

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, February 24, 2016, 1:00 p.m. "Open Meeting"
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

Members Present:

Thad Yonke	Boone County Alt.	J.C. Miller	Callaway County
Kim McCulloch	City of Columbia	Paul Davis	Cooper County
Kim Roll	Moniteau County	Lauren Henry	City of Jefferson
Tom Groves	Audrain County	Jeff Hoelscher	Cole County

Members Absent:

Tim Grenke	Boone County	Debra Miller	Howard County
John Glavin	Osage County		

Others Present:

Lelande Rehard, District Manager	Cliff Jarvis, Columbia College
Geoff Shackelford, Boonslick Industries	

1. Call to order and introductions

The meeting was called to order at 1:04 p.m. by Chair, Lauren Henry

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve the agenda; seconded by Commissioner Groves. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of January 13, 2016

Commissioner Groves moved to approve the minutes as presented; seconded by Mr. Yonke. Unanimous voice vote of approval.

5. District Managers Report

Mr. Rehard stated there was one final report:

Final Report: Grant# 2014014: "Apartment Recycling Bin Project", City of Columbia. Subgrantee did meet their stated 12 ton diversion goal. Each identified commodity outlined in the project had its diversion goal exceeded for a total of 14.63. The city was able to add new complexes to their apartment recycling program.

Mr. Yonke moved to approve Final Report: Grant# 2014014: "Apartment Recycling Bin Project", City of Columbia. seconded by Ms. Henry. Unanimous voice vote of approval.

Meetings – SB 669 Hearing - The District Admin was asked by SWAB to provide testimony against Senate Bill 669 which aims to place certain MDNR funds into the general fund.

City of Columbia Grant Training - MMSWMD staff attended a three part, 9 hour grant training workshop provided free of charge for City of Columbia employees. The sessions were taught by Columbia Parks and Rec employee, Ron Schmidt, and staff found his material very useful. Mr. Schmidt has agreed to provide a 3 hour session for District sub-grantees.

Mid-MO Recycling - The District Administrator met with Mid MO Recycling owner Stan Fredrick to discuss market challenges for electronic recycling in the area.

Mexico Clean-up - The City of Mexico is looking for support for its city wide clean-up scheduled for late May. City staff are going door to door and asking residents with code violations to place waste tires at the curb during the clean-up and staff

will pick them up. MMSWMD staff is working with Mexico to find an economical way to help them dispose of the tires they collect.

Columbia Office of Neighborhood Services - MMSWMD staff met with City of Columbia ONS staff to discuss volunteers for the University Collection and strategies for neighborhood waste tire clean-ups and strategies for managing waste from student move out dates.

Events – MDNR Solid Waste Forum – The District Administrator will attend the first day of the MDNR hosted solid waste forum and report the discussion to the Board. Mr. Rehard said that most of the first day of the forum focused on regulations for utility landfills for coal ash. There were presentation about the EPA's focus for their next strategic plan and some discussion about product stewardship for paint.

Other business – RFP - Staff has prepared a Tire Collection Vendor RFP for board review and approval. The board has discussed issuing an RFP or RFQ for an electronics vendor at the University Collection Event. The Board did not have any changes and directed staff to release the RFP.

Summit - Staff is looking at holding a Recycling Summit on April 13th. During the morning the MMSWMD would provide a 3 hour grant training session with Ron Schmidt (Parks and Rec employee with extensive grant writing and training experience). The Summit would take place during the afternoon. The Summit discussion would focus on bringing Region H recyclers, recycling customers (large institutions such as schools), and brokers together to discuss ways to reduce transportation costs, increase sorter material quality, and increase tonnage collected. The summit would end with a discussion of recommendations to the District Council for prioritizing MMSWMD funds for Plan Implementation and Grant funding. April 13th is also the date for the Board's usual meeting. Staff recommends holding the meeting in the morning so board members can attend the summit and reduce the need to travel to Columbia twice in April. The board directed staff to go forward with plans for the summit and rescheduling the April 13th Board meeting for 10 am in the morning.

