

Minutes of Meeting  
Mid-Missouri Solid Waste Management District Executive Board  
Wednesday, November 9, 2016, 1:00 p.m. "Open Meeting"  
City Building, 3rd Floor Conference Room A, Columbia, MO

**Members Present:**

Kim McCulloch	City of Columbia	M.L. Cauthon, III	Cooper County
Lauren Henry	City of Jefferson	Jeff Hoelscher	Cole County
Debra Miller	Howard County	Thad Yonke	Boone County Alt.
Chad Shoemaker	Audrain County		

**Members Absent:**

J.C. Miller	Callaway County	Tim Grenke	Boone County
John Glavin	Osage County	Kim Roll	Moniteau County

**Others Present:**

Lelande Rehard, District Manager  
Jessica Sapp, Secretary

**1. Call to order and introductions**

The meeting was called to order at 1:05 p.m. by Chair, Lauren Henry

**2. Determination of quorum**

It was determined there was a quorum.

**3. Approval of agenda**

**Mr. Yonke moved to approve the agenda as presented; seconded by Mr. Cauthon. Unanimous voice vote of approval.**

**4. Approval of the minutes from the Executive Board Meeting of October 12, 2016**

**Mr. Cauthon moved to approve the minutes as presented; seconded by Mr. Yonke. Unanimous voice vote of approval.**

**5. District Managers Report**

Mr. Rehard stated there are three final reports and one amendment:

Final Report: Grant# 2015010: "Turn It Around @ KPI", Kingdom Projects. Kingdom Projects set a goal to divert 332 tons of material with this grant. They exceeded this goal by diverting a total of 513.2 tons. There was a change in Director/project manager during this grant. It is felt the project has met many goals as the forklift is dependable and versatile. However, the containers have not been modified to their specifications. The new Director has reached out to the vendor and hopes to have this completed after the first of the year.

Final Report: Grant# 2016006: "Jefferson City Missouri River Clean-up", River Relief. River Relief fell a little short of their 4.5 ton goal. 3.21 tons of recyclables were collected from the river during their one day event. Missouri River Relief held their river clean up 9/10/16. They had 220 volunteers and collected 102 tires and 5 tons of litter. More about the event can be found at: <http://www.riverrelief.org/event/jefferson-city-missouri-river-clean-up-2016/>.

Amendment: Grant#2016014: "Improved Glass Handling Procedures", Boonslick Industries. Due to two separate requirements by the MODNR, this grant's timeline has been significantly impacted. The first issue necessitated applying for a different Storm Water permit for our facility. This application process was completed in mid-October. The second issue involves getting this project bid out as a "prevailing wage contract", rather than accepting the local vendor's low cost bid. When asked to bid the job as prevailing wage, the original vendor asked to be removed from the process. Now that the Storm Water discharge application has been accepted by MODNR, BII will investigate the required bidding process to see if the bids will remain within the \$3,700 range requested in the grant application. If the bids are significantly higher, the project may not be feasible. Regardless, this has impacted our timeline negatively, resulting in at least a three month delay if the concrete work can be completed by December 1<sup>st</sup>. Request a 6 month extension for project period.

Sponsorship Final Report: Field Elementary School. Jill Rockett, Field Elementary - We decided to build 3 more compost bins, instead of 4 in our original proposal, due to time constraints. I'll be in touch regarding setting up the waste audit sometime between Thanksgiving and Christmas holidays. Thanks again for your support. I'll be sending along some thank you letters from students once the project is fully implemented among our student population and they have had an opportunity to learn and reflect about the value of this project. Staff recommends accepting the final report and reimbursing the school.

**Mr. Yonke moved to approve the three final reports and one amendment; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

Meetings/Site Visits:

Manufactures Forum – District Manager met with City of Columbia Water and Light, Solid Waste, and Office of Sustainability to discuss hosting a one-day forum for area manufactures concerning funding opportunities and programs for achieving greater sustainability.

Holts Summit – District Manager met with Holts Summit staff and Republic Services to discuss a large grant application to bring curbside recycling to all the residents of Holts Summit. Staff did not receive a preliminary from them. Hopefully we'll see them next fiscal year requesting funding.

