

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, November 12, 2014, 1:30 p.m. "Open Meeting"
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

Members Present:

Thad Yonke	Boone County	Paul Davis	Cooper County
JC Miller	Callaway County	John Glavin	Osage County
Lauren Henry	City of Jefferson	Tom Groves	Audrain County
John Glascock	City of Columbia	Jeff Hoelscher	Cole County

Members Absent:

Tim Grenke	Boone County	Debra Miller	Howard County
Kim Roll	Moniteau County		

Others Present:

DeAnna Trass, District Manager
Jessica Sapp, Secretary

1. Call to order and introductions

The meeting was called to order at 1:30 p.m. by Chair, Lauren Henry

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Glascock moved to approve the agenda; seconded by Mr. Yonke. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of October 8, 2014

Commissioner Groves noted that he attended last month's meeting but was not listed as being in attendance. Ms. Sapp apologized for that and will make the correction.

Mr. Yonke moved to approve the minutes as amended; seconded by Mr. Glascock. Unanimous voice vote of approval.

5. District Manager's Report

Amendment #2014004, "Equipping a New Facility", Boonslick Industries: MDNR required edits to the budget for this grant.

Amendment #2013012, "Rural Cole County Single Stream Recycling Program", Allied Waste: Subgrantee would like an extension of six months as they have identified additional areas in Cole County to offer residential recycling to help offset the shortfall from others that declined to participate.

In light of this amendment request, Ms. Trass had a question for the board. When she discusses the application process with potential applicant, she advises them to list their diversion on the low end. This gives them an obtainable goal allowing for unknowns. In Allied Wastes' case, they did have acceptable reasons for asking for an extension. However, when there is not a reasonable explanation for the delay, is it good practice to grant an extension to a subgrantee who just wants to up their diversion numbers and get closer to or reach their goal?

Mr. Yonke understands Ms. Trass' concern. Because they are in a competitive grant environment and part of the process of the Advisory Committee is weighing the viability of the project over or under the diversion target. He feels there is a natural tendency that if you inflate your target diversion you can score better in the grant, and then possibly ask for more time later in the project. However, in the long run, it gives the applicant lessor faith and credibility with the Advisory Committee if they submit another grant. Mr. Yonke does feel the subgrantee needs to put their best foot forward in reaching the goal(s) they outlined in their project. This way the before and after can be compared justly.

Commissioner Hoelscher moved to approve the FAA amendments for grants 2014004 and 2013012; seconded by Mr. Yonke. Unanimous voice vote of approval.

Final Report #2012014, "Outdoor Recycling Displays", City of Columbia: The project goal was to inform drop off site users of the acceptable recyclable materials. However, if the display does not attract them visually the message will not be read and therefore not received. There is definite room for improvement. The displays are not as eye-catching as they could have been. The display stands themselves are not very large either. In the future, subgrantee will not rely heavily on city staff for design material, possibly engaging professionals or college students majoring in graphic arts. This will maximize advertisement/education potential.

Mr. Yonke moved to approve the final report for grant# 2012014; seconded by Mr. Yonke. Roll call in favor of the motion was unanimous with Mr. Glascock abstaining.

Ms. Trass shared she attended the SWAB meeting and there wasn't anything exciting that happened. Only the discussion of the proposed language in the bill and it pretty much has reverted back to the current language with the exception of the hierarchy of how and what districts can fund grant-wise. The next Joint Committee meeting is December 3rd in which Ms. Trass will attend.

The district CPA has completed MMSWMD's annual audit and would like to come to the December board meeting to present it. Also, Williams Keepers has reviewed QuickBooks and feel everything is fine and staff is entering information properly.

Boonslick Industries had their grand opening of their new facility last month. Ms. Trass attended and shared that the building and set up looks amazing.

The preliminary application deadline for the large grant round has passed. Ms. Trass shared there are six submissions that she is in the middle of reviewing.

