

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, December 14, 2016, 12:00 p.m. "Open Meeting"
D. Rowe's Restaurant, 1005 Club Village Dr., Columbia, MO

Members Present:

Kim McCulloch	City of Columbia	M.L. Cauthon, III	Cooper County
Lauren Henry	City of Jefferson	Kim Roll	Moniteau County
Debra Miller	Howard County	Thad Yonke	Boone County Alt.
Chad Shoemaker	Audrain County	J.C. Miller	Callaway County

Members Absent:

Tim Grenke	Boone County	John Glavin	Osage County
Jeff Hoelscher	Cole County		

Others Present:

Lelande Rehard, District Manager
Jessica Sapp, Secretary

1. Call to order and introductions

The meeting was called to order at 12:12 p.m. by Chair, Lauren Henry

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Ms. McCulloch moved to approve the agenda as presented; seconded by Mr. Miller. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of November 9, 2016

Mr. Shoemaker moved to approve the minutes as presented; seconded by Commissioner Roll. Unanimous voice vote of approval.

5. CPA, Lisa Wright, to present MMSWMD's FY2016 Annual Audit

Ms. Wright presented the FY16 draft financial audit. She explained the financial responsibility and accounting policies. From there, she went page by page and outlined what the numbers represented and their position. Ms. Wright found no discrepancies in MMSWMD's accounting practices. There were no findings. Board members did ask questions during the presentation.

Ms. McCulloch moved to approve the FY2016 Annual Audit; seconded by Mr. Yonke. Unanimous voice vote of approval.

6. District Manager's Report

Kingdom Projects Inc. (KPI) – Kingdom Project's board has decided to cease recycling services as of December 31st. Several reasons were cited for the decision. Those being KPI's inability to raise rates, loss of income from recycling business, and the age and state of equipment. City of Fulton, MORA, and MMSWMD have been working to ensure recycling services supported by KPI are not lost. Fulton has issued an RFP for processing its residential recycling stream, providing access for a vendor to serve commercial customers within city limits, and service community recycling drop-offs. There will be challenges providing recycling services to business and institutions in the county, especially schools.

KPI is looking into ways to liquidate its equipment. MMSWMD staff has secured a list of all the equipment owned partially owned by the District. The only equipment currently covered is the Clark forklift for which the final report was accepted during the board November, 2016 meeting. The MMSWMD still has a 100% ownership in this equipment. The City of Fulton has agreed to secure the forklift after December, 31st when recycling activities cease. MMSWMD is helping KPI with passing along equipment to entities interested in taking over their customers.

Field Elementary Waste Audit – The District Manager and Jody Cook with the City of Columbia conducted a student led waste audit at Columbia Public Schools Field Elementary. The goal was to audit the schools food waste/composting program.

Ripple/Jefferson City 5 year Glass Recycling Anniversary – The District Manager attended an event to celebrate the City of Jefferson's five year relationship with Ripple. Hopefully other area communities will be able to launch similar programs or work to use Jefferson City's existing facility and equipment.

University of Missouri – MMSWMD met with the University of Missouri staff to assist with large grant application questions. Mr. Rehard stated he will be reaching out to all of those who submitted a preliminary application to be sure they're on track for the January 6th final deadline.

7. Treasurer's report and approval of bills

Board Member, Mr. Miller presented the Treasurer's Report for November 2016.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$155,812.54

The District Grant account balance is \$483,372.47

Reimbursements: (MOPERM, \$1,161.00)

Commissioner Roll moved to approve the Treasurer's Report, reimbursement, and transfer of funds; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

8. Authorize MMSWMD Sponsorship to Creative Kids Day Care in Jefferson City allowing them to purchase tire mulch for their playground.

Mr. Rehard told the board that Creative Kids Day Care is in the process of improving their playground. A large piece of equipment has been purchased that requires a safe foam flooring. The day care is asking for a sponsorship to purchase tire mulch to serve this purpose.

If awarded the sponsorship, the Creative Kids would educate their children about recycled materials and their benefits. This would be incorporated in their Conservation Kids area of study.

Mr. Cauthon moved to approve the sponsorship request; seconded by Ms. McCulloch. Unanimous voice vote of approval.

9. Other Business

None.

10. Adjourn

Mr. Cauthon moved to adjourn the meeting; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

The meeting adjourned at 12:35 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

Lauren Henry
Chairman, MMSWMD Executive Board

Lelande Rehard
MMSWMD Manager