

Minutes of Meeting  
Mid-Missouri Solid Waste Management District Executive Board  
Wednesday, April 8, 2015, 1:00 p.m. "Open Meeting"  
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

**Members Present:**

|                |                  |                |                   |
|----------------|------------------|----------------|-------------------|
| JC Miller      | Callaway County  | Lauren Henry   | City of Jefferson |
| Tom Groves     | Audrain County   | Thad Yonke     | Boone County Alt. |
| Debra Miller   | Howard County    | Kim Roll       | Moniteau County   |
| Kim McCulloch  | City of Columbia | Jeff Hoelscher | Cole County       |
| Chad Shoemaker | City of Mexico   |                |                   |

**Members Absent:**

|            |               |            |              |
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| Paul Davis | Cooper County | Tim Grenke | Boone County |
|------------|---------------|------------|--------------|

**Others Present:**

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| DeAnna Trass, District Manager | Jessica Sapp, Secretary |
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**1. Call to order and introductions**

The meeting was called to order at 1:01 p.m. by Chair, Lauren Henry

**2. Determination of quorum**

It was determined there was a quorum.

**3. Approval of agenda**

**Commissioner Groves moved to approve the agenda; seconded by Mr. Glascock. Unanimous voice vote of approval.**

**4. Approval of the minutes from the Executive Board Meeting of March 11, 2015**

**Commissioner Groves moved to approve the minutes as presented; seconded by Commissioner Roll. Unanimous voice vote of approval.**

**5. District Manager's Report**

Ms. Trass stated there were no FAA amendments or final reports.

She did attend both the planners and SWAB meeting last week. There was nothing interesting that was discussed, though they did talk paint. Ms. Trass said many districts are having a hard time recycling it. She offered MMSWMD's paint filtering system to them if they had a way to come and pick up the trailer it's housed in. Those planners were appreciative of the offer. There are companies that are recycling paint, the STL region uses one out of Nashville, IL but there is a minimum volume required before they'll take it.

Planners also discussed HHW. The Kansas City region has several mobile HHW units that travel to their communities to collect waste. They are able to do this since municipalities and counties pay into the program.

It was also shared that there is a mattress recycler in Kansas City that is working well. They're called Avenue for Life. They obtained a grant from EI ERA. Ms. Trass wanted to share these items to let the board know what's available and what's going on in other regions.

The Senate is requesting that there be another cut in appropriations to the districts. Ms. Trass reminded the group this has happened in the past and it sounds like Senate wants to make it permanent. Region H usually gets around \$400,000 per fiscal year, if cuts are made, we'd get approximately \$320,000. Senate is also trying to understand why MDNR holds onto money. MDNR has explained to them that districts handle their grant cycles

differently and grants aren't submitted at the same time by all. Ms. Trass said the committee doesn't understand the process. The MDNR allots about \$20 million to SWMP (including their scrap tire grants) if cuts are made, it would bring this number down to \$14 million.

Commissioner Groves asked how much paint the district has. Ms. Trass said she wasn't sure. She does know that the City of Columbia gives theirs away and tries not to have any left by October. Fulton uses their filtered paint to remodel city facilities. Ms. Trass said some communities are holding onto it. Some of the HHW facilities do not take latex paint. They'll recycle the oil based though. With offering MMSWMD's recycling trailer, maybe these areas will take advantage and assist residents in recycling latex paint. Mr. Yonke asked if our insurance would cover the trailer being used by others. Ms. Trass stated she had not looked into that yet. The insurance is through the City of Columbia and she should be able to easily get an answer.

Commissioner Groves asked if the reason for Senate cutting appropriations was due to tipping fees going down. Ms. Trass answered no. The fee has not changed. Ms. Miller thought that money had to go to the SWMP. This is the intent of the tipping fees, but it seems they are attempting to get around that.

Ms. Trass reminded the group that the May meeting will begin at 3pm on the 14<sup>th</sup> and council will meet at 7pm that evening with dinner at 6pm. Ms. Henry asked if the Executive Board meeting could be moved back until 4pm.

**Commissioner Groves moved to have the Executive Board begin at 4pm; seconded Mr. Glascock. Unanimous voice vote of approval.**

#### **6. Treasurer's report and approval of bills**

Treasurer, Jeff Hoelscher presented the Treasurers Report for March 2015.

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$203,421.47

The District Grant account balance is \$216,456.83

**Ms. Henry moved to approve the bank statements; seconded Commissioner Groves. Unanimous voice vote of approval.**

Reimbursement: (Lisa Wright, \$260.00).

**Mr. Miller moved to approve the reimbursement; seconded by Commissioner Hoelscher. Unanimous voice vote of approval.**

**Mr. Miller moved to approve the Transfer of Funds; seconded Commissioner Roll. Unanimous voice vote of approval.**

#### **7. Approving the form and content of the MMSWMD District Operations and Plan Implementation FY2016 Budget.**

Ms. Trass shared that she hit a bump in the road with MDNR last year when the new administrative services contract was signed in August. The salaries outlined for both district manager and support staff did not jive with what the FY15 budget that was submitted and approved by MDNR. Ms. Trass explained that when city employees are given raises, district staff gets one as well. To eliminate issues in the future with MDNR, she padded the salary category in the budget to allow for pay increases. This also will hold to the scenario that the board wishes to give district staff a pay increase.

As for the rest of the budget, things are aligned with what they were last year. Ms. Trass went line by line identifying each category with its dollar amount. One category that was reduced was office supplies. One increase was advertising in the plan implementation. The cost to advertise for tire collections has proven to be pricey. Ms. Trass felt bumping up this item would be a good idea.

Mr. Shoemaker asked why the utilities were so high. Ms. Trass explained the City of Columbia provides that as match and the amount is for the entire fiscal year. Mr. Shoemaker also commented that he felt the computation of the salaries were off a smidge. In looking closer, they were. Ms. Trass thanked him for catching that. She'd go back and triple check her math and make the appropriate corrections.

**Commissioner Groves moved to approve the budget as amended; seconded Commissioner Roll. Unanimous voice vote of approval.**

**8. Approving the form and content of the MMSWMD District Operations and Plan Implementation grants for FY2016 (Grant Nos. 2016001 and 2016002); and authorizing the Chair to enter into agreement.**

Ms. Trass stated this line item is something that is normally put on the agenda for the June meeting. Staff doesn't have the chair sign this agreement until after council has approved the budget, etc.

**Commissioner Roll moved to authorize Chair to enter into an agreement once approved by Council; seconded by Mr. Yonke. Unanimous voice vote of approval.**

**9. Approving the form and content of the FY2016 District Grant Application and Guidance Document and authorizing the District Manager to issue the grant call in accordance with the Ruling.**

Ms. Trass stated the only thing she changed from FY2015 were the grant due dates for 2016. She knew that the board revamped a couple of things last year and didn't know if there were any concerns for changes this year.

Ms. Henry feels the document is fine for FY2016. However, the group should revisit the target materials list every year and compare it to what the market is doing.

**Mr. Glascock moved to approve the Grant Application and Guidance Document as presented; seconded by Mr. Miller. Unanimous voice vote of approval.**

**10. Other Business**

None.

**11. Adjourn**

**Ms. Henry moved to adjourn the meeting; seconded by Commissioner Glavin. Unanimous voice vote of approval.**

**The meeting adjourned at 1:32 p.m.**

**APPROVED:**

Respectfully submitted,

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Jessica Sapp  
Secretary, MMSWMD

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Lauren Henry  
Chairman, MMSWMD Executive Board

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DeAnna Trass  
MMSWMD Manager