

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, March 11, 2015, 1:00 p.m. "Open Meeting"
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

Members Present:

Paul Davis	Cooper County	JC Miller	Callaway County
Lauren Henry	City of Jefferson	Tom Groves	Audrain County
Debra Miller	Howard County	Kim Roll	Moniteau County
Kim McCulloch	City of Columbia	Jeff Hoelscher	Cole County
Tim Grenke	Boone County	Thad Yonke	Boone County Alt.

Members Absent:

John Glavin Osage County

Others Present:

DeAnna Trass, District Manager (via phone)	Jessica Sapp, Secretary
Chad Shoemaker, City of Mexico	Layli Terrill, City of Columbia
Geoff Shackelford, Boonslick Industries	Kelly Polston, Handi-Shop
Lon Little, Kingdom Projects	

1. Call to order and introductions

The meeting was called to order at 1:08 p.m. by Treasurer, Jeff Hoelscher

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Commissioner Groves moved to approve the agenda; seconded by Mr. Grenke. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of January 14, 2015

Commissioner Davis moved to approve the minutes as presented; seconded by Commissioner Groves. Unanimous voice vote of approval.

5. District Manager's Report

Final Report #2014015, "Make Your Mark-Outreach and Education", City of Jefferson: The grant stated that the amount of single stream materials would help to measure the mailers success. The amount of single stream material recycled after the mailer is sent out will be looked at to see if there was an increase or decrease compared to past months and the past year. There was success in reducing the amount of waste generated by residents in 2014 compared to 2013.

Final Report #2014003, "Missouri 75% Recycling Campaign", MORA: The goals of the project were met and we found individuals more than willing to pledge to recycle or divert waste to help us meet this new goal. Many municipalities felt they were unable to make the pledge on behalf of their government without approval of city managers, city council, etc. Although it was an informal pledge, we did not get the response from municipalities we had hoped, although in theory, they all seemed to support the project and goal.

Ms. Trass attended the monthly planners meeting last week. They discussed SB152 and what the new rules were going to be for administration. This bill is the one that the Joint Committee was involved with. As of late, there has been movement to put the bill into law. However, yesterday morning, Senator Schaefer submitted an amendment to this bill to give MDNR more money. The chair of the Joint Committee, Senator Wallingford tabled the bill. If there is any good news in this, many of the Committee members were not comfortable giving MDNR 39% of the money, which was outlined in the original bill. So, Ms. Trass isn't thinking the Committee will go for the amount that's outlined in the amendment.

District staff had a meeting with representatives from the City, County, and University regarding another large collection at the University like we did last year. Things are in motion to make this happen. The three entities will be donating funds to help cover the cost. Also, there were ideas discussed on how to increase donations for future collections if we do this on an annual basis. Ms. Trass asked the commissioners at the meeting if they would consider assisting with sponsorship of this event next year. Commissioner Groves suggested that we approach MDNR for additional sponsorships. Ms. Trass' concern with that is they have their Scrap Tire Round-up and they aren't exactly supportive of Region H holding tire collections and encroaching on their program. Commissioner Davis asked if Ms. Trass was aware if MDNR has done a study on how efficient and/or cost effective their program is or an analysis of the benefit of keeping tires out of ditches, etc. Ms. Trass does not know if anything like this exists but is sure she can find out.

Ms. Trass reminded the group that she had brought up in a past meeting about limiting our collections to one large annual one and finding other ways to assist our counties and municipalities; along with educating the public on how they can recycle tires, etc. Ms. Trass mentioned there is a public service announcement in the works and the idea of having our tire vendor visit each county and municipality to collect tires that have been picked up off the side of the road. Right now our remaining plan implementation budget is going to make things tight.

Ms. Trass continues to work with the CPA to streamline the process of entry in Quick Books.

Next month's meeting, Ms. Trass stated we would be discussing the budget and the guidance document. We need to have these items approved to present to Council in May. She mentions these topics so we can hopefully have a quorum on April 8th.

Mr. Grenke moved to approve the final reports for MORA and the City of Jefferson; seconded by Commissioner Groves. Roll call in favor of the motion was unanimous with Ms. Henry abstaining.

6. Treasurer's report and approval of bills

Treasurer, Jeff Hoelscher presented the Treasurers Report for February 2015.

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$207,401.57

The District Grant account balance is \$248,560.04

Ms. Henry moved to approve the bank statements; seconded Commissioner Groves. Unanimous voice vote of approval.

