

Minutes of Meeting  
Mid-Missouri Solid Waste Management District Executive Board  
Wednesday, June 8, 2016, 1:00 p.m. "Open Meeting"  
Boonslick Industries, 1620 W. Ashley Rd., Boonville, MO 65233

**Members Present:**

|                |                 |               |                  |
|----------------|-----------------|---------------|------------------|
| J.C. Miller    | Callaway County | Kim McCulloch | City of Columbia |
| Paul Davis     | Cooper County   | Kim Roll      | Moniteau County  |
| Jeff Hoelscher | Cole County     | Debra Miller  | Howard County    |

**Members Absent:**

|              |                   |             |                   |
|--------------|-------------------|-------------|-------------------|
| Tim Grenke   | Boone County      | Thad Yonke  | Boone County Alt. |
| Lauren Henry | City of Jefferson | John Glavin | Osage County      |
| Tom Groves   | Audrain County    |             |                   |

**Others Present:**

|                                     |                         |
|-------------------------------------|-------------------------|
| Lelande Rehard, District Manager    | Jessica Sapp, Secretary |
| M.L. Cauthon III, City of Boonville |                         |

**1. Call to order and introductions**

The meeting was called to order at 1:11 p.m. by Vice-Chair, J.C. Miller

**2. Determination of quorum**

It was determined there was a quorum.

**3. Approval of agenda**

**Commissioner Hoelscher moved to approve the agenda; seconded by Commissioner Davis. Unanimous voice vote of approval.**

**4. Approval of the minutes from the Executive Board Meeting of May 11, 2016**

**Commissioner Hoelscher moved to approve the minutes as presented; seconded by Ms. McCulloch. Unanimous voice vote of approval.**

**5. District Managers Report**

**Final Report: Grant# 2015014: "Purchase and Installation of Vertical Baler to Enable Recycle of LDPE", 3M.**

Sub-grantee fell significantly short of their diversion goal of 24 tons. Only one-third of this amount was diverted. Project Manager, Charles Bone mentioned in his final report that the diversion estimate was based on a visual estimate of previously land filled LDPE. Using this method may account for 3M diverting 8.53 tons with this project. Mr. Bone gave a presentation to District Council in May outlining 3M's waste diversion activities at its Columbia plant. He's implemented changes to continue to divert more waste. The District Manager still considers this project successful. Everything was done on time, waste continues to be diverted, and 3M is striving to collect every lbs. of LDPE from their facility. They do an excellent job tracking their performance for both the LDPE stream and other waste streams.

**Ms. McCulloch moved to approve 3M's final report; seconded by Commissioner Roll. Unanimous voice vote of approval.**

**Meetings/Site Visits:**

District Council – 5/11/16 – MMSWMD held the annual Region H District Council meeting in the Boone County Commission Chambers. Charles Bone with 3M gave a presentation about 3M's Columbia Plant's efforts to reduce waste. The District Manager gave a report about the previous year and presented the proposed budget for FY 2017. The budget passed and Council and Board members for FY 2017 were selected.

Mexico Community Clean-up – 5/16/16-5/21/16 – The City of Mexico held a community wide clean-up for a week. Instead of asking residents to bring items to a central location, staff went door to door. City staff also cleaned up public property and performed planned demolitions. MMSWMD agreed to take illegally dumped tires for free and take tires collected from residents for a fee.

City of Columbia New Waste Minimization Coordinator – MMSWMD staff met with the City of Columbia's new Waste Minimization Coordinator, Ben Kreitner, on 5/26/16. Ben and staff discussed Columbia's ongoing grants and about the City's priorities in the coming year.

**Events:**

MDNR Grant Training – The District Manager attended MDNR’s all day grant training for district planners on 6/1/16. MDNR did a good job of bringing in DNR staff from other Divisions to explain their work and how it might affect the Districts. MDNR’s purchasing agent also gave a useful presentation on best practices for bidding and how to help sub-grantees with challenging purchases.

University Collection Event – MMSWMD with its partners: University of Missouri, City of Columbia, and Boone County, held a HHW, E-waste, and Tire collection on 6/4/16 behind the Hearne’s Center. Tonnages and cost will be reported later as invoices are received from vendors. A survey was administered to participants with 242 responses collected. Not all participants were surveyed in order to keep traffic moving. Results will be discussed and used to formulate strategies for FY 17 during the July Executive Board meeting. Traffic flow was excellent thanks to MU’s electronic signs, great volunteers, and vendor preparations for the expected volume of material. Almost all of the printed education material that was prepared by MMSWMD was dispersed. MMSWMD staff will organize a debrief meeting with partners in the near future.

3M – Site visit scheduled for 6/7/16, will report during board meeting.

**Other business:**

Sponsorship Application and Policy – MMSWMD staff has prepared materials for the District’s new sponsorship program.

MORA Conference – MMSWMD staff is interested in learning whether the Board is interested in sending the District Manager and/or any other staff or Board members to the 2016 MORA conference (Sept. 12-14).

**6. Treasurer’s report and approval of bills**

Treasurer, Jeff Hoelscher presented the Treasurers Report for May 2016.

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$227,665.63

The District Grant account balance is \$218,150.14

Reimbursements: (Clean Harbors, \$1,104.00; Columbia Tribune, \$279.30; Central MO Newspapers, \$753.75; Mexico Ledger, \$350.00; Fayette Advertiser, \$214.50; Boone County Journal, \$258.75; MRC. \$4,825.00; 3M, \$4,990.00)

**Commissioner Davis moved to approve the Treasurer’s Report, Reimbursements, and Transfer; seconded by Commissioner Roll. Unanimous voice vote of approval.**

**7. Elect Executive Board Chair, Vice-Chair, and Treasurer for FY2017**

**Commissioner Hoelscher moved to nominate Lauren Henry as the Executive Board Chair; seconded by Ms. McCulloch. Unanimous voice vote of approval.**

**Commissioner Hoelscher moved to nominate M.L. Cauthon III as the Executive Board Vice-Chair; seconded by Ms. McCulloch. Unanimous voice vote of approval.**

**Commissioner Roll moved to nominate Jeff Hoelscher as the Executive Board Treasurer; seconded by Ms. McCulloch. Unanimous voice vote of approval.**

**8. Authorizing Vice-Chairperson to formally request to the City of Columbia that their Administrative Contract be extended until June 30, 2017.**

**Commissioner Hoelscher moved to authorize the vice-chair to formally request MMSWMD’s administrative contract be extended with the City of Columbia; seconded by Commissioner Davis. Unanimous voice vote of approval with Ms. McCulloch abstaining.**

**9. Other Business**

None.

**10. Adjourn**

**Mr. Miller moved to adjourn the meeting; seconded by Commissioner Hoelscher. Unanimous voice vote of approval.**

**The meeting adjourned at 1:38 p.m.**

**APPROVED:**

Respectfully submitted,

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Jessica Sapp  
Secretary, MMSWMD

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J.C. Miller  
Vice-Chairman, MMSWMD Executive Board

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Lelande Rehard  
MMSWMD Manager