

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, August 12, 2015, 1:00 p.m. "Open Meeting"
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

Members Present:

Thad Yonke	Boone County Alt.	J.C. Miller	Callaway County
Tom Groves	Audrain County	Paul Davis	Cooper County
Kim McCulloch	City of Columbia Alt.	John Glascock	City of Columbia
Debra Miller	Howard County	Kim Roll	Moniteau County
Patrick Steele	Osage County Alt.		

Members Absent:

Tim Grenke	Boone County	Lauren Henry	City of Jefferson
Jeff Hoelscher	Cole County	John Glavin	Osage County

Others Present:

Lelande Rehard, Interim District Manager	Jessica Sapp, Secretary
Chad Shoemaker, City of Mexico	John Hawley, MRC

1. Call to order and introductions

The meeting was called to order at 1:00 p.m. by Vice-Chair, J.C. Miller

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve the agenda; seconded by Commissioner Davis. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of July 8, 2015

Commissioner Davis moved to approve the minutes as presented; seconded by Commissioner Groves. Unanimous voice vote of approval.

5. Representative from Midwest Recycling Center (MRC) to discuss possible partnership with MMSWMD for collections.

John Hawley from MRC requested to visit with the board about a possible partnership for an electronic and appliance collection in Jefferson City. He is hoping to find a more centralized location than Cole County Public Works (where it's been held in the past). MRC is looking for partners to have an event in the Fall. Partnership would involve promotion and advertising, PSA's, and possible volunteers to help direct traffic and pass out literature. Mr. Hawley also feels the subject on whether or not there would be funding available to off set the cost of televisions should be evaluated. Depending on what the District may or may not be able to do may spark the question on whether televisions will be taken at this event. Mr. Hawley has spoken to Rob Didriksen at MO State Recycling and he is willing to send out emails to State offices and recycling committees he's involved with about the collection. He's also spoken with Ms. Henry regarding what the City of Jefferson can do in that regard along with potentially using a City parking lot for a Saturday event. He's not heard anything back from her yet. There is also consideration for holding the event on a weekday, maybe from 3 to 7 p.m. A location for this may be harder to come by, but Mr. Hawley thinks he may be able to secure a parking lot from St. Mary's Hospital on Missouri Blvd.

Mr. Hawley stated he didn't know what assistance MMSWMD's budget would allow for the proposed event or for others in the future. He'd like to have regular collections to keep the presence of recycling out there. MRC accepts appliances and electronics. The public can drop-off items 5 days a week at MRC's facility and MRC collects from multiple government agencies, schools, and penitentiaries. Mr. Hawley also shared that MRC will come and pick up items.

Commissioner Groves asked Mr. Hawley if there was a charge for MRC's services. Mr. Hawley said there was only a charge for televisions. Mr. Shoemaker asked why there was a charge for televisions. Mr. Hawley explained that MRC is certified as a level 4 electronics recycler with MDNR and R2 nationally certified. To keep their certification status, everyone that MRC works with down the line must be as well. To process televisions MRC staff has to remove the picture tube, package it and send it to a location in southeast Missouri to have the lead and all other harmful materials removed from it. Not only is there shipping costs involved in doing this, there is also a processing fee. Same is true for CRT monitors, however, there is no charge to recycle these as MRC typically gets the keyboard, mouse, and computer tower with them to offset the processing costs.

Going back to the proposed fall event, there is no date or location at this time. Mr. Hawley is in the preliminary phase of organizing it and looking to get support from their community and finding out what they can or can't do to assist with advertising, etc. From there, he'll get things organized.

Mr. Miller asked Mr. Hawley what MRC was looking for from MMSWMD. Mr. Hawley responded that he is mainly looking for promotion and maybe some volunteers. Also, if there is an opportunity to and there needs to be a discussion on whether or not there are monies available to assist with the collection of televisions. If there isn't, there would need to be a determination whether to not accept televisions or charge the resident.

Commissioner Groves questions whether we'll have money in our budget to financially assist. Mr. Glascock stated if the City of Columbia was provided with the particulars on the event, they would help advertise and promote. Other members of the board agreed they could help promote the event in their respective areas. Mr. Hawley will provide the information to district staff and they will distribute it to members of our board and others in the region.

6. District Manager's Report

FAA Budget Amendment: Grant# 2014010: "Going Green 102", Linn State Technical College. In seeking bids for roof structures it was determined that one could be built by STC Maintenance staff much cheaper than one could buy a lite, temporary shelter. They must have a roof over the baler to maintain the warranty. Transferring \$500 from electrical and \$350 from equipment to increase the supply category.

FAA Amendment: Grant# 2014014: "Apartment Recycling Bin Project", City of Columbia. The City of Columbia would like to request an extension until December 31, 2015. Due to the FAA not being signed until late July, 2014 and the container having to be returned to the manufacturer an extension is needed in order to have the required four quarters of diversion.

FAA Amendment: Grant# 2015010: "Turn it Around @ KPI", Kingdom Projects. Subgrantee noted on application project was to end 10/14/15. They meant it to be 10/14/16 to allow enough time to order/receive equipment and report four quarters of diversion.

FAA Amendment: Grant# 201507: "Commercial Recycling Compactors", City of Columbia. MDNR noted that an amendment was needed for the board to switch project funding from carry over to MDNR allocation. Amendment also addresses typographical errors.

Final Report: Grant#2014011: "Cardboard Containment Area", Boonslick Industries. The addition of more storage space has allowed more commodities to be accumulated without constraining the inbound flow of material. BII has begun to reap the benefits of economies of scale. Project diverted 165.95 tons of cardboard. This is 65.95 more than what was projected. Project was a success.

