

Minutes of Meeting  
Mid-Missouri Solid Waste Management District Executive Board  
Wednesday, September 10, 2014, 1:30 p.m. "Open Meeting"  
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

**Members Present:**

Thad Yonke	Boone County	David Nichols	City of Columbia
Jeff Hoelscher	Cole County	Kim Roll	Moniteau County
JC Miller	Callaway County	John Glavin	Osage County
Debra Miller	Howard County		

**Members Absent:**

Tim Grenke	Boone County	John Glascock	City of Columbia
Tom Groves	Audrain County	Lauren Henry	City of Jefferson
Paul Davis	Cooper County		

**Others Present:**

DeAnna Trass, District Manager	Steve Wendling	Filter Pave
Jessica Sapp, Secretary	Scott Wendling	Filter Pave
Julius Moody, Lincoln University		

**1. Call to order and introductions**

The meeting was called to order at 1:30 p.m. by Vice-Chair, JC Miller

**2. Determination of quorum**

It was determined there was a quorum.

**3. Approval of agenda**

**Mr. Yonke moved to approve the agenda; seconded by Commissioner Roll. Unanimous voice vote of approval.**

**4. Approval of the minutes from the Executive Board Meeting of August 13, 2014**

**Mr. Yonke moved to approve the minutes as presented; seconded by Mr. Miller. Unanimous voice vote of approval.**

**5. District Manager's Report**

Ms. Trass stated there was one amendment request and two final reports to present for approval.

Amendment #2014004, "Equipping a New Facility", Boonslick: Would like to replace the (3) metal material storage carts in the "Supplies" budget category totaling \$996 to purchasing (17) 95-gallon collection totes for \$999.94. These will assist in easing the labor of sorting and moving collected items for recycling.

**Mr. Yonke moved to approve the amendment for grant# 2014004; seconded by Commissioner Hoelscher. Unanimous voice vote of approval.**

Final Report #2013008, "Skid Loader Attachments", Boonslick: This project was a great success. The goal was divert 36 tons of paper. Bll exceeded this by 16.7 tons for a total of 52.7.

**Mr. Yonke moved to approve the final report for grant# 2013008; seconded by Commissioner Hoelscher. Unanimous voice vote of approval.**

Final Report #2013005, "MANRRS Lincoln University Recycling", Lincoln University: This project was a success. It diverted a total of 4.33 tons, 3.83 more tons than projected. Though subgrantee states separately they fell short of the diversion of metal, the collective other material totaled .47 tons. This exceeded their .2 projection. Total paper diverted was 3.86.

Ms. Trass stated she had some concerns about this project and felt it was not executed properly. She was happy Mr. Moody could attend this meeting to offer clarification. Many questions regarding the project stems from the final reimbursement request.

Ms. Trass explained the grant asked for \$3,500 for student stipend, \$1,000 for collapsible bins and liners (\$2,760 match), and \$500 for advertising/tshirts. Proper documentation has been provided for the stipend and advertising. However, the documentation for the supplies category is lacking and it's been indicated MANRRS didn't purchase bins for the project. This would make the diversion reported null and void, thusly the project being a failure. Ms. Trass said the board can vote not to approve/accept the final report. In any case, she doesn't feel the district can reimburse MANRRS on their project as it did not meet its criteria.

Ms. Trass said that district staff struggled in finding in the documentation where collapsible bins were purchased. Referring to some correspondence with Mr. Moody, she stated that some of the match provided was the use of bins from another MMSWMD grant funded project. Mr. Moody confirmed this. Ms. Trass explained that the district could not accept this as match, leaving the position on being unable to reimburse. She did recall having a conversation with Mr. Moody about this in the past.

Mr. Moody did say there was a discussion about the donated being used as match. He said that he was under the assumption that after further review, bins from a previous grant could be used. They have thought this all along. Mr. Moody explained the bins were donated from LU's Building and Ground department. He recalled correspondence with the district with back and forth on whether they could use the bins as match, with the ending result being they could use them as match.

Ms. Trass thinks the confusion with the back and forth correspondence and understanding yes or no may have come from determining what the bins were originally purchased for. She knows that Region H has granted LU funds in the past that included bin purchases. If the bins used were purchased with MMSWMD funding, they could not be used. If they came from a different source of grant funding, they could be used.

