

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, August 10, 2016, 1:00 p.m. "Open Meeting"
City Building, PW Director's Conference Room, 3rd Floor, Columbia, MO

Members Present:

J.C. Miller	Callaway County	Kim McCulloch	City of Columbia
M.L. Cauthon, III	Cooper County	Kim Roll	Moniteau County
Lauren Henry	City of Jefferson	John Glavin	Osage County
Tom Groves	Audrain County	Debra Miller	Howard County
Thad Yonke	Boone County Alt.		

Members Absent:

Tim Grenke	Boone County	Jeff Hoelscher	Cole County
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Others Present:

Lelande Rehard, District Manager	Jessica Sapp, Secretary
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1. Call to order and introductions

The meeting was called to order at 1:00 p.m. by Vice-Chair, M.L. Cauthon, III.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Commissioner Roll moved to approve the agenda; seconded by Commissioner Groves. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of July 13, 2016

Commissioner Groves moved to approve the minutes as presented; seconded by Mr. Yonke. Unanimous voice vote of approval.

Ms. Henry entered at 1:05 p.m.

5. District Managers Report

There are two FAA Amendments and two final reports:

FAA Amendment: Grant# 2015009: "More Awareness = More Recycling Processing", Handi-Shop. Subgrantee would like to request a six month extension to allow four quarters of diversion to be reported. Project is behind schedule due to electrical issues with the baler once installed. Additionally, there was a change in management and the baler is being used solely for plastics. Subgrantee would like to acknowledge the change in the scope of work to reflect this and the diversion goal will be significantly less than projected.

FAA Amendment: Grant# 2015012: "Front Loading Recycling Containers", City of Columbia. Delay in City Council approving the FAA and a change in project manager has created issues keeping with the original timeline. Subgrantee requests a six month extension to allow four quarters of diversion to be reported.

Final Report: Grant# 2015003: "Recycling Trailer", City of Columbia. Project was a success by diverting 1.1 tons more than the 3 projected; total 4.1. The trailer was used at five events.

Final Report: Grant# 2016001: "District Operations", MMSWMD. Project goals were met. Staff successfully provided support for meetings, supplied budget and financial information, administered the grant applications process and submitted proper information to MDNR for review/approval, and submitted quarterly reports through ReTrac, among other tasks outlined in the FY16 Executive Summary.

Commissioner Groves moved to approve the two final reports and two FAA Amendments; seconded by Commissioner Roll. Unanimous voice vote of approval with Ms. McCulloch abstaining.

Mr. Cauthon asked Mr. Rehard what ReTrac was. He explained it's the online quarterly reporting system for the subgrantees. District staff also uses it for quarterly reporting and to submit the annual report.

MDNR Moving Applications Online – MDNR has been directed by the Solid Waste Joint Committee to pursue the implementation of an online/paperless grant application process, as well as, examining an administrative streamlining project. The District Manager is participating with a small work group to flush out the best way forward.

Grant Workshops – District staff held two grant workshops (7/19 and 7/27). District staff has been reaching out communities and past applicant with promising application that were not successful in the past because of insufficient funds.

Hallsville- District Manager met with the Mayor and City Clerk of Hallsville to discuss resources the district has to offer and solid waste issues facing Hallsville.

Tire Round-up – The District helped Region H communities by paying to properly dispose of 700-800 illegally dumped tires. This effort is made possible by Boone County's willingness to let us use their site as a temporary tire pile.

Planner's Meeting/SWAB – The District Manager attended both the Planner's Meeting and SWAB on 8/3. Both meetings focused and moving the MDNR application process online and on a request from the Solid Waste industry representatives to examine using the landfill tonnage fee to set up a d post-closure landfill fund.

Legislative Information Meeting Planning – MMSWMD, CMCA, and MMRPC are planning to hold a legislative information/education meeting/lunch for area state legislators. Any advice on timing and format would be greatly appreciated.

E-Waste RFQ – MMSWMD staff has prepared an RFQ to obtain e-waste containers for the FY 17 Spring HHW facility collections. Staff still needs to discuss details and options with Region H HHW sites before releasing the RFQ.

District Grants – MMSWMD staff is considering submitting applications for additional grant projects. These applications would only be recommended for funding if funding remains. During FY 17 MMSWMD will need to expend carryover funds and in past years the full allocation for the 2nd small round has not been fully allocated. Current application ideas include: rebranding (small grant) and Region H Recycling Survey (large grant).

6. Treasurer's report and approval of bills

Board Member, J.C. Miller presented the Treasurer's Report for July 2016.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$198,873.16

The District Grant account balance is \$339,875.86

Reimbursements: (Columbia Tribune, \$41.95; Mexico Ledger, \$109.00; Fayette Advertiser, \$48.65; Boone County Journal, \$77.63; City of Columbia, \$14,990.48; Unterrified Democrat, \$60.00; Centralia Fireside Guard, \$439.76; Tipton Times, \$34.80; Lisa Wright, \$500; Central MO Newspapers, \$133.50)

Mr. Yonke moved to approve the Treasurer's Report and Reimbursements; seconded by Commissioner Roll. Unanimous voice vote of approval with Ms. McCulloch abstaining.

Mr. Yonke moved to approve the transfer of funds; seconded by Mr. Miller. Unanimous voice vote of approval.

7. Other Business

Ms. Henry asked Mr. Rehard if he was attending the MORA Conference next month. He stated he was. Ms. Henry asked the group if they'd be willing to move the meeting to either September 7 or 21 as the conference ends on the 14th. She was attending the conference as well. After some discussion, it was decided the September Executive Board meeting will take place on September 21st.

8. Adjourn

Commissioner Glavin moved to adjourn the meeting; seconded by Mr. Yonke. Unanimous voice vote of approval.

The meeting adjourned at 1:28 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

Lauren Henry
Chairman, MMSWMD Executive Board

Lelande Rehard
MMSWMD Manager