Budget Committee - In the past the Board has created a committee to assist with developing next year's budget. Staff would like to know the Board's desire to form a committee and begin work. Mr. Yonke explained that in the past the Budget Committee has met an hour before an Executive Board meeting to go over the budget and make recommendations for the Board and District Council. Last year's committee included Mr. Groves, Ms. Henry, and Mr. Yonke. Mr. Hoelscher asked if there were enough anticipated changes to the budget to need a committee in the first place. Ms. Henry noted that she would not be able to serve on the committee this year. Mr. Groves and Mr. Yonke volunteered to serve this year.

Mr. Groves moved to approve himself and Mr. Yonke for the budget committee; seconded by Ms. McCulloch. Unanimous voice vote of approval.

Advisory Committee Vacancies - Staff would like to fill the vacant Cole County Advisory seat, replace the under-utilized industry representative seat, and consider other additions to the committee to continue to support of the diversity backgrounds present in the committee. Board members discussed past members and decided to let Allied Waste decide if they wanted to continue provide a representative. Commissioner Hoelscher said he would have a replacement for the vacant Cole County seat ready for consideration at the April 13th Board meeting.

District Council - MMSWMD staff is already considering any needed changes to the FY 2016 District Council meeting and it interested and learning the Board's thoughts. Staff would like to help generate a productive discussion for addressing MMSWMD goals.

6. Treasurer's report and approval of bills

Vice-Chair, J.C. Miller presented the Treasurers Report for January 2016.

The Checking account reconciled balance is \$1,000.00

The Administrative account balance is \$246,960.17

The District Grant account balance is \$274,836.53

Reimbursements: (Handi-Shop, \$14,511.73; City of California, \$5,000.00)

Mr. Yonke moved to approve the Treasurer's Report; seconded by Commissioner Roll. Unanimous voice vote of approval.

Mr. Yonke moved to approve the reimbursement and transfer of funds; seconded by Mr. Miller. Unanimous voice vote of approval.

7. Approve FY2016 District Grant Round 2 award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named (copy of unapproved Advisory Committee minutes, summary of grant applications, and aggregate ranking sheet enclosed).

Mr. Yonke, Ms. Henry, and Mr. Rehard provided a summary of the Advisory Board meeting. Ms. McCulloch said that the City of Columbia could make do with \$70,000.00 of grant funding freeing up an additional \$20,000 for other applicants. The board thanked Columbia for their willingness both now and in the past to help other applicants get funding. The Board considered the use of Carryover and Interest funds to free up more funds for partially funding Boonslick Industries grant. Mr. Rehard and Mr. Yonke noted that Carryover and Interest funds were a little low and might be more useful as a cushion for the District until more funds accumulate. Commissioner Hoelscher asked if any cuts could be made to River Relief's grant and how their scoring came out so high. The Board members did not think that River Relief would be able to find van for less than they had requested. Mr. Jarvis with Columbia College added that they could potentially cut \$4,000.00 from their project but that any deeper cuts would severely weaken their project. The Board did not want to jeopardize the success of the Columbia College Grant. The board asked Mr Schackelford with Boonslick Industries if the remaining \$15,708.98 would be any benefit to their effort to replace their truck. Mr. Schackelford said that he has approached the County Board for assistance after the Advisory Committee meeting and they will be able to help as well. Their assistance plus the MMSWMD's funds and BII's funds will be able to purchase the needed equipment for their project.

Commissioner Groves moved to approve funding round 2 grants: \$70,000 to the City of Columbia, \$21,000 to River Relief, \$35,257.52 to Columbia College, and \$15,708.98 to Boonslick Industries; seconded by Mr. Yonke. Unanimous voice vote of approval with Commissioner Davis and Ms. McCulloch abstaining.

8. Other Business

A. MDNR's 2016 Pesticide and Container Collection events. Mr. Rehard wanted to make sure that board members were aware of MDNR's pesticide collections this year. While no collections are being held in Region H the nearest collection in Montgomery City, June 4th was fairly close.

B. Budget Committee. Addressed during the Manager's report.

9. Adjourn

Commissioner Davis moved to adjourn the meeting; seconded by Mr. Yonke. Unanimous voice vote of approval.

The meeting adjourned at 1:55 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

Lauren Henry
Chairman, MMSWMD Executive Board

Lelande Rehard
MMSWMD Manager