

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Thursday, May 14 2015, 4:00 p.m. "Open Meeting"
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

Members Present:

JC Miller	Callaway County	Lauren Henry	City of Jefferson
Tom Groves	Audrain County	Thad Yonke	Boone County Alt.
Debra Miller	Howard County	Paul Davis	Cooper County
John Glascock	City of Columbia	Jeff Hoelscher	Cole County
Chad Shoemaker	City of Mexico		

Members Absent:

Kim Roll	Moniteau County	Tim Grenke	Boone County
----------	-----------------	------------	--------------

Others Present:

DeAnna Trass, District Manager	Jessica Sapp, Secretary
Layli Terrill, City of Columbia	

1. Call to order and introductions

The meeting was called to order at 4:05 p.m. by Chair, Lauren Henry

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve the agenda; seconded by Mr. Glascock. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of April 8, 2015

Mr. Yonke moved to approve the minutes as presented; seconded by Commissioner Groves. Unanimous voice vote of approval.

5. District Manager's Report

Final Report: Grant# 2013014: "Processing Line for Plastic Containers", Boonslick Industries. As stated in previous quarterly reports, the installation of the plastics baler was delayed as BII's new facility met with significant construction delays. Once the baler was placed in service in October 2014, other machinery could be used more efficiently while the plastic baler held the in-process volume of plastics. This allowed a larger volume of other commodities to be produced, resulting in significant diversion increases most notably for newspaper. As a whole, the project exceeded their diversion goal of 151.3 tons. However, individually, plastic and aluminum/steel diversion fell significantly short. Paper: 134.21 (52 was projected), plastic: 17.12 (65.48 was projected), and aluminum/steel: 15.97 (33.8 was projected).

Budget Amendment: Grant# 2013010: "Food Waste Collection Vehicle", City of Columbia. The City of Columbia would like to request a Budget Amendment for Grant H2013010 for \$9,805.20 in District H funds and \$6,414.60 in matching city funds for a total of \$16,219.80. These funds are requested to retrofit 2 additional truck chassis with the ability to haul food waste, 2 cart adapters for these chassis and 3 valves needed to allow the cart adapters to tip carts with only one operator, and the addition of aluminum panels to both sides of the food waste body so graphics may be added to the body.

Ms. Trass reminded the group the City of Columbia was granted a budget amendment back in January to purchase a toter adapter to the forks of the truck allowing it to lift and dump waste. Also, this is a 2013

grant and is scheduled to close the end of September. Ms. Trass invited Ms. Terrill so she could answer any questions the board may have. This project has had continued delays. First, there was a delay from the supplier, then from December 2014 until now, it doesn't appear there has been much use of the vehicle due to the low diversion numbers and what was projected in the application.

Ms. Terrill explained that the purchased truck body was to be installed on an existing chassis owned by the City. However, there were delays as other trucks were down, the truck/chassis intended for food waste collection had to replace the downed until repairs could be made. This is why the City is asking for a budget amendment to obtain items to retrofit to additional chassis. This way, they will be a simple, quick remedy if a truck goes down.

In addition, it will make the collection a one man job; whereas it currently has two employees making collections happen.

Ms. Trass thanked Ms. Terrill for coming to the meeting to explain to the board what is going on. With the grant coming to a close in approximately four months, she felt the group needed as much information as possible to make their decision on the amendment.

Mr. Yonke moved to approve both the final report for Boonslick and budget amendment for the City of Columbia; seconded by Mr. Miller. Unanimous voice vote of approval with Mr. Glascock abstaining.

Ms. Trass did not attend SWAB this month, but stated Ms. Henry did. She can discuss anything that she feels important from that meeting. In her meeting with the planners, they discussed the MORA conference coming up in September. They are also looking for volunteers to attend the State Fair to talk about recycling and educate the public. The fair is August 13th through 23rd. They'd like to highlight Missouri companies that are doing recycling and maybe have their own booth. Ms. Trass told the board if they have any businesses like this in their county they'd like to participate, let her know and she'll contact MORA and the Fair Committee.

