is seeking funds for research into using Waste Latex Paint as a concrete admixture. Latex-modified concrete is already a widely used material known for its resistance to freeze/thaw cycles. Grant funds will support a technician and PI time. As well as needed funds for travel to present results to MoDNR and MoDOT.

Bonus Points: +40 – p1 *Special Program Target Area*
 +20 – p6 *Research and Market Development*
60 points

*Mr. Yonke pointed out that on the budget document for this application; there was a line item for University overhead: \$2,679 from grant funds and \$893 from match in-kind. He mentioned that previously this was not allowed by MDNR, but this year there is no prohibition on our funding for paying this item.

Ms. Gehlert moved to award 60 bonus points and no deductions; seconded by Mr. Shoemaker. Motion approved by unanimous voice vote.

- 2) H-19-02 **Missouri River Relief** **Missouri River Cleanup in
Jefferson City**

Missouri River Relief is organizing a clean-up event for the 10 miles of the Missouri River and a portion of Cedar Creek from Capitol View Access. Grants funds will go to event coordination and boat usage and crew, new life jackets, paddles and a replacement door for the box truck. Volunteers will remove trash, plastic, aluminum, glass, tires, appliances, etc. from the river and dispose/recycle collected items responsibly.

Bonus Points: +40 – p1 *Special Program Target Area*
 +20 – p3 *Identified Community Needs*
 +20 – p4 *Providing service to an underserved area*
 +15 – p5 *Education Enhancement*
95 points

Mr. Shoemaker moved to award 60 bonus points with no deductions (30 pts for p1, 10 pts for p3, 10 pts for p4 and 10 pts for p5); seconded by Ms. Gehlert. Motion approved by unanimous voice vote.

- 3) H-19-03 **City of Columbia
Parks and Recreation** **Streaming Recycling Stations**

The City of Columbia's Activity and Recreation Center (Arc) is requesting funds to purchase recycling bins for their 70,000 sq ft facility. As it stands, they only have one recycling bin near the main desk and 2 bins in their office spaces only for paper. There is a lot of wasted recyclable materials being thrown away by their 900 patrons every day. There have been many comments from the public as well as City Staff about the lack of stations. Cardboard is currently being picked up by City routes.

Bonus Points: +20 – p3 *Identified Community Needs*
 +20 – p4 *Providing Service to an Underserved area*
40 pts

Ms. Gehlert moved to award 40 bonus points with no deductions; seconded by Mr. Shoemaker. Motion approved by unanimous voice vote.

4) H-19-04 Boonslick Industries OCC Collection Containers

Bill is requesting funds to purchase 8 larger volume rear load dumpsters. They are seeing significant increases in their commercial and municipal customers throughout their 7 county operating region and many of these customers are requesting larger volume vessels for OCC.

Bonus Points: +20 – p1a *Special Program Target Area*
 +20 – p4 *Providing service to an underserved area*
 40 points

Ms. Gehlert moved to award 40 bonus points with no deductions; seconded by Ms. Williams. Motion approved by unanimous voice vote.

5) H-19-05 Curators of the University of Missouri Bringing Recycling Home: Phase 2

University of Missouri – Columbia is requesting funds to purchase a cardboard baler for collecting and baling recycled cardboard at the MU campus. The Phase 1 project that was funded by MMSWMD in 2017 set up the infrastructure and operations for baling paper on campus.

Bonus Points +20 – p3 *Identify Community Needs*
 +15 – p5 *Educational Enhancement*
 35 points

Mr. Shoemaker moved to award 35 bonus points with no deductions; seconded by Ms. Dunn. Motion approved by unanimous voice vote.

6) H-19-06 Space Shark Studios WasteCraft – Continued Development

Space Shark Studios is requesting grant funds for continued development of their software from Grant H2017-009.

Bonus Points +15 – p5 *Educational Enhancement*
Deduction -10 – *Resume for Ms. Shattuck was not included in original application.*
 5 points

Mr. Shoemaker moved to approve 15 bonus points with 10 point deduction, 5 points net; seconded by Mr. Glavin. Motion approved by unanimous voice vote.

