

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, December 9, 2015, 1:00 p.m. "Open Meeting"
Flatbranch Pub & Brewing, 115 S. 5th St., Columbia, MO, MO 65201

Members Present:

Thad Yonke	Boone County Alt.	J.C. Miller	Callaway County
John Glavin	Osage County	Kim McCulloch	City of Columbia Alt.
Kim Roll	Moniteau County	Lauren Henry	City of Jefferson
Jeff Hoelscher	Cole County		

Members Absent:

Paul Davis	Cooper County	Tim Grenke	Boone County
Tom Groves	Audrain County	Debra Miller	Howard County

Others Present:

Lelande Rehard, District Manager	Jessica Sapp, Secretary
Lisa Wright, CPA	

1. Call to order and introductions

The meeting was called to order at 1:12 p.m. by Chair, Lauren Henry

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve the agenda; seconded by Commissioner Hoelscher. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of November 18, 2015

Ms. McCulloch moved to approve the minutes as presented; seconded by Mr. Yonke. Unanimous voice vote of approval.

5. CPA, Lisa Wright, to present MMSWMD's FY2015 Annual Audit

Ms. Wright stated she understood they were provided a copy of the draft audit for review. She would go through the document and briefly highlight noteworthy information. If anyone had questions as she went, let her know.

To begin, Ms. Wright stated she gives a clean opinion of MMSWMD's financial statements according to Generally Accepted Accounting Principals (GAAP) and Government standards. She explained the statement of net position and activities, balance sheet, statement of revenues and expenditures, and fund balances. Also, included in the report was a list of equipment MMSWMD holds an interest in.

Ms. Wright stated that there were many QuickBook (QB) entries that were not identified properly which made reporting difficult. She worked with Mr. Rehard to get these corrected. She stated this had been completed dollar amounts should match the quarterly reports that get sent to MDNR. Up until now, MMSWMD staff was manually calculating the reports. Now QB will work better for staff as the report will be able to be printed straight from the program and sent to the state.

Mr. Yonke asked if the fixes provided by previous auditors have been corrected and are current. Ms. Wright stated this was correct.

Commissioner Hoelscher moved to approve the annual financial audit as presented; seconded by Mr. Yonke. Unanimous voice vote of approval.

6. District Managers Report

Mr. Rehard stated there was one final report being presented this month.

Final Report: Grant#2014013: “Tip It & Ship It”, City of Fulton. In total, the City of Fulton diverted 4.62 tons of electronic waste with this project. However, they fell short of their 15 ton estimate. Before this project was implemented, Fulton hosted a one-day collection to see if it would be a benefit to their community. That event generated 3.5 tons. This number was not included in the total diversion for the project.

Mr. Yonke moved to approve the final report as presented; seconded by Commissioner Hoelscher. Unanimous voice vote of approval with Mr. Miller abstaining.

Mr. Rehard then shared some additional news and projects staff has been working on.

School Waste Audits - Discussions with City of Columbia Volunteer Coordinator/Recycling Coordinator and Columbia Public Schools Science Coordinator concerning cooperation with creation of a school waste audit program.

Ryan Enterprises – Both City of Columbia staff and MMSWMD staff have been curious to learn more about Ryan Enterprises, staff has reached out to set up a tour before the January Board meeting.

Prelim Grant Applications - Discussions with preliminary grant applicants concerning issues with their prelim applications and offering recommendations for their final submission.

Recycler’s Summit Survey – MMSWMD staff sent out a survey to get feedback on interest in the District revamping the Recycler’s Summit. Staff is also interested in the Board’s ideas and recommendations concerning the summit.

Capstone Project – The MMSWMD’s project proposal to the Truman School has been accepted. Staff will work with students to hone their scope of work for next semester.

February Meeting – The February Board meeting will need to be rescheduled to accommodate State County Commissioner training. Additionally, Mr. Rehard reminded the group January’s meeting will take place in Fulton.

7. Treasurer’s report and approval of bills

Treasurer, Jeff Hoelscher presented the Treasurers Report for November 2015.

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$269,875.77

The District Grant account balance is \$279,160.15

Reimbursement: (ABC Tire, LLC, \$2,500.00)

Commissioner Hoelscher moved to approve the reimbursement and transfer of funds; seconded by Mr. Yonke. Unanimous voice vote of approval.

8. Other Business

None

9. Adjourn

Mr. Yonke moved to adjourn the meeting; seconded by Commissioner Hoelscher. Unanimous voice vote of approval.

The meeting adjourned at 1:30 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

Lauren Henry
Chairman, MMSWMD Executive Board

Lelande Rehard
MMSWMD Manager