

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, August 13, 2014, 1:30 p.m. "Open Meeting"
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

Members Present:

Thad Yonke	Boone County	Lauren Henry	City of Jefferson
Tom Groves	Audrain County	Jeff Hoelscher	Cole County
JC Miller	Callaway County	John Glascock	City of Columbia
John Glavin	Osage County	Paul Davis	Cooper County
Debra Miller	Howard County	Kim Roll	Moniteau County

Members Absent:

Tim Grenke Boone County

Others Present:

DeAnna Trass, District Manager
Jessica Sapp, Secretary
Geoff Shackelford, Boonslick Industries

1. Call to order and introductions

The meeting was called to order at 1:30 p.m. by Chair, Lauren Henry

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Commissioner Hoelscher moved to approve the agenda; seconded by Commissioner Groves. Unanimous voice vote of approval.

4. District Manager's Report

Ms. Trass stated there were four amendment requests and three final reports:

Amendment #2014004, "Equipping a New Facility", Boonslick: Would like to move \$17,500 to purchase a Pro-Bin trailer, instead of the conveyor. Also, move \$3,077 from purchasing the tipper for the baler and instead purchase 4 self-tipping hoppers. Full email explanation attached.

Mr. Yonke moved to approve the amendment for Boonslick Industries; seconded Commissioner Hoelscher. Unanimous voice vote of approval.

Amendment #2014003, "Missouri 75% Recycling Campaign": MORA: Six months more on this project is requested due to a delay in identifying partners for the recycling campaign. There was also a delay in obtaining additional publications for the project as some were found damaged when box was opened.

Amendment #2014015, "Make Your Mark-Outreach and Education", City of Jefferson: Lowest bid received was more than grant amount. Subgrantee would like to lower the number of mailers sent for bid to match grant amount and will adjust match requirements to include design services and labor hours.

Mr. Yonke moved to approve the amendments for MORA and the City of Jefferson; seconded Commissioner Davis. Roll call in favor of the motion was unanimous with Ms. Henry abstaining.

Amendment #2013010, "Food Waste Collection Vehicle", City of Columbia: Vendor did not deliver as promised. Subgrantee requesting a 6 month extension allowing time for their Fleet Operations Division to hook the body/container to the truck.

Final Report #2013004, "Recycling Rolloff Project", City of Columbia: Subgrantee met their diversion goals and the project was a success. During the course of the project, they collected 1.02 tons of plastic, .91 tons of metal, and 1.09 tons of glass. (3 ton goal).

Mr. Yonke moved to approve the amendment and final report for the City of Columbia; seconded Commissioner Hoelscher. Roll call in favor of the motion was unanimous with Mr. Glascock abstaining.

Final Report #2014001, "District Operations", MMSWMD: Grant call and administration was completed on task. District staff has kept financials maintained and submitted reports to MDNR accordingly. Advisory Committee, Executive Board, and Council meetings were held as scheduled and appropriate documentation created and retained. Executive Board meetings have been rotated to be held in different areas of Region H.

Final Report #2014002, "Plan Implementation", MMSWMD: One day collections were held and educational components handled. Proper advertising, money handling, and financials maintained accordingly Tires: 227.20 tons Ewaste: 80.49 tons HHW: 8.6 tons Goal was 30 tons of tires and 5 tons of ewaste.

Mr. Yonke moved to approve the two final reports for MMSWMD; seconded Commissioner Hoelscher. Unanimous voice vote of approval.

Ms. Trass shared that the district's two grant workshops went well. There were several new faces and she feels there will be new applicants come to us for funding this fiscal year. There were seasoned applicants at the workshops as well. They help give another prospective along with helpful tips, which are appreciated.

The contract for HHW services was awarded to Clean Harbors by executive board majority vote last month. Ms. Trass stated she completed the contract and emailed it to the vendor for signature. They returned it after reviewing along with some revisions. Ms. Trass emailed the revised contract to a few members of the executive board for their review and potential comments.

Mr. Yonke read the document and had a few areas he wanted to discuss. First was under item D, "Servicing of Facilities". The way Clean Harbors worded the timeline in which how long it would take them to make a requested pick-up was not clear. The verbiage left it open to subjective interpretation which could lead to problems. The board agreed with this and opted to have that language changed to give a finite number of 10 business days.

