

Meeting Minutes
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, December 12th, 2018 at 12:00 p.m.
Plaza 900 Dining Facility,
University of Missouri - Columbia, MO 65201
OPEN MEETING

Members Present:

M.L. Cauthon, III	Cooper County
Greg Robinson	Moniteau County
Sheri Johnston	City of Jefferson
Thad Yonke	Boone County Alt
Debra Miller	Howard County
Jeff Hoelscher	Cole County
Tracy Graham	Audrain County
Matt Harline	Callaway County
Barbara Buffaloe	City of Columbia

Members Absent:

John Glavin	Osage County
Tim Grenke	Boone County

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Secretary
S. Raghavan (Raghu)	MU Sustainability
Tim Savich	MU Campus Facilities
Matt Maher	MU Campus Facilities

1. Call to order and introductions

The meeting was called to order at 12:55pm by M.L. Cauthon III, Chair.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve agenda as presented; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

4. Approval of the minutes from the Executive Board Meeting of November 14, 2018

Mr. Yonke moved to approve the minutes as written; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

5. District Manager's Report

1. District Grants / Final Reports:

Final Report: MMSWMD, 2018-002, Plan Implementation –The MMSWMD set a goal to conduct one large tire, electronic waste, and HHW collection. The FY 2018 goal was to reduce cost while still bringing in tonnages from previous years and expand participation particularly in Columbia. Tonnages for e-waste (34.72) and tires (13.89) remained similar to previous years but HHW (11.16) jumped up considerably. Costs were reduced by diverting reusable paint to Habitat for Humanity and by charging a \$10 fee for CRT monitors. Participation at the collection event was the largest in the last 3 years with almost 740 cars coming through. There are 6 permanent HHW facilities in Region H, in place of HHW collections the District offered 1-8hr HAZWOPER Refresher course for new and existing HHW facility workers.

Additional projects for FY2018 included addressing priorities in the District's updated Solid Waste Management Plan, e.g., education/outreach, rural recycling, special event recycling, college/university recycling (9-10 institutions in Region H), sheltered workshops and small recyclers, white goods recycling, enhancing Region H website, expanding individual HHW sites, proceeding with illegal dump program, and working with cities, counties and local organizations to identify and address service gaps in solid waste management. During 2018 MMSWMD continued scrap tire round-up for Region H public works road crews. Counties and cities were given an opportunity to bring illegally dumped tires from roadways to a central location to be picked up by MMSWMD's

contractor. MMSWMD will continue this program into 2019. The MMSWMD partnered with the City of Columbia to launch quarterly Fix-it-Fairs in Columbia. These events bring together expert repair volunteers with participants interested in learning how to fix broken household items.

Recommend accepting final report.

Final Report: MMSWMD, 2018-001, District Operations – Project goals were met. Staff successfully provided support for meetings, supplied budget and financial information, administered the grant applications process and submitted proper information to MDNR for review/approval, and submitted quarterly reports through ReTrac, among other tasks outlined in the FY18 Executive Summary.

Recommend accepting final report.

Meetings/Site Visits:

Tire Round-up – The annual area public works tire round-up was held November 16th at the Boone County Public Works North facility. ABC Tire was on site to help collect illegally dumped tires collected by the public works and road crews in the Region H area. Almost 11 tons were collected.

3M – MMSWMD staff toured 3M's facility and checked out the new MMSWMD funded baler for the plant's scrap foam waste stream.

Webinars – The District Manager has been listening in to numerous webinars focused on Product Stewardship programs to start building up the familiarity needed to be effective as a member of the Missouri Product Stewardship Council.

Columbia Climate Action Plan – MMSWMD staff has been assisting the City of Columbia Office of Sustainability with the Climate Action and Adaptation Plan process. This plan will drive City priorities across the organization included waste management. The planning process in garnering a high level of staff and community participation with over 200 community members participating in a public input session on Nov. 28th.

New Missouri Business Alert Fellow – Kristoffer Tigue was accepted into a graduate program in New York and MBA has replaced him (via a highly competitive process) with Andrew Withers. MMSWMD staff will be working with Andrew to get him up to speed with waste diversion and the businesses around it in Missouri.

Mid Missouri Assistance League – The District Manager gave a brief presentation to the 100 members of the Mid Missouri Assistance League which runs a resale store in Columbia (Upscale Resale) to fund its programs.

Fulton – MMSWMD staff is gearing up to help Fulton revamp its residential curbside recycling service and find a new home for the material.