Ms. Trass said using the word "donated" changes the view point a little bit, but she struggles to honor the reimbursement if the bins were used as match. Grant funds being paid out for the student labor when bins potentially belonged to past Region H grant project doesn't adhere to grant funding rules. In turn presses the point that the grant was not operated properly. Ms. Trass asks for direction from the board as how staff should proceed with this grant and its reimbursement. Just under \$400 has already been dispersed for the advertising/t-shirts.

Ms. Trass addressed Mr. Moody with asking if he was sure the bins were obtained through grant funding. He responded that he was quite sure as Dr. Johnson and the previous head of the building and grounds department had informed Mr. Moody they were from a past grant project and they were no longer using them. It was decided the bins leftover from the grant would be donated to MANRRS and their project as Mr. Moody understood he could under the rules.

Ms. Miller asked for clarification on the bins on whether they were from a Region H grant project. Mr. Moody says he wasn't positive, but was pretty sure they were. He mentioned Dr. Johnson and her composting grant she received from the district. Mr. Moody took her lead with the decision as she was co-lead on his project.

Mr. Yonke commented that he wouldn't doubt that LU receives grant funding from state and federal levels, so it may be impossible to determine what they were purchased for.

Commissioner Hoelscher asked if the district was going to be able to prove whether or not the bins used were purchased for another Region H grant? He feels that if the group cannot clearly define this, reimbursement should not be made as it would become a problem down the road.

Ms. Trass suggested a couple things she wouldn't mind as a resolution. First, the project period has ended. She said since the group has to agree to the final report, maybe they don't approve and allow MANRRS to work the grant properly. The project can be extended for twelve (12) months giving them time to show Region H they are not using bins previously granted from another project. They would purchase their own bins and essentially "start over" as the diversion already reported would not count.

The second suggestion was to give MANRRS time to go back and be able to definitively identify whether the bins used were grant funded to them by Region H or not. If they can prove they were not, the project would have been completed properly.

Mr. Miller asked if MANRRS purchased any bins. Ms. Trass stated that the only expenditure in that budget line item was approximately \$40 of liners. No bins.

Ms. Miller inquired about the match in that line item. What was that for? Ms. Trass said at this point what that could be. Mr. Miller feels that the match would have been for MANRRS purchasing additional bins and liners.

Mr. Yonke asked what reimbursement was being asked for. Proper documentation has been submitted for the personnel line item, but the supply line item is severely lacking. The only allowable expense shown was a small purchase of liners. Ms. Trass' problem with paying the stipend is that if the match cannot be proven and documented properly, students "technically" didn't work this project. Mr. Yonke agreed.

Commissioner Hoelscher asked if the bins need to be shown within the timeframe of this project or can they be from ten (10) years ago? Mr. Yonke stated the bins donated from the other department would have had to have been purchased within the MANRRS grant timeframe and shown to not have been allocated to another Region H grant. Ms. Miller agreed.

Mr. Yonke told Mr. Moody that the costs of the bins based on how many were used need to be calculated as well as their origin. If MANRRS has clear documentation the bins were not purchased with Region H funds and show their value, it would offset the match. It would turn into a match in-kind by MANRRS. The assumption of the grant is that MANRRS was going to purchase \$2,760 worth of bins and liners, which would be easily documented.

When the MANRRS programs started, they were in need of bins and were included in the grant request for that reason. Then others from building and grounds became available and were utilized assuming it was appropriate. He shared his program has been so successful, Federal Recycling is no longer providing their services as the students are doing such a wonderful job. MANRRS are now in need of more bins.

Mr. Yonke explained to Mr. Moody that MANRRS would need to decide how they are going to approach this project. Information about the bins used this past year still needs to be looked into and documented. However, since MANRRS has been successful and currently need more bins, considering an extension of this grant will allow for bins and liners to be purchased and diversion collected. The other approach would be to provide Region H with clear origin, value, and number of the bins used this past year. If the bins used were not granted by MMSWMD, then the grant can be closed and reimbursement given.

Mr. Miller asked if staff would be giving MANRRS their final report back. Mr. Yonke said no. The board would have to vote to accept it and they aren't.

Mr. Moody asked since the project is currently incomplete, requesting an extension will delay the reimbursement for the grant. Ms. Trass answered yes. The only thing the district has given payment on is the t-shirt cost less 15% retainage.

Ms. Trass went on to clarify where the district stands and what the board and staff need to have documented from Mr. Moody and MANRRS. She reiterated the origin of the bins and the cost value is what is in question. Mr. Yonke states since the only match in this grant is in the supply line item and that's the only thing we can accept.