There was also some inserted language under item N, "Assignments" regarding the use of subcontractors that was a questionable. Ms. Henry commented in the submitted RFP by Clean Harbors there was a statement that they do not use subcontractors. For this reason, she was confused as to why this clause was altered or necessary. Ms. Trass confirmed there was a blanket statement in the RFP that Clean Harbors would not use subcontractors as they had plenty of staff. The board discussed whether or not to take out the clause all together or put it back the way it originally was. They voted keeping the verbiage the way MMSWMD had it originally.

Mr. Yonke also brought up two items in Exhibit A, Indemnity and Notice of Cancellation. There was language altered and inserted in these sections he didn't feel comfortable with. He explained his thoughts to the group. It was decided that these sections would revert back to the way they were written originally.

Commissioner Davis moved to amend the contract to include/change the items discussed; seconded by Ms. Miller. Unanimous voice vote of approval.

Ms. Trass would contact Clean Harbors about the contract and have it signed as the board proposes or get feedback from them to bring back to the board.

Moving to the next topic, Ms. Trass shared that she and Mr. Glascock met with Chris Nagle, Director of SWMP. The invitation came after Mr. Glascock forwarded an email to MDNR Director, Sarah Parker

Pauley that was written to the Executive Board by Ms. Trass. She reminded the group about the email outlining troubles that MMSWMD staff has had dealing with contradictory information from Region H's MDNR representative and the way things are being handled.

Ms. Trass and Mr. Glascock expressed their concerns to Mr. Nagle as to the way SWMP was managing our District. Ms. Trass' opinion from this meeting was that MMSWMD is being treated as if they will always be audited. From her understanding the SWMP was audited and had some dings, resulting in SWMP being overly particular to all the districts.

Mr. Yonke asked if there were any specifics brought up. If there were dings, was it due to no appeal process for the districts, having no oversight, or not being transparent? The board agrees the reason of MDNR being audited is an excuse for their behavior toward the district.

Ms. Trass stated Mr. Nagle never said specifically the findings were in SWMP's audit. Only that they are in the midst of cleaning some things up. He asked Ms. Trass if she noticed things were better and running smoother. They are not. Ms. Henry commented the audit should be a public document. Ms. Trass agreed.

Region H's state audit went without problems. Many other districts had smooth state audit's as well. Mr. Glascock asked Mr. Nagle with no wrong doing being found within the districts, why does MDNR continue to be aggressive in micromanaging how business is conducted and not trust that a majority of the districts are capable to handle their operations. Mr. Nagle said districts are not allowed leeway. Essentially saying districts cannot be trusted.

Nothing was accomplished during the meeting with MDNR. Ms. Trass stated it was nice Mr. Nagle took the time to see her and Mr. Glascock, however, things will not change. Though Region H and the Executive Board decide grants, collections, etc., they will continue to be questioned when MDNR feels necessary.

Mr. Glascock commented to Mr. Nagle that Region H was special in the fact there are many colleges and universities that want to do innovative things. The way MDNR constantly questions what the district does, it's hard to get these projects approved. It hinders us being able to award money to someone that may not do the project without funding. If it's a new, innovative way to recycle, of course there will be many questions, but it's new. No one knows how much it will benefit the community until it's done.

Ms. Trass moved to the new Joint Committee bill that has been put together for introduction next session. She emailed the sixty-five (65) page document to the board members, but she wanted to highlight a few points. There is language that indicates a major cut in funding and the way the state audit will work.

One thing she read that was a bit unnerving was on page thirty, item 8. "Subject to appropriation by the general assembly, establish criteria for awarding state-funded recycling and solid waste management grants to cities, counties, and districts, allocate funds, and monitor the proper expenditure of funds". She feels the verbiage "solid waste management" could open and interpreted as municipalities could come to Region H for a solid waste grant opposed to a recycling grant.

Mr. Yonke feels if this was the purpose of the language, in reading further, it sounds as if districts won't be able to give funding to anyone. Later in the bill it sums up that if there is a business in the district that might be harmed by awarding funding to another, the district cannot give money to them or anyone else. Ms. Trass stated if there is competition between recycling businesses, neither could be awarded grant funding. Though both businesses have the same opportunity to apply for grant funding, the verbiage in the bill eliminates one having a financial gain over the other, potentially putting them out of business. Mr. Yonke commented that even if Region H could document that one applicant was the only one in the area doing that sort of work, it would mean the district would not be able to grant funding to anyone else if they did begin that same type of business. Also, who's to say that an individual obtaining a business license saying he/she is a recycler. Mr. Yonke wonders if the entire goal with this language is to not have money funded out into our communities and MDNR keeping it for their purposes.