Planners Rule Review – A select group of planners met to provide line-by-line comments to MDNR for the Solid Waste regulations concerning the districts. The overall goal is to make the Districts through funded. Meaning instead of applying for a grant for the district each year or having to go through the application process then having to ask for the money, the district would receive money straight into their bank account that's allotted each quarter. This would also save time and reduce/eliminate paperwork. There is no timeline when MDNR will review their current process for possible updates/changes.

REDI – District Manager met with REDI staff to discuss their interest in participating in a manufacturing sustainability forum and to get additional manufacturer contacts. The manager also met with the small business/entrepreneur organizer of the incubator to promote MMSWMD grant funding. Mr. Rehard doesn't think anything will be ready for this grant cycle, but there has been some expressed interest in district funding. He asked the group that if there were any economic development offices they thought would be helpful to let him know.

South Callaway Elementary School Waste Audit – District Manager helped the South Callaway Elementary School Green team conduct a waste audit. The school already recycles plastic film, plastics #1 and #2, metal, paper, and OCC. The results were shared with the green team and they are looking into recycling 3-7 plastics, getting more containers for the 6th grade classrooms, and considering methods to reduce food waste. Approximately 30 students participated in sorting, weighing, and entering information into a spreadsheet. Overall, the school is doing well with their current recycling efforts. Food waste is the only area where they struggle. It's 30% of their waste stream; not including waste from the cafeteria.

Missouri Powder Coating – Following up on leads from REDI the District Manager met with Missouri Powder Coating to discuss a possible project for manufacturing glass-blasting media from Columbia's glass stream. There is a lot of potential with idea and a lot of moving parts and details that need to be sorted out. Ms. Henry was intrigued about another outlet for glass in our Region. Mr. Rehard explained that sand is currently used for blasting as it's the cheaper alternative to other product methods. However, the industry is turing to glass. In addition to it also being inexpensive, it's reusable. There are a lot of moving parts for this project that need to be figured out. If this grant is unable to come together for submission in January, Mr. Rehard will encourage the applicant to reapply in FY18.

KPI – District manager met with the new Director of KPI, Connie Hale. She has 20 plus years of experience with recycling and sheltered workshops, most of it with Handi Shop. She seemed extremely passionate about working for KPI and plans to focus on the quality of KPI's services instead of the quantity of material collected.

Planners Meeting/SWAB – District Manager attended both the Planners and SWAB meeting on 11/2/16. Both meetings focused on the proposed committee to review the Solid Waste District enabling legislation. SWAB asked planners to bring the proposed resolution to their boards for comments. Mr. Rehard stated he'd talk more about this under agenda item #8.

Events:

Cole County Collection – MMSWMD, City of Jefferson, and Cole County held a tire and e-waste collection 10/15/16. 17.4 tons of e-waste was collected and 6.53 tons of tire. The low turn out for tires could be attributed to the fees, less effective advertising, or just a lower supply of waste tires in the area. District staff advertised in the same manner as for past collections and even reached out by phone to several organizations. Examples being the Chamber of Commerce, Board

of Realtors and Homebuilders Association. There's really no way to know why tires didn't have a bigger draw. The board may want to reevaluate fees, etc. when another event is held.

Other Business:

Prelim Applications – MMSWMD received prelim applications. Staff is excited work on some new applicants and some new ideas.

**6. Treasurer's report and approval of bills**

Treasurer, Commissioner Hoelscher presented the Treasurer's Report for October 2016.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$166,033.69

The District Grant account balance is \$488,878.83

Reimbursements: (ABC Tire, \$3,255.00; MRC, \$5,375.00; Boone County Journal, \$172.50; Tipton Times, \$142.50; Central MO Newspapers, \$502.50; Unterrified Democrat, \$120.00; Kingdom Projects, \$4,836.05; River Relief, \$750.00; Center for Gifted Education, \$679.71)