After Mr. Moody and MANRRS can provide this information to Region H, Ms. Trass suggested Mr. Moody send her an email requesting an extension since the project is growing and would like to purchase additional bins. Mr. Yonke stated if MANRRS then purchased \$1,000 worth to be reimbursed for and another \$1,000 not expecting to be reimbursed for, this would cover part of the match requirement.

Mr. Moody shared that locating the origin of the bins may be a challenge since the building and grounds manager that was with LU at the time of purchase is no longer with them. He will do the best he can as he does not want to tarnish MANRRS standing with MMSWMD.

**No motion to approve the final report for grant# 2013-005. The board does not accept it.**

Moving to the next topic of FilterPave, Ms. Trass reminded the group that during the August meeting they asked that representatives of this project be in attendance to give an update. There were concerns that the project was not moving forward and it was difficult getting them to respond to inquiries. A question was whether or not FilterPave wanted to continue with the funding.

Ms. Trass addressed Steve Wendling saying that the main concern is the movement on procuring the equipment to erect the mobile glass processing unit. Another concern was that Region H got feedback from one of their subgrantees wanting to give FilterPave their glass and have not been successful in reaching them either.

Ms. Trass knows FilterPave is working as they set an area for the City of Columbia recently. However, with no reimbursements being requested or diversion being shown to date, the board was curious if FilterPave needed the \$50,000 and wanted to move forward with the grant. If not, the funds could be relinquished and given to someone else.

Steve Wendling shared FilterPave has acquired property where a warehouse has been set up and a concrete slab has been placed to build the mobile processing unit. Though it's not yet mobile, the machine is operational as of yesterday. Mr. Wendling said he was under the impression that FilterPave could not request reimbursement until then.

Mr. Wendling shared photos with the group showing the machine and the trailer that it will be mounted on to make it mobile. Once mounted, it will need to be rewired to make the unit mobile.

Though they have not shown diversion, Mr. Wendling says FilterPave has acquired fifty (50) tons of glass from Boonslick Industries (BII) since last fall. He also stated he spoke with BII today and they have forty (40) tons.

Mr. Yonke commented that FilterPave has purchased the equipment outlined in the grant and has intentions of asking for reimbursement. Mr. Wendling answered yes, very soon. Mr. Yonke explained the board is fully aware that it took MDNR two years to approve the grant. However, MDNR may not recognize that. If questioned, Region H needed to know FilterPaves intentions to avoid funds being taken back by MDNR because they haven't been payed out to the subgrantee.

Region H needs to make a case for the subgrantee with MDNR if it came to that. Mr. Yonke said knowing where the project stands helps. Also, at this point, FilterPave may want to consider asking for an extension.

Ms. Trass stated if FilterPave wants to request an extension, send her an email with that along with an update on the project. Having background on what's happening with the project will assist district staff explain to MDNR if asked about its status. To date, the four quarterly reports that have been submitted with no diversion. The explanation will also help to support these.

**Mr. Yonke moved to obtain more information from Mr. Wendling and FilterPave so the board can make a more educated decision on granting an extension on the project; seconded by Commissioner Hoelscher. Unanimous voice vote of approval.**

**6. Treasurer’s report and approval of bills**

Treasurer, Jeff Hoelscher presented the Treasurers Report for August 2014.

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$164,516.41

The District Grant account balance is \$398,018.29

Reimbursements: (Glasgow Missourian, \$60.50; Unterrified Democrat, \$49.88; Boonslick Industries, \$680.74).

**Mr. Yonke moved to approve the Treasurer’s Report, Reimbursements, and Transfer of Funds; seconded Commissioner Roll. Unanimous voice vote of approval.**

**7. Other Business**

Ms. Trass shared there was going to be a Joint Committee meeting on September 17<sup>th</sup> if anyone want to go or encourage their elected officials to attend. There will be testimony allowed at this meeting. The planners have a list of questions and concerns to be brought to this meeting.

**8. Adjourn**

**Mr. Yonke moved to adjourn the meeting; seconded by Commissioner Hoelscher. Unanimous voice vote of approval.**

**The meeting adjourned at 2:22 p.m.**

**APPROVED:**

Respectfully submitted,

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Jessica Sapp  
Secretary, MMSWMD

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J.C. Miller  
Vice-Chairman, MMSWMD Executive Board

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DeAnna Trass  
MMSWMD Manager