

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, April 12, 2017, 11:45 a.m.
University of Missouri Research Reactor Facility (MURR)
1513 Research Park Drive, Columbia, MO 65211
Open Meeting

Members Present:

Kim McCulloch	City of Columbia
M.L. Cauthon, III	Cooper County
Thad Yonke	Boone County Alt
J.C. Miller	Callaway County
Jon. Glavin	Osage County
Mr. Robinson	Moniteau County
Chad Shoemaker	Audrain County

Members Absent:

Gayla Neumeyer	At Large
Lauren Henry	City of Jefferson
Mr. Grenke	Boone County
Debra Miller	Howard County
Jeff Hoelscher	Cole County

Others Present:

Lelande Rehard, District Manager
Ramon Garza, District Secretary

1. Call to order and introductions

The meeting was called to order at 11:45 p.m. by Mr. Cauthon.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve the agenda as presented; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of March 8, 2017

Mr. Yonke moved to approve the minutes as presented; seconded by