7) H-19-07 Space Shark Studios WasteCraft – Dump Defender

Space Shark Studios is requesting grant funds for development of a mobile OS game based on their WasteCraft project H2017-009. Will be available through Google Play and Apple App stores. Game operates in a similar fashion to other tower defense games like Plants vs. Zombies where in the player has to develop specific turrets/towers on one area of the playing field while enemies approach from the other area. Educational aspects will be accomplished through pop-ups introducing enemy types and through players' experimentation.

Bonus Points +15 – p5 *Educational Enhancement*
Deduction -10 – *Resume for Ms. Shattuck was not included in original application.*
 5 points

Mr. Shoemaker moved to approve 15 bonus points with 10 point deduction, 5 points net; seconded by Ms. Williams. Motion approved by unanimous voice vote.

8) H-19-08 IMS, LLC. 4,500 lb. Pallet Jack to Increase Capacity

IMS is requesting grant funds to purchase a pallet jack in order to resolve a bottleneck in the amount of paper they are able to divert. This machine would increase the speed of production and reduce the amount of labor required to stage and process each pallet of paper.

*During bonus point discussion, Ms. Dunn recommended adding bonus points for Priority 3, as IMS is serving a corporate need for large volume document shredding and proper recycling. Mr. Rehard also recommended Priority 6 for developing an end market for shredded paper. Mr. Glavin instead mentioned Priority 4, as providing service to an underserved population in this region for large scale secure document shredding.

Bonus Points: +20 – p3 Identified Community Needs
 +20 – p4 Providing Service to an Underserved area
 40 pts

Ms. Dunn moved to approve the 40 bonus points with no deductions; seconded by Mr. Shoemaker. Motion approved by unanimous voice vote.

9) H-19-09 IMS, LLC. Forklift Scale

IMS is requesting grant funds to purchase a forklift scale to reduce redundancies and allow for greater efficiency in the process of paper recycling.

*In keeping consistent with previous grant proposal bonus awarded, the board agreed to consider the same 2 bonus point categories.

Bonus Points: +20 – p3 Identified Community Needs
 +20 – p4 Providing Service to an Underserved area
 40 pts

Mr. Glavin moved to approve the 40 bonus points with no deductions; seconded by Mr. Cauthon. Motion approved by unanimous voice vote.

7. Recommendations for funding FY2019

Mr. Yonke reviewed the results of the scoring. The grants scored in the following ranking:

1. Boonslick Industries (OCC Collection Containers): 355 points
2. IMS, LLC (4500 lb. Pallet Jack to Increase Capacity): 345 points
3. Curators of MU/MU Science and Technology (Recycled Paint as an additive for concrete): 338.29 Points
4. IMS, LLC. (Forklift Scale): 338.00 points
5. Missouri River Relief (Missouri River Cleanup in Jefferson City): 325 points
6. City of Columbia – Parks and Recreation (Streaming Recycling Station): 304 points
7. Curators of MU (Bringing Recycling Home: Phase 2): 277 points
8. Space Shark Studios (WasteCraft – Continued Development): 144 points
9. Space Shark Studios (WasteCraft – Dump Defender): 142 points

Mr. Yonke reminded the Committee that normal procedures dictate that the Advisory Committee only recommends funding grants that score 200 or above to the Executive Board. He also stated that it was the job of the Committee to recommend funding, not to make any funding decisions.

Mr. Shoemaker moved to fund the grants in order of their score until the funding has been expended with the exception of adjusting the H-19-01 application from Curators of MU/S&T to remove the University Overhead from grant funding; seconded by Mr. Cauthon. Motion approved by unanimous voice vote.

8. Other Business

9. Next Meeting February 20th, 2019

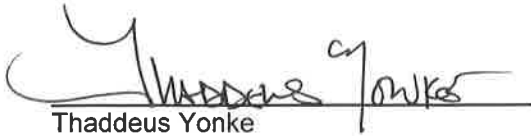
10. Adjourn

Ms. Williams moved to adjourn the meeting; seconded by Mr. Shoemaker. Motion approved by unanimous voice vote.


The meeting adjourned at 3:14 p.m.

Respectfully submitted,

APPROVED:


Thaddeus Yonke
Chairman, MMSWMD Advisory Committee


Ramon Garza III
Secretary, MMSWMD


Lelande Rehard
MMSWMD Manager