

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, May 11, 2016, 3:00 p.m. "Open Meeting"
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

Members Present:

J.C. Miller	Callaway County	Thad Yonke	Boone County Alt.
Paul Davis	Cooper County	Tom Groves	Audrain County
Jeff Hoelscher	Cole County	John Glavin	Osage County
Debra Miller	Howard County	Kim Roll	Moniteau County

Members Absent:

Tim Grenke	Boone County	Kim McCulloch	City of Columbia
Lauren Henry	City of Jefferson		

Others Present:

Lelande Rehard, District Manager	Jessica Sapp, Secretary
Chad Shoemaker, City of Mexico	Bill Fountain, Audrain County

1. Call to order and introductions

The meeting was called to order at 3:00 p.m. by Vice-Chair, J.C. Miller

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Commissioner Groves moved to approve the agenda; seconded by Mr. Yonke. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of April 13, 2016

Commissioner Davis moved to approve the minutes as presented; seconded by Commissioner Groves. Unanimous voice vote of approval.

5. District Managers Report

Grant# 2016013: "E-Waste Cages", IMS llc. IMS has told MMSWMD staff that they will not be pursuing their e-waste cage grant. Before purchasing the cages, IMS pursued clients for the advantage of having the collection cages on site. They didn't have anyone express interest in having one. In light of this, IMS formally requested that funding for this project be given back to the district and the project considered closed. Mr. Rehard asked the board to consider IMS's request and move the funds allocated to this project to carryover.

Mr. Yonke moved to approve consider this grant closed and move funds to carryover; seconded by Commissioner Groves. Unanimous voice vote of approval.

Meetings/Site Visits:

SWAB/Planner's Meeting – There is some discussion between the planners, SWAB, and SWMP to move the grant application process towards an online system. MMSWMD Manager has volunteered to work with the group to identify what is possible, cost, and an application work flow.

Capstone Presentation – MMSWMD staff attended the presentation given by the MU Truman School students charged with our research project. The findings are interesting and the final dataset will be useful for future MMSWMD planning efforts. Staff will provide the board with the final report when it becomes available.

Bonus Point Committee – MMSWMD staff met with Thad Yonke and Chad Shoemaker to discuss changes for the FY17 Guidance Document

Recycling Judge-MMSWMD Manager judged the recovered materials art competition for the Delmar Cobble School for the Severely Disabled. This year's contest focused on reusing cat food containers which are unable to be recycled.

Operation Clean Street – MMSWMD Manager participated in the City of Columbia’s Operation Clean Street. Operation Clean Street is an ongoing activity of the Public Works Dept. where staff use a day to focus their efforts on cleaning up a particular neighborhood, street, and/or park. The last event focused on the area around Indian Hills Park. A large amount of refuse and tires were collected.

University of Missouri Office of Sustainability – MMSWMD Manager met with Raghu Raghavan, Director of MU Sustainability Office.

Events:

Recycling Summit – MMSWMD held its annual Recycling Summit on 4/13/16. A Grant Workshop was held in the morning by Ron Schmidt with Columbia Parks and Rec and was free for anyone attending. During the Summit participants discussed issues with industry and provided input for the District FY17 Goals and Targeted Materials List.

Other business:

Mr. Rehard shared with the board that MDNR was holding off on approving Columbia College’s grant due to clarification needed about the budget and quotes for equipment. In working with Columbia College in getting MDNR what they needed, it ended up that the new equipment quotes came in less than originally submitted. With this result, the budget was revised and the monetary amount for the grant went down. A revised funding request form needs to be signed by the Vice-Chair and submitted to MDNR.

This was done so by Mr. Miller.

6. Treasurer’s report and approval of bills

Treasurer, Jeff Hoelscher presented the Treasurers Report for March 2016.

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$227,625.72

The District Grant account balance is \$218,150.14

Reimbursements: (none)

Mr. Yonke moved to approve the Treasurer’s Report; seconded by Commissioner Roll. Unanimous voice vote of approval.

7. Approve FY2016 District Grant Round 3 award amount and authorizing the Executive Board Chair to enter into agreement with the grant recipient named (summary of grant applications, and aggregate ranking sheet enclosed).

Mr. Rehard shared that there was only one grant submission for the third grant round. The Advisory Committee reviewed and scored it via mail ballot. It scored over 200 points and the Committee recommended it for funding. The submission was from Boonslick Industries (BII) to enhance their glass bunker. Currently the base is gravel. Unfortunately, during the loading process for the glass vendor, gravel is scooped up and loaded into the trailer with the glass. This contaminates the commodity for recycling. If funded, BII will replace the gravel with a concrete base; thus eliminating contamination.

Commissioner Groves moved to approve funding for Boonslick Industries’ grant; seconded by Commissioner Roll. Unanimous voice vote of approval.

8. Approving the form and content of the MMSWMD District Operations and Plan Implementation FY2017 Budget.

Mr. Rehard reminded the group that they reviewed the FY17 budget last month. Since then, there were a couple of revisions he’d like to share. If acceptable, it would then need to be approved before going to Council for adoption.

Mr. Rehard explained that the City does not anticipate being able to increase wages this coming year. In light of this, he shuffled funds from staff salaries and increased the collection line item. He also created a line item for sponsorships in which he identified with \$5,000. Sponsorships will be for small dollar projects that wouldn’t necessarily be worth someone applying for a grant and providing a match. Submissions would be reviewed and approved by the board before being sent to MDNR for the greenlight.

Mr. Yonke moved to approve the budget and recommend it to District Council; seconded by Commissioner Roll. Unanimous voice vote of approval.

9. Approving the form and content of the MMSWMD District Operations and Plan Implementation grants for FY 2017 (Grant Nos. 2017001 and 2017002); and authorizing the Chair to enter into agreement.

Mr. Rehard asked the board to not consider this line item at this time. Staff felt it was better addressed after Council approves the budget.

10. Approving the form and content of the FY 2017 District Grant Application and Guidance Document and authorizing the District Manager to issue the grant call according in accordance with the Ruling.

There were some changes and clarification to the FY17 Guidance Document. Mr. Rehard explained that Mr. Yonke and Mr. Shoemaker reviewed the document and made revisions and updates to the bonus point criteria. A table of contents was made, page numbers added; along with a FAQ and terminology page.

Mr. Yonke moved to approve the Guidance Document as presented; seconded by Commissioner Groves. Unanimous voice vote of approval.

11. Authorize District Vice-Chairman to enter into agreement with ABC Tire, LLC as MMSWMD's Scrap Tire Hauler.

The board discussed the lone scrap tire submission last month. Mr. Rehard reminded them that the contract has identical pricing and terms as we currently have with them.

Commissioner Davis moved to approve entering into contract with ABC Tire, LLC; seconded by Commissioner Groves. Unanimous voice vote of approval.

12. Other Business

13. Adjourn

Commissioner Glaven moved to adjourn the meeting; seconded by Mr. Yonke. Unanimous voice vote of approval.

The meeting adjourned at 3:35 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

J.C. Miller
Vice-Chairman, MMSWMD Executive Board

Lelande Rehard
MMSWMD Manager