Reimbursements: (MORA, \$952.04; City of Jefferson, \$750.00; Boonslick, \$30,441.05; Lisa Wright, \$4,025.00).

Mr. Grenke moved to approve the reimbursements; seconded by Commissioner Groves. Roll call in favor of the motion was unanimous with Ms. Henry abstaining.

Mr. Miller moved to approve the Transfer of Funds; seconded Commissioner Roll. Unanimous voice vote of approval.

7. Approve FY2015 District Grant Round 2 award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named (copy of unapproved Advisory Committee minutes, summary of grant applications, and aggregate ranking sheet enclosed).

Ms. Sapp pulled up the aggregate ranking sheet and reviewed the scoring as Ms. Trass was not physically present. She also presented the amount of funding available; additionally the unobligated funds the group could choose to use to assist in funding the grants as all scored over 200 points.

As the CPA gave her audit report a couple of months ago, Ms. Trass reminded the group they hinted in using the unobligated funds in the large grant round as the district needs to bring that number down to continue to be within the range of what they are allowed to have.

Being a member of the Advisory Committee, Mr. Yonke commented it was unusual that all the grants scored above 200 and were good enough to be recommended to the Board. Commissioner Hoelscher stated that all grants scored exceptionally high and he doesn't have a problem funding all of them. By doing so, it will also reduce the amount of money the district is sitting on.

Ms. Henry moved to approve the use of carryover, interest and program income to fully fund all five grants; seconded Commissioner Groves. Unanimous voice vote of approval.

Mr. Grenke moved to approve funding the grant for Boonslick Industries and Handi-Shop; seconded Ms. Henry. Unanimous voice vote of approval with Ms. Miller abstaining.

Commissioner Groves moved to approve funding the grant from the City of Jefferson; seconded Mr. Miller. Unanimous voice vote of approval with Ms. Henry abstaining.

Commissioner Davis moved to approve funding the grant from the City of Columbia; seconded Mr. Grenke. Unanimous voice vote of approval with Ms. McCulloch abstaining.

Commissioner Roll moved to approve funding the grant from Kingdom Projects; seconded Ms. Henry. Unanimous voice vote of approval with Mr. Miller abstaining.

8. Other Business.

Ms. Henry would like to discuss Clean Harbors. Ms. Trass stated she has been in contact with them. She shared with the group that they have been overcharging our satellite facilities on their pick-ups. Another concern is that at least one of the facilities noticed on their invoice that item weights were inflated. During the last contact with Clean Harbors, they were going to work with the entities to get the bills corrected. In light of all of this and lack of communication facility operators are getting from Clean Harbors, Ms. Trass sent an email to all the operators asking if the district needs to consider terminating their contract. The district should not be putting the smaller communities at risk of having higher operating costs. She will follow up with the billing manager next week as he stated he was going to correct the mistake.

Ms. Trass recalled that Mr. Miller had suggested to her that Clean Harbors send all of the bills to MMSWMD for review before having the individual facility pay for the service. This way, if there is any discrepancy; staff can deal with it and correspond with the vendor directly about it. The board felt this was a good idea.

Staff is working on arranging the 24hr HHW certification training. Ms. Trass stated that we were going to use Clean Harbors since there was concern about how material was being packed/stored for pick-up.

Ms. Terrill asked to address the board. She shared that the State of Missouri has a contract for HHW collections. She recalls several vendors that have been approved. She suggested maybe Region H take a look at those contracts and see how they are written to see if any of them would fit our needs.

Commissioner Hoelscher went back to the concern with Clean Harbors. He wanted to clarify that it's not the contract staff has a problem with, it's the amount they are charging. Ms. Trass stated that was correct. Not only that, facility operators noticed some weights of items being skewed. Example being, the City of Mexico was invoiced for 100 pounds of florescent light bulbs. The operator is positive she did not have that much in the box. If she did, she wouldn't have been able to lift it. She feels having someone on site to double check the vendors' numbers were correct is always a good thing.

Commissioner Hoelscher recommends everyone stay on top of and document any discrepancy. He stated those things would be grounds for breach of contract and the district can discontinue using their services.

9. Adjourn

Mr. Grenke moved to adjourn the meeting; seconded by Commissioner Groves. Unanimous voice vote of approval.

The meeting adjourned at 1:36 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

Lauren Henry
Chairman, MMSWMD Executive Board

DeAnna Trass
MMSWMD Manager