

Minutes of Meeting  
Mid-Missouri Solid Waste Management District Executive Board  
Wednesday, October 11, 2017, 1:00 p.m.  
3rd Floor Conference Room 3A, City of Columbia City Hall  
701 E. Broadway, Columbia, MO 65201  
Open Meeting

**Members Present:**

J.C. Miller	Callaway County
Chad Shoemaker	Audrain County
Greg Robinson	Moniteau County
Debra Miller	Howard County
John Glavin	Osage County
Lauren Henry	City of Jefferson
Barbara Buffaloe	City of Columbia
Thad Yonke	Boone County Alt

**Members Absent:**

Tim Grenke	Boone County
M.L. Cauthon, III	Cooper County
Jeff Hoelscher	Cole County

**Others Present:**

Lelande Rehard	District Manager
Ramon Garza	District Secretary

**1. Call to order and introductions**

The meeting was called to order at 1:02 p.m. by JC Miller.

**2. Determination of quorum**

It was determined there was a quorum.

**3. Approval of agenda**

**Mr. Yonke moved to approve agenda as presented; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

**4. Approval of the minutes from the Executive Board Meeting of September 13, 2017**

**Ms. Buffaloe moved to approve the minutes as written; seconded by Mr. Yonke. Unanimous voice vote of approval.**

**5. District Manager's Report**

**1. District Grants / Final Reports:**

**Final Report: IMS, 2016-004, Collection Consoles** – Grant funded locking document collection consoles. This allows businesses to collect documents which are transported to IMS for shredding and bailing. IMS has been able to grow its customer base in the region with this equipment. IMS exceeded their goal by approximately 30 tons.

Project Manager, Nick Huddleston -

*A total of 73.7 tons of office paper were diverted through this grant project. While I would have greatly preferred to exceed our set goal by a more significant amount, there is something to be said for proving the reliability and accuracy of our predictions. In so doing, IMS was able to assist 23 local routine customers (individuals, governments, and local businesses) within the Mid-Missouri*

*Solid Waste Management District, providing an environmentally conscious and secure solution for disposing of sensitive information which was no longer needed.*

MMSWMD staff recommends accepting the final report

**Final Report: IMS, 2016-005, Collection Carts** - Grant funded locking document collection carts. This allows businesses to collect documents which are transported to IMS for shredding and bailing. IMS has been able to grow its customer base in the region with this equipment. IMS exceeded their goal by approximately 30 tons.

Project Manager, Nick Huddleston -

*A total of 181.9 tons of office paper were diverted through this grant project, exceeding the stated goal of the project by nearly 30 tons or 20%. In so doing, IMS was able to assist 25 local routine customers, providing an environmentally conscious and secure solution for disposing of sensitive information which was no longer needed for business purposes. In addition, IMS was able to use the equipment provided to offer irregular and one-time document purging services to 31 entities (individuals, governments, and local businesses) in the MMSWMD area.*

MMSWMD staff recommends accepting the final report.

**Amendment: River Relief, 2016-011, MO River Clean-up Fleet** – Missouri River Relief has asked the MMSWMD to amend their grant to extend the completion date till Jan. 1, 2018 and amend their budget to pay for improvements to the vehicle they have purchased. MRR was able to secure a vehicle under their budget and would like to use the remaining \$1,000 for repairs and improvements (tire rotation, exhaust improvements). MRR would also like to extend their grant completion date from November 1<sup>st</sup>, 2017 to January, 1<sup>st</sup>, 2018 to insure that expenses are incurred during the grant period.

## 2. Meetings/Site Visits:

Fix-it-Café – MMSWMD staff is working with the City of Columbia and Boone County Library to host a Fix-it-Café on November 11<sup>th</sup>. We are currently looking for volunteers with electronics/appliance repair skills.

Small Grant Applicants – MMSWMD staff has been reviewing applications and meeting with potential grant applicants. We will likely have a number of unique projects that may test the boundary of what we think qualifies for our funding.