Ms. Trass told the group that MRC has informed her that the business is changing ownership. Ryan Wilkey contacted her with the news and asked what they needed to do for us so the new owners could continue with the current grant and complete it. Ms. Trass requested some information in writing and contact MDNR to be sure she didn't miss anything. The only thing left is to have the new owners sign a FAA amendment when the time of purchase comes around.

MORA submitted a grant reimbursement request for grant# 2014003, "Missouri 75% Recycling Campaign". Ms. Trass feels a bit uncomfortable reimbursing for the mileage portion of the request. The grant outlines mileage being reimbursable for a person to travel to different places in the state to discuss the campaign and disperse their informational packets. However, the current request was for a representative to travel from Kansas City to Holts Summit for a Holts Summit board meeting and to present there. Ms. Trass feels this was a little excessive as there was no explanation why.

Ms. Henry, a member of the MORA board, shared that the person from Kansas City, Donna Utter, works for MORA. Ms. Henry was also at the meeting in question and doesn't recall Ms. Utter speaking to the group about anything but the MORA membership. Ms. Trass stated unless Ms. Utter is speaking to state entities and organization about the campaign, mileage should not be accepted. Travelling as far as she did to speak to members of her own board doesn't fall into the scope of the grant project. Ms. Henry suggested staff request a copy of the agenda and minutes from that meeting and an explanation for the reimbursement request before they consider doing so.

Commissioner Hoelscher asked if the group has funded mileage in a grant before. Ms. Trass stated yes. For those who were actually out working on the grant project. Commissioner Hoelscher doesn't feel the reimbursement should be made at this time. The group does need more information.

Ms. Trass shared this past quarter, FilterPave documented diversion. She was a tad suspicious since representatives of FilterPave visited the board in September with photos of a mobile processing unit that didn't appear to be close to being functional. In light of the reported diversion, Ms. Trass said she took a trip out to where Mr. Wendling said they have their glass collection facility and the mobile glass unit.

Ms. Trass said everything looks as it did in the photos from September. The processing unit is not mounted onto the trailer and the building itself looks abandoned. Mr. Yonke commented there are some zoning concerns on Boone County's end.

Commissioner Hoelscher asked if there have been any requests for reimbursement. Ms. Trass stated no.

Ms. Trass reminded the board that during last month's meeting FilterPave had submitted a timeline extension on their project. At that time, the board agreed that representatives of the project would be invited back to give a progress to the board in January or February before considering the extension request. At this time, she does not feel comfortable having FilterPave continue their project due to lack of movement and a misrepresentation of glass diversion this past quarter.

Mr. Miller asked where the diversion came from. Mr. Yonke extended that comment by wondering how there was diversion due to their equipment not being functional in the manner outlined in the grant.

Ms. Trass explained FilterPave waited two years for the grant to be approved. The FAA was signed late 2013 and the project is scheduled to end March 2015. With the subgrantee being so patient in waiting in MDNR, you'd think they'd want to get right on this project and get it finished. Ms. Trass said the group could extend the project for an additional six months which will bring the project to the full two year cap, but she feels FilterPave is giving the impression that this grant project is not a priority nor are they taking it seriously.

Commissioner Hoelscher asked what the next step was in retracting funding and putting it back into the pool for the upcoming grant round. Ms. Trass stated it was up to the group to decide and it should be a fairly easy process. Reason being it appears they are dragging their feet and the phantom diversion coming from somewhere other than the mobile processing unit.

Ms. Trass also added that when she visited Boonslick for their ribbon cutting, Geoff Shackleford told her that he'd spoken to FilterPave about glass pick up and was told they didn't want it. FilterPave stated that they were not going to pay Boonslick for the glass as they weren't going to take the time to clean it. If the group recalls, cleaning was an element of processing the glass for being made into their end product. Mr. Shackleford ended up contacting Ripple Glass for their pick up services.

It was discussed that staff will send a letter to FilterPave advising them the MMSWMD board voted to cancel their project.

Mr. Glascock moved to cancel grant# 2012012; seconded by Ms. Henry. Unanimous voice vote of approval.

