

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, January 14, 2015, 1:00 p.m. "Open Meeting"
City of Columbia, 701 E. Broadway, Conference Room 3A, Columbia, MO 65201

Members Present:

Paul Davis	Cooper County	JC Miller	Callaway County
John Glavin	Osage County	Lauren Henry	City of Jefferson
Tom Groves	Audrain County	Debra Miller	Howard County
John Glascock	City of Columbia		

Members Absent:

Thad Yonke	Boone County	Jeff Hoelscher	Cole County
Tim Grenke	Boone County	Kim Roll	Moniteau County

Others Present:

DeAnna Trass, District Manager
Jessica Sapp, Secretary
Lisa Wright, CPA

1. Call to order and introductions

The meeting was called to order at 1:02 p.m. by Chair, Lauren Henry

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Glascock moved to approve the agenda; seconded by Commissioner Groves. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of December 10, 2014

Mr. Glascock moved to approve the minutes as presented; seconded by Mr. Miller. Unanimous voice vote of approval.

5. CPA, Lisa Wright, to present MMSWMD's FY2014 Annual Audit

Ms. Wright, CPA presented Region H's annual audit for FY14. She understands this may be unusual, but she wanted to make herself available to the entire group if anyone had questions or needed clarifications.

Ms. Wright went over the balance sheet, statement of revenues, and all other supplemental information. There were no significant findings. During her presentation, all questions the board members had were answered.

Commissioner Groves moved to approve the FY2014 Annual Audit as presented; seconded by Mr. Miller. Unanimous voice vote of approval.

6. District Manager's Report

Ms. Trass shared there were two FAA Amendment requests and one final report.

Amendment #2013010, "Food Waste Collection Vehicle", City of Columbia: The City of Columbia would like to amend their budget to include a toter adapter. It would attach to the existing forks that lift their 2 & 4 yard containers allowing the food waste collection vehicle to also lift and empty roll carts full of waste.

Commissioner Davis moved to approve the amendment for the City of Columbia; seconded by Commissioner Groves. Roll call in favor of the motion was unanimous with Mr. Glascock abstaining.

Amendment #2014009, "Reduce, Reuse, Recycle, Rebuild", Show Me Central Habitat for Humanity: Cost of box truck came in under budget. Subgrantee would like to move the difference (\$2,800.00) to the supply category to cover the purchase of insurance, tools, logo for truck identification, dollies, first aid kit, and gas.

Mr. Miller had some concerns about the group approving this amendment with gas and insurance being part of the request. In the past, these are items they have asked the subgrantee to use as match. He pointed out there is no way to know that the grant funds spent on gas truly went into the grant funded truck. Same type of scenario for insurance; it's a blanket that covers the grant funded truck and any other vehicle, building, etc. that the subgrantee is currently paying for. The group agreed.

Ms. Henry moved to approve the amendment for Show Me Central Habitat for Humanity, removing gas and insurance; seconded by Mr. Glascock. Unanimous voice vote of approval.

Final Report #2013009, "E-cycle Awareness Project", MRC: MRC diverted 47 tons of electronics as a direct result of this project. The grant was extended to allow more time to complete educational presentations as schools were closed over the summer and it was difficult to get them scheduled. MRC was able to give 44 presentations to educate the public on the importance of recycling. Documentation of the presentations will be submitted with reimbursement request.

Additionally, the cell phone collection bins, and educational video were a great success as well.

Ms. Henry moved to approve the final report for MRC; seconded by Mr. Glascock. Roll call in favor of the motion was unanimous with Mr. Miller abstaining.

Ms. Trass shared she was working on the FY16 budget for the district. She asked the group if they'd like to form a committee to review and go over the numbers as they've done in the past. Ms. Henry stated she would be happy to review the budget along with Commissioner Hoelscher.

Also, Ms. Trass brought up the guidance document for FY16. She, Ms. Henry, and Mr. Yonke worked through it for FY15 update it. Is the group happy with how the document is now or would they like it reviewed again? Ms. Henry feels that Region H needs to push applicants to be created and innovative with their projects. She'd like to not routinely see requests for bins or equipment replacement; to work with people to expand their vision on recycling. Ms. Henry feels the document should be revisited every year. She said she and Mr. Yonke will take this on again.

7. Treasurer's report and approval of bills

Vice-Chairman, J.C. Miller presented the Treasurers Report for December 2014.

The Checking account reconciled balance is \$1,000.00
The Administrative account balance is \$226,068.11
The District Grant account balance is \$295,973.91

Reimbursements: (MORA, \$1,135.99; City of Columbia, \$18,725.50; Boonslick, \$18,092.84; MRC, \$24,109.22; Show Me Central Habitat for Humanity, \$4,250.00).

Commissioner Davis moved to approve the reimbursements; seconded by Commissioner Groves. Roll call in favor of the motion was unanimous with Ms. Henry abstaining from MORA, Mr. Glascock abstaining from the City of Columbia, and Mr. Miller abstaining from MRC.

Mr. Glascock moved to approve the Transfer of Funds; seconded Commissioner Groves. Unanimous voice vote of approval.

8. Other Business.

None

9. Adjourn

Commissioner Groves moved to adjourn the meeting; seconded by Commissioner Glavin. Unanimous voice vote of approval.

The meeting adjourned at 1:52 p.m.

APPROVED:

Respectfully submitted,

Jessica Sapp
Secretary, MMSWMD

Lauren Henry
Chairman, MMSWMD Executive Board

DeAnna Trass
MMSWMD Manager