**Mr. Yonke moved to approve the Treasurer's Report; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

**Mr. Yonke moved to approve the reimbursements; seconded by Ms. McCulloch. Unanimous voice vote of approval.**

**Mr. Yonke moved to approve the transfer; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

**7. Authorize MMSWMD Sponsorship to the City of Columbia's Parks and Recreation Department allowing them to purchase reusable dishware in an effort to reduce waste.**

Mr. Rehard shared that Parks & Recreation would like to purchase reusable dishware for use at multiple public and private events they hold each year. He presented the requested list of supplies. It includes restaurant quality dishware along with bus tubs and storage bins. He also stated if funded, the items would be made available to other departments within the City of Columbia.

Ms. Henry assumes that the staff that uses the supplies will be the ones washing it? Mr. Rehard stated that was correct.

Though he understands their goal is relative to not generating waste, Mr. Cauthon asked what relationship does Parks & Rec have to what we do and why they came to the district for a sponsorship? Mr. Rehard said the money was made eligible to everyone who was looking to do a small reduce, reuse, recycle project but tried to advertise it more to schools. He feels the city thought it would be a good funding source without having to go through the small grant process.

Ms. Sapp asked if sponsorship projects needed to have signage or something displayed noting MMSWMD was the monetary donor. If so, how was Parks & Rec going to be able to do that with all the individual pieces? Mr. Rehard responded that was not necessarily a requirement, but it should be added into the specifications for sponsorship next fiscal year. Ms. Henry suggested a MMSWMD sticker on the storage containers.

Mr. Shoemaker would like to see the district get involved with a Parks & Rec department, but he doesn't feel this is the right project. He could go either way with this project. Though Ms. McCulloch must abstain from the vote, her thoughts about the project are in line with Mr. Shoemaker.

Mr. Rehard pointed out that reducing waste is at the top of the state's priority list. Ms. Henry stated yes, waste would be reduced but water consumption would increase.

Ms. Henry feels this sponsorship would be purchasing operational supplies. Mr. Shoemaker agrees. He'd prefer a request for recycling bins to be placed in common areas with a MMSWMD sticker. He furthered his thoughts as how a sponsorship should gets the districts' name out to the public. Mr. Shoemaker doesn't necessarily have a problem with the request, but it doesn't really fit the profile of a sponsorship if MMSWMD's name isn't on it.

Mr. Yonke commented this request reminded him of one Boone County received years back from one of their partners. The request makes enough economic sense that maybe it should be done, but doesn't necessarily need financial assistance. In essence, Parks & Rec would be eliminating their recurring cost on disposable dishware and the reusable

items would have paid for themselves in a relatively short time. It's seemingly the smart, financially responsible thing for them to do. Mr. Yonke isn't against this project, but he is hesitant.

Mr. Shoemaker feels what's maybe missing is an educational component. His idea that Parks & Rec would purchase the reusable dishware and then ask for financial assistance to put together a newsletter. The newsletter would inform and educate the public on the purchase, cost savings, and the impact it would have in reducing waste. MMSWMD's logo and sponsorship can be recognized in it as well.

The group agreed they'd like to see an education component in the request. Mr. Rehard maybe Parks & Rec would consider revising the request and coming back to the district for sponsorship toward the end of the fiscal year. This only if there is sponsorship funding left to offer.

**Ms. Henry moved to deny the request due to the lack of an educational component; seconded by Mr. Yonke. Unanimous voice vote of approval with Ms. McCulloch abstaining.**

**8. Review and discuss Resolution proposed by the Solid Waste Advisory Board (SWAB) regarding the formation of a committee to analyze possible change in legislation for solid waste district funding.**

Mr. Rehard shared that the big discussion during SWAB and the planners meeting was a proposal that was brought forward by the solid waste industry. They would like to form a committee to review everything in the legislation about the districts. The planners see it as a movement by the solid waste industry to use part of district funds for closed and abandoned landfills that no longer have ownership. Using the funding would assist in negating some of the hazards that come out of them. Examples being old county or private dumps where there is no one left to pay for them anymore. Mr. Rehard pointed out that this type of focus is eligible for district funding. The feeling is that the industry knows that this type of request would not be approved so they are looking for a way to carve out a piece of the funding for themselves. There is also potential for a new revenue stream with the idea of applying a tonnage fee to utility landfills. Mr. Rehard said there is a group of planners that are against the idea of the committee because they know what the purpose of it is and the potential outcome. The other group of planners aren't necessarily for the committee but appreciate the waste industry going about the idea in a transparent way. Overall, the planners feel the waste industry is going to push to get their way, but at least they are going about it in a courteous manner.