6. Treasurer's report and approval of bills

Treasurer, Jeff Hoelscher presented the Treasurers Report for October 2014.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$260,046.91

The District Grant account balance is \$308,617.77

Reimbursements: (Central MO Newspapers, \$453.75; Unterrified Democrat, \$60.00; Resource Recycling, \$80.00; City of Columbia, \$23,080.54; Lisa Wright, CPA, \$ 1,800.00; Bear-Boehmer, \$220.00; Williams Keepers, \$6,100.00; California Democrat, \$22.45).

Mr. Yonke moved to approve the reimbursements with the exclusion of the City of Columbia; seconded by Ms. Henry. Unanimous voice vote of approval.

Mr. Yonke moved to approve the reimbursement to the City of Columbia; seconded by Commissioner Groves. Roll call in favor of the motion was unanimous with Mr. Glascock abstaining.

Mr. Yonke moved to approve the Treasurer's Report and Transfer of Funds; seconded Commissioner Davis. Unanimous voice vote of approval.

7. Approving FY2015 District Grant Round 1 award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named (copy of summary of grant applications and aggregate ranking sheet enclosed).

Ms. Trass told the board that the three grants scored above 200 point by the Advisory Committee and it was recommended that all three be accepted and approved.

Ms. Trass went through each grant explaining briefly what each one entailed. First was the City of Columbia. She reminded the group that she had concerns about the duplication of this request and brought it to the board in October before the Advisory Committee met. At that time, Mr. Yonke gave his thoughts about the grant request and broke down

the operations of the City's recycling program in which Mr. Glascock confirmed. Mr. Yonke feel it sounded like the current request is an extension of what they currently do, yet it wasn't explained very well.

Second was the City of Holts Summit. Ms. Trass reminded the group this grant was discussed during the October board meeting as well. She had concerns that this was another cookie cutter project from the past. Applicant is asking for funding to place tire shreds in the fall zone of Hibernia Station and Greenway Park. The executive summary of the grant does indicate it had been many years since improvements have been made due to funds not being available.

To confirm Ms. Trass' information, Ms. Henry asked to confirm that Region H has already funded this request before. Ms. Trass stated yes. Mr. Yonke and Commissioner Groves recall that one of the times was a park expansion. Ms. Henry stated if the group agrees to fund this project she would like to see Holts Summit incorporate an educational element; much like we asked of the City of Tipton. Have a sign explaining what the product was made of, etc. Ms. Trass stated she would discuss this with the City Administrator about adding this element to their project request if the grant is approved. Mr. Yonke feels if this is not something Holts Summit is willing to do, it's something the Advisory Committee may consider when scoring other grant submissions from them.

Lastly was Randolph County Sheltered Industries. Ms. Trass stated this was the first grant submitted by this organization. She shared this was the new employer of Kit Brewer, formerly of Boonslick Industries. He is shown to be project manager on this project. If funded, Randolph County Sheltered Industries (RCSI) will purchase (6) two cubic yard dumpsters and (16) 96 gallon totes to assist them in servicing the City of Sturgeon. RCSI has been providing services to Sturgeon Schools and separate drop-off location for the last three years. The needs of both the schools and community have grown and the additional containers will assist in maintaining recycling efforts and encouraging growth.

Mr. Yonke moved to approve and fund the grants submitted by the City of Holts Summit and RCSI; seconded Commissioner Groves. Unanimous voice vote of approval.

Mr. Yonke moved to approve and fund the grant submitted by the City of Columbia; seconded by Commissioner Groves. Roll call in favor of the motion was unanimous with Mr. Glascock abstaining.

8. Other Business

None.

9. Adjourn

Mr. Yonke moved to adjourn the meeting; seconded by Mr. Glascock. Unanimous voice vote of approval.

The meeting adjourned at 2:16 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

Lauren Henry
Chairman, MMSWMD Executive Board

DeAnna Trass
MMSWMD Manager