The planners also discussed ewaste within each region and how they are managing it. Most are using MRC as they do a good job handling business. Speaking of ewaste, Ms. Trass shared with the board that Stan Frederick of Mid MO Recycling recently contacted Mr. Glascock with a concern that "someone" was putting him out of business as MMSWMD wasn't giving him enough business. In speaking with Mr. Frederick, he feels Ms. Henry recommends to the board that they only use MRC for our events. Which, as everyone in the room knows, isn't true. Ms. Trass shared that MMSWMD and Fulton has tried to work with Mid MO and it's been dicey. They either don't answer their phone or make statements like, "We couldn't have handled a collection like that" (referencing last year's University collection). Ms. Henry recalled making a statement that Region H needed to use all the ewaste recyclers in the region, to "share the wealth". Ms. Trass stated that is what was agreed upon. However, Mr. Frederick didn't feel that was the case. Overall, if a business tells district staff that they can't handle a large collection, then the obvious choice is to go with the business that can. Mr. Frederick feels his lack of business is MMSWMD's fault and that we are not willing to work with him. Ms. Henry suggested the group invite Mr. Frederick to a meeting for discussion.

Commissioner Groves asked about Region H having a contract with Mid Mo. Ms. Trass stated we do not have a contract with any ewaste vendor. Additionally, since the board is potentially looking to hold one large collection a year, she asked if they wanted her to send out an RFP for future events. We do have a contract with ABC Tire for their services.

Commissioner Hoelscher asked if both vendors charge the same. Ms. Sapp stated no and outlined the different fees. Ms. Trass added that the district offers this as a service to their communities by paying the fees from interest income.

The group agrees that for future events and RFP will be sent out to handle ewaste. This will give both vendors to look over the volumes and specifications of the event and decide whether than can handle the job and there will be a performance standard included.

Ms. Henry said during SWAB they talked about legislation. MDNR got their full funding and the plastic bag bill failed; though stores will need to have paper and plastic bags available.

Ms. Trass reminded the group that legislation was requesting in the appropriation budget to cut our funding. The committee agreed to release all the funding, so this is no longer an issue for FY16.

HHW 24hr and 8hr training took place the last week of April. Ms. Trass said the gentleman that provided the training was very good and that Mr. Miller commented the same. He even took the time to look at Fulton's containers to see if things were being staged properly.

6. Treasurer's report and approval of bills

Treasurer, Jeff Hoelscher presented the Treasurers Report for March 2015.

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$203,194.88

The District Grant account balance is \$266,058.56

Reimbursements: (City of Columbia, \$19,700.16; Columbia Tribune, \$117.30; Fayette Advertiser, \$97.50; Centralia Fireside Guard, \$105.00; Mexico Ledger, \$183.44; Central MO Newspapers, \$48.75; Boonville Daily News, \$157.50; Tipton Times, \$71.25; Vandalia Leader, \$72.00; City of Tipton, \$21,424.59).

Mr. Yonke moved to approve the Treasurers Report, Reimbursements, and Transfer of Funds; seconded Commissioner Hoelscher. Unanimous voice vote of approval with Mr. Glascock abstaining.

7. Approving FY2015 District Grant Round 3 award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named (copy of summary of grant applications and aggregate ranking sheet enclosed).

Ms. Trass shared there were four grants submitted for Advisory Committee review, score, and recommendation.

There were two from the City of Columbia and one each from Boonslick Industries and 3M. Ms. Trass gave a synopsis of each project request. All four scored above 200 points and were recommended for funding by the committee.

Ms. Henry asked if there was enough money to fund all four. Ms. Trass stated yes.

Ms. Henry moved to approve all four grants; seconded Commissioner Groves. Unanimous voice vote of approval with Mr. Glascock abstaining.

8. Discuss and make recommendations to District Council for amendments to the MMSWMD Bylaws.

Ms. Trass shared that Commissioner Groves contacted staff about the Bylaws in that they have Lee Fritz and Charles Lansford listed as the Chair and Vice-Chair. Ms. Trass explained their names are there because they were the ones to sign-off on the current version of the Bylaws. However, it's been almost ten years since a revision was made.

With District Council being this evening, Ms. Trass asked the group if they saw anything that needed to be updated, amended, or had any suggestions for additions to the Bylaws. A copy was sent out with the Executive Board meeting packet.

Commissioner Hoelscher asked if there were any recommendations from staff. Ms. Trass went through the document and didn't feel anything needed to be updated. The Bylaws work well for the district and business hasn't changed for any updates to be made. Also, there have been no changes to the laws outlined in the document.

Mr. Yonke stated the Bylaws can state "Bylaws Reaffirmed by the Council" on this date, etc and change the names. The group agreed this was the way to go.

9. Other Business

None

10. Adjourn

Mr. Yonke moved to adjourn the meeting; seconded by Commissioner Groves. Unanimous voice vote of approval.

The meeting adjourned at 5:00 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

Lauren Henry
Chairman, MMSWMD Executive Board

DeAnna Trass
MMSWMD Manager