Mr. Shoemaker asked if it was a possibility that the new fees be balanced with what is currently available to them? So that it's a net status quo to the existing solid waste districts? Mr. Rehard felt that would have potential.

Mr. Rehard presented the resolution for the group to review. There has already been suggestions submitted to change a few things. Specifically, replace the word "update" in the second paragraph to "review". Additionally, in their list of proposed members of the committee, include a line, "other people as determined". Mr. Rehard pointed out that MORA is not represented on the list.

Mr. Rehard shared that some SWAB members had concern about a committee looking at the legislation. Whether the intentions are good or bad, when you begin to dig into legislation, it opens yourself up to exposure for things that are not expected.

During discussion, the board is concerned about the size of the review committee. Those identified in the proposed list are from different industries that are relevant to bring to the table. However, there are approximately thirty-three (33) on the list. The board is questioning how many on the list is truly committed to meet and review the legislation. If there's no commitment, the review and proposal will be done by those wanting to change the legislation.

Another point made was the resolution proposes to organize and host a committee for the purpose of planning the path forward for legislation designed to update the mission, rather than a meeting of interested parties to determine whether there is a need to do so.

Mr. Cauthon stated, and others echoed, that SWAB and the planners already oversee the solid waste program and determine whether there is an issue or not. Another committee doesn't need to be formed to do a job that's already being done by two other groups.

Mr. Shoemaker feels it may be in good practice to send a letter on Region H's position. Ms. Henry may tell MDNR in person, but in reality, it makes it easier for them to say they weren't told. Mr. Shoemaker stated sending a letter puts our stance on the record.

**Ms. Henry moved to state that another committee is not needed. District Planners and SWAB already perform the task(s) outlined in the resolution; seconded by Mr. Yonke. Unanimous voice vote of approval with Ms. McCulloch abstaining.**

**Mr. Shoemaker moved to submit a letter SWAB stating MMSWMD's position; seconded by Mr. Yonke. Unanimous voice vote of approval.**

**9. Review SWAB's Annual Report**

With changes in legislation last year, it was mandated that SWAB and the planners produce an annual report for the joint legislative committee. Mr. Rehard went through the report and touched on the highlights. He explained that planners and board members submitted input as what needed to be included in the report. The goal of Region H would be to find end uses for materials and develop markets for them. The group asked questions and for clarification as Mr. Rehard went through the report. When he was finished, he asked the board if there was anything they thought that wasn't covered.

Ms. Henry stated she gets a lot of calls regarding medical waste. Either where can they take it for disposal or how to safely dispose of it.

**Mr. Yonke moved to approve SWAB's Annual Report; seconded by Ms. McCulloch. Unanimous voice vote of approval.**

**10. Other Business**

Ms. Henry shared that the City of Jefferson will be celebrating their fifth anniversary of glass recycling. The event will take place at their Save-A-Lot drop site on Thursday, December 8<sup>th</sup> at 4:00pm. The group was invited to attend.

Ms. Henry also shared that she and Debbie Brackman from Region F have teamed up to put together a presentation for the MORA Conference in 2017. The presentation will focus on HHW collection and packing.

**11. Adjourn**

**Mr. Yonke moved to adjourn the meeting; seconded by Ms. McCulloch. Unanimous voice vote of approval.**

**The meeting adjourned at 2:13 p.m.**

**APPROVED:**

Respectfully submitted,

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Jessica Sapp  
Secretary, MMSWMD

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Lauren Henry  
Chairman, MMSWMD Executive Board

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Lelande Rehard  
MMSWMD Manager