Ms. Trass said she didn't know if this was the intent of the language, but it certainly sounds as if it will be extremely difficult for districts to award grant funding. Mr. Yonke commented that there was a section that

outlined how sewer districts could become waste districts. This lowers the ability to grant funds out even more because everyone will be in competition with each other.

Mr. Yonke recalled MDNR would not approve a grant to the University of Missouri to internally handle their own recycling program because it would have hurt Civic Recycling. It was explained that Civic didn't have a contract with the University and the response was that some other recycling business may exist. Mr. Yonke's point was that the district had to magically know about every recycler that may or may not exist and who may or may not provide services in that area. The way the bill is set up, it's impossible for the districts to be able to do this.

Ms. Trass said there was also a hierarchy districts would have to follow in approving grants. At the top is funding being granted to a business that employs those with disabilities, then emphasize on waste reduction and recycling, etc. Ms. Trass feels this could be structured to take the authority of the Executive Board away. Example, what if Boonslick Industries (sheltered workshop) submits an application but the project idea isn't well organized and put together. Another application is received from an entity that does not employ disabled employees, yet has a wonderful project idea and is well thought out. This hierarchy directs that the board must award Boonslick whether they feel comfortable doing so or not.

Mr. Yonke felt this may not be the case. If this bill passes, Region H may want to consider revising their current weighted score criteria. If in the scoring process the grant doesn't weigh out, the district could argue why the Executive Board didn't recommend funding to a sheltered workshop.

Ms. Henry brought up that in the bill it states MDNR has thirty (30) days to get back to the district about grant approval, if not, it's approved. Mr. Yonke says that's all fair and well, but with no appeal process for the district, what's to say MDNR will say "no" in two (2) days? There's no language to say that a written, reasonable explanation as to why has to be given to the district. Ms. Henry added that all a district has to submit MDNR about a grant is the applicant information, budget form, and short summary.

Ms. Trass said that the planners were looking to get comments from board members so they can present to the committee mid-September.

On another topic, Ms. Trass shared with the group that MDNR removed \$15,000 from our PIGDOG budget saying that we didn't need it. These were funds allotted for our collections. Based on what the district spent in FY14 on collections, with board approval, Ms. Trass increased that line item. MDNR said "no". There was also a discussion with the MDNR rep about having the collections as free. While meeting with Mr. Nagle, this topic came up. Ms. Trass said she could now understand some of the thinking as to why we are told that free collections can't happen. Mr. Nagle said they are trying to get away from residents dumping their tires on a site. The University collection earlier this year was an example Ms. Trass gave to the board. There was a pile of tires left behind and it grew bigger awaiting pick-up. MDNR would like to see collections held in a gated area where no one can get in to leave their tires. In advertising our collections as free, residents will truly hoard the tires waiting for an event instead of returning them to the dealer. Mr. Nagle suggested that if Region H was going to continue holding collections, to begin charging residents again and open it up to other districts. It would help the districts that cannot afford to hold a tire collection for their residents.

Ms. Trass told the board that Loganbill backed out of their grant. Reason being, they weren't ready. This was found to be an odd because why submit an application for funding if you were not ready to accept and use the funding. At any rate, there is approximately \$90,000 for the district to add to the grant cycle for FY15. This was the grant that would have turned sawdust into BioChar to be used as a soil amendment or absorb ammonia in chicken coops and horse barns.

5. Treasurer's report and approval of bills

Treasurer, Jeff Hoelscher presented the Treasurers Report for July 2014.

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$190,426.34

The District Grant account balance is \$455,745.61

Reimbursements: (Columbia Missourian, \$19.50, Fayette Advertiser, \$34.75; Tipton Times, \$32.00; Centralia Fireside Guard, \$43.14; Mexico Ledger, \$68.25; Unterrified Democrat, \$33.25; Columbia Tribune, \$36.49; Fulton Sun, \$38.40; News Tribune, \$107.25; Vandalia Leader, \$47.00; Boonville Daily News, \$89.25; STL Dispatch, \$304.00; BioCycle, \$74.00; Lisa Wright, CPA, \$850.00; City of Columbia, \$61,198.60; River City Habitat for Humanity, \$20,756.25).