Jefferson City and Republic – The District Manager met with City of Jefferson and Republic staff to discuss communication plans for reducing contamination. MMSWMD has received a social media advertising proposal from Republic. Staff will create an RFP and get bids from other companies as well.

Prelim Applications – Staff has received several large grant prelim applications and will be working with applicant to produce worthy projects for board consideration.

Events:

2. **Other business:**

3. **Upcoming Meeting/Events:**

Executive Board Meeting: January 9th, 1-3pm

Missouri PSC Executive Meetings: December 13th, 10-11am

Mr. Yonke moved to approve the Final Reports for H2018-002 Plan Implementation and H2018-001 District Operation; seconded by Mr. Harline. Motion approved by unanimous voice vote.

6. Treasurer's Report and Approval of Bills:

For November 2018:

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$149,129.75
The District Grant account balance is \$285,159.16

Mr. Yonke moved to approve the Treasurer's report; seconded by Mr. Harline.

Roll Call Vote:

**Mr. Graham – Yes
Mr. Yonke – Yes
Mr. Harline – Yes
Ms. Johnston – Yes
Mr. Hoelscher – Yes
Mr. Cauthon – Yes
Ms. Miller – Yes
Ms. Buffaloe – Yes
Mr. Robinson – Yes**

Motion Approved.

Reimbursements: \$34,207.98
City of Columbia - \$30,581.28
ABC Tire - \$2,500.00
Equipment Share - \$368.70
Melahn Insurance/MOPERM - \$758.00

Mr. Yonke moved to approve the Reimbursements except City of Columbia; seconded by Mr. Harline.

Roll Call Vote:

**Mr. Graham – Yes
Mr. Yonke – Yes
Mr. Harline – Yes
Ms. Johnston – Yes
Mr. Hoelscher – Yes
Mr. Cauthon – Yes
Ms. Miller – Yes
Ms. Buffaloe – Yes
Mr. Robinson – Yes**

Motion Approved.

Mr. Yonke moved to approve the Reimbursement to City of Columbia; seconded by Mr. Harline.

Roll Call Vote:

**Mr. Graham – Yes
Mr. Yonke – Yes
Mr. Harline – Yes
Ms. Johnston – Yes
Mr. Hoelscher – Yes
Mr. Cauthon – Yes
Ms. Miller – Yes
Ms. Buffaloe – Abstain
Mr. Robinson – Yes**

Motion Approved.

Transfer of funds:

Administration
Transfer \$34,207.98 to Checking

District Grants
No transfers this session.

Mr. Yonke moved to approve the Transfers; seconded by Mr. Harline.

Roll Call Vote:

**Mr. Graham – Yes
Mr. Yonke – Yes**

Mr. Harline – Yes
Ms. Johnston – Yes
Mr. Hoelscher – Yes
Mr. Cauthon – Yes
Ms. Miller – Yes
Ms. Buffaloe – Yes
Mr. Robinson – Yes

Motion Approved.

7. Review MMSWMD Administrative Contract Proposal:

Mr. Rehard spoke about the 5 year rebid of MMSWMD Administrative Contract. This includes the salaries and operating costs for the District.

Mr. Yonke moved to approve the Proposal; seconded with date corrections by Mr. Graham. Motion approved by unanimous voice vote.

8. Review Republic Services Advertisement Proposal – Jefferson City Area

This advertisement program will utilize Facebook and run for 2 months, from January 1, 2019 through Feb 28, 2019 and will cost \$1,000.00 per month. Total \$2,000.

Mr. Yonke moved to approve the Proposal; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

9. Review Boonslick Industries Advertisement Proposal – Recycling Drop Offs

This advertisement program will utilize Facebook and will include training programs so that it can be sustained by Boonslick staff. The advertisement will run for 90 days and cost \$1,000.00.

Mr. Yonke moved to approve the Proposal; seconded by Mr. Harline. Motion approved by unanimous voice vote.

10. Other Business

Mr. Garza showed the board our current MMSWMD.org website, and then showed the updated site in development. Board approved of the new look and new functionality, staff will move ahead with going live.

11. Adjourn

Mr. Yonke moved to Adjourn; seconded by Ms. Buffaloe. Motion approved by unanimous voice vote.

The meeting adjourned at 1:30 p.m.

APPROVED:



M.L. Cauthon III
Chairman, MMSWMD Executive Board

Respectfully submitted,



Lelande Rehard
MMSWMD Manager