University of Missouri and Bluebird Composting – MMSWMD staff has been assisting with a partnership between MU and Bluebird to divert food waste and organic waste. MU is gathering data on food waste and animal bedding so Bluebird can create a reasonable quote. We toured MU Large Animal Vet School to look at some low hanging fruit. Bluebird should be able to haul the clinics animal bedding by next year diverting a significant amount of material from the landfill and saving the clinic \$10,000-\$15,000 per year. The Food Waste from dining halls is the real source that needs to be addressed but we need better data before any cost estimates and equipment needs can be sorted out.

Growing Sustainable Communities Conference – Thanks to the generous support of the City of Columbia Office of Sustainability, MMSWMD staff were able to attend conference with the rest of the office staff. The conference programming offered information about a wide array of sustainability projects from communities all over the Midwest.

Tire Round-up – MMSWMD hosted its annual tire round-up for Region H public works departments. We will only need one trailer for the current pile. MMSWMD staff will ask participants if they would like another event in the Spring or if there is another way the \$2,500 in unspent funds can be used.



OSHER Class – MMSWMD staff have both presented 90 minutes sessions for the Osher Lifelong Learning Institute. Ramon's presentation educated participants on fuel economy and how to improve mpg. Lelande educated participants on the recycling process, markets, and future models be used to organize waste diversion. Classes were 18-20 people and involved a lot of excellent questions and engagement. MMSWMD was able to gain access to the Osher schedule thanks to the Office of Sustainability.

**3. Events:**

**4. Other business:**

**5. Upcoming Meeting/Events:**

Advisory Committee: October 18<sup>th</sup>, 1-5pm

Executive Board Meeting: November 8<sup>th</sup>, 1-3pm

Fix-it-Café: November 11<sup>th</sup>, 1-4pm

America Recycles Day: November 15<sup>th</sup>

**Mr. Yonke moved to approve the IMS, LLC 2016-004 Final Report; seconded by Mr. Miller. Unanimous voice vote of approval.**

**Mr. Yonke moved to approve the IMS, LLC 2016-005 Final Report; seconded by Mr. Miller. Unanimous voice vote of approval.**

**Mr. Shoemaker moved to approve the Amendment to River Relief 2016-011; seconded by Mr. Yonke. Unanimous voice vote of approval.**

**6. Treasurer's Report and Approval of Bills:**

For September 2017.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$43,786.45

The District Grant account balance is \$352,849.47

**Mr. Yonke moved to approve the Treasurer's report; seconded by Mr. Miller. Unanimous voice vote of approval.**

Reimbursements: \$17,544.73  
Missouri River Relief - \$17,000.00  
IMS, LLC. - \$544.73

**Mr. Yonke moved to approve the Reimbursements; seconded by Mr. Miller. Unanimous voice vote of approval.**

Transfer of funds:

Administration  
Transfer \$0.00 to Checking

District Grants  
Transfer \$17,544.73 to Checking

**Mr. Yonke moved to approve the Transfers; seconded by Mr. Miller. Unanimous voice vote of approval.**

**7. True/False Fill Festival Sponsorship:**

**Mr. Yonke moved to approve the sponsorship request; seconded by Mr. Shoemaker. Unanimous voice vote of approval with Ms. Buffaloe abstaining.**

**8. Other Business:**

**Mr. Rehard spoke about the recent China ban on fiber commodities. Wanted to let the board know that on top of that, the price for Cardboard took a sharp downward turn due to China not renewing some of the export licenses. This issue should correct itself over time, but the current market impact is certainly evident.**


**9. Adjourn:**

**Mr. Yonke moved to Adjourn; seconded by Mr. Glavin. Unanimous voice vote of approval.**

**The meeting adjourned at 1:28 p.m.**

**APPROVED:**

Respectfully submitted,

  
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Lauren Henry  
Chairman, MMSWMD Executive Board

  
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Lelande Rehard  
MMSWMD Manager