Mr. Yonke moved to approve the reimbursement to the City of Columbia; seconded Commissioner Hoelscher. Roll call in favor of the motion was unanimous with Mr. Glascock abstaining.

Mr. Yonke moved to approve the remaining reimbursements; seconded by Mr. Miller. Unanimous voice vote of approval.

Mr. Yonke moved to approve the transfer of funds; seconded by Mr. Glascock. Unanimous voice vote of approval.

6. Elect Executive Board Chair, Vice-Chair, and Treasurer for FY2015.

Commissioner Groves moved that Lauren Henry remain as chairperson; seconded by Mr. Yonke. Unanimous voice vote of approval.

Commissioner Groves moved that JC Miller remain as vice-chairperson; seconded by Commissioner Hoelscher. Unanimous voice vote of approval.

Mr. Yonke moved that Jeff Hoelscher remain as treasurer; seconded by Ms. Henry. Unanimous voice vote of approval.

7. Authorize Board Chairman's signature on the FY2015 E-verify document required by MDNR for MMSWMD Plan Implementation and District Operations grant funding

Mr. Yonke moved to authorize the chair person to sign the E-verify document for MMSWMD; seconded by Ms. Miller. Unanimous voice vote of approval.

8. Other Business

Ms. Trass expressed concern to the board about FilterPave and their mobile glass processing equipment grant, #2012010.

After two years of cooperating with MDNR on all inquiries and requirements for their grant, FilterPave was approved to move forward with their project. The FAA was signed mid-August 2013. According to the project timeline, equipment was to be procured by the end of November 2013 and glass collection beginning in December.

The most recent quarterly report submitted in July, still shows "procuring equipment". Ms. Trass stated that she has contacted the project manager twice since April via email asking about the status of the project. She shared she heard back the second time, but the response was not definitive as to what the status was of the equipment.

Mr. Shackelford interjected stating he has left no less than five voicemails for FilterPave letting them know Boonslick had glass for them. At this time, no return call has been received.

Ms. Trass asked the board for direction as to what staff should do. The project not on schedule and contact with subgrantee has been less than stellar.

Ms. Henry stated that she doesn't want to take FilterPave's grant away, but if they are not responding in a timely manner or giving a legitimate response regarding the project's status, the board may not have any other choice. She finds it odd that FilterPave spent two years waiting on approval and now the project appears to not be getting the attention it needs to move forward.

The board agreed that steps need to be taken to begin a process to obtain more information about the project and its timeline. At this time, none of the projects' funding has been dispersed.

It was decided that a certified letter would be sent to FilterPave inviting them to the September board meeting. The letter should begin or include a phrase stating that the board is in the beginning stages of canceling the grant. A representative of FilterPave needs to be present at the meeting to explain where they are with the project and a why it is so far behind. If no one is present, the grant will be canceled. Otherwise, the board will vote whether or not to cancel the grant if they feel the applicants reasoning for the project being delayed is legitimate.

Commissioner Groves moved to send a certified letter to FilterPave requesting they attend the September 10th board meeting; seconded by Ms. Henry. Unanimous voice vote of approval.

Another grant that Ms. Trass wanted to mention to the board was Lincoln University's MANRRS grant. This project was \$5,000 and was to assist LU's on campus recycling program. The grant had \$3,500 of funding allotted to student volunteer stipends, \$1,000 for collapsible bins and liners (with over \$2,000 in match), and \$500 for t-shirt advertising. Ms. Trass stated the grant is in closed status. The project period ended June 30th and staff is waiting to receive final reimbursement documentation to officially close the project. The reason she mentions the grant is that, at this time, only the student stipend and t-shirt purchase has been verified. The documentation the subgrantee originally sent did not include anything but \$40 worth of liners. All other purchases were irrelevant to this grant.

Ms. Trass is giving this information so the board may consider not allowing grant funding to be used for labor. She understands why the group shies away from this in the large round, but LU's example may be one to not consider funding labor in all grant cycles.

Mr. Miller shared the City of Fulton's electronic waste drop-off site is up and going. He thanks the board for approving the grant to make this possible. So far, it has shown to be very successful.

9. Adjourn

Commissioner Groves moved to adjourn the meeting; seconded by Mr. Glascock. Unanimous voice vote of approval.

The meeting adjourned at 2:44 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

Lauren Henry
Chairman, MMSWMD Executive Board

DeAnna Trass
MMSWMD Manager