Final Report: Grant# 2014012: "Dock Ramp for Glass Bunker", Boonslick Industries. Glass collection in the bunker and the subsequent loading into the hopper truck for shipment is a far safer and efficient process than before. Project diverted 20.45 tons of glass. This is .45 more than what was projected. Project was a success.

Final Report: Grant# 2014019: "Rock Bridge Memorial and Katy Trail Recycling Initiative", MO Division of State Parks. MO State Parks projected 2 tons of material to be diverted with this project. They fell short in only diverting .68 tons in four quarters. The winter months of 2014 and abundance of rain during spring and summer 2015 would have

reduced "traffic" on both the trail and the State Park where the 3 receptacles were erected; thus causing them to fall short of their goal.

Final Report: Grant# 2015004: "Hibernia Station Park and Greenway Park Fall Zone Safety Project", City of Holts Summit. Project met its goal of laying 16 tons of tire mulch in their Hibernia Station Park and Greenway Park Fall Zones.

Mr. Yonke moved to approve the FAA Amendments for Linn State and KPI; seconded by Mr. Steele. Unanimous voice vote of approval.

Mr. Yonke moved to approve the FAA Amendments for the City of Columbia; seconded by Commissioner Roll. Unanimous voice vote of approval with Mr. Glascock abstaining.

Commissioner Davis moved to approve the final reports; seconded by Mr. Yonke. Unanimous voice vote of approval.

Mr. Rehard shared that district staff visited some subgrantees to follow up on their projects. All were good, but the one that stood out was Boonslick Industries. Their organization, set up, building, and the way they motivate their clients was impressive. Mr. Rehard encouraged those who haven't seen the site yet to visit.

In the line up for site visits was MRC. Mr. Rehard asked the board for guidance regarding the equipment MMSWMD funded to them in 2012; box truck, van, and trailer. Though the project has closed, MRC is still within the five year window in having to use the items to continue "working the project" and MMSWMD holding security interest in them. The three items mentioned were not on site in Jefferson City. Tony Krieg at MRC was contacted regarding their location. They are sitting at MRC's STL facility. Mr. Rehard was told the equipment is used to transport staff and material back and forth from there and Jefferson City. There is an argument that it's being used toward project goals. However, it's not clear whether or not the equipment needs to be parked in Region H. Mr. Krieg is amenable to keeping the items parked in Jefferson City if the board decided that was best, but asked if MRC could continue to have them stored in STL.

Mr. Yonke asked how much longer does MMSWMD hold a security interest in the equipment. Mr. Rehard stated a couple more years. The items are still being used for what we'd consider project goals. Mr. Yonke feels that MRC transporting items from Jefferson City to STL for processing, it is still inside the realm of the project. The group agreed.

Grant workshops were successful. New faces like Columbia College attended and Mr. Rehard hopes they apply for a grant. It sounded like they want to mirror what Stephens College is doing.

Mr. Rehard shared with the group that we did get back a signed renewal from Clean Harbors. With that, District staff has requested a corrected invoice from the May collection. He and Ms. Sapp went through it line by line and found errors/questions. Tipton also forwarded their HHW invoice to MMSWMD for review before payment. A corrected invoice for them was also requested due to errors. Mr. Rehard said he has emailed Clean Harbors asking they forward all bills for our regions' satellite facilities for review before they're sent for individual payment. He feels the errors aren't intentional. He was told Clean Harbors was having a hard time with their billing software meshing with the costs in our contract. Mr. Glascock asked Mr. Rehard about the closeout audit between Ms. Trass' departure and his entrance. Mr. Rehard shared that he met with Ms. Wright last week and going to wait until the end of August or September before she starts as there are still things that need cleaning up. The last quarterly report didn't jive with the financial report we've been generating. He's going back through to find and correct potential error(s).

7. Treasurer's report and approval of bills

Secretary, Jessica Sapp presented the Treasurers Report for July 2015.

The Checking account reconciled balance is \$1,005.00

The Administrative account balance is \$159,094.35

The District Grant account balance is \$401,949.48

Mr. Miller asked if the district received money in. Mr. Rehard said funding for FY2016 PIGDOG was received. MDNR electronically deposits funds into our District Grant account. There will be a transfer to move it to Administrative account.

Ms. Sapp explained there was a \$5 discrepancy in the checking account due to a check written and returned by DOR. Check has been voided. She will have this corrected for the next meeting.

Mr. Yonke moved to approve the treasurer’s report and financial statements; seconded by Commissioner Roll. Unanimous voice vote of approval.

Reimbursements: (Glasgow Missourian, \$21.25; Mexico Ledger, \$68.25; BioCycle, \$74.00; Clean Harbors, \$3,264.00; Fayette Advertiser, \$34.75; Lisa C. Wright, \$967.50; News Tribune, \$61.50; Boone County Journal, \$40.25; Fulton Sun, \$38.40; Columbia Missourian, \$19.50; California Democrat, \$23.10; Boonville Daily News, \$84.00; Columbia Tribune, \$37.40; Centralia Fireside Guard, \$43.50; Boonslick Industries, \$30,209.65; City of Holts Summit, \$4,697.00; MO Division of State Parks, \$3,000.00).

Mr. Yonke moved to approve the reimbursements and transfer of funds; seconded by Commissioner Groves. Unanimous voice vote of approval.

8. Other Business

None

9. Adjourn

Commissioner Davis moved to adjourn the meeting; seconded by Mr. Yonke. Unanimous voice vote of approval.

The meeting adjourned at 1:40 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

J.C. Miller
Vice-Chairman, MMSWMD Executive Board

Lelande Rehard
Interim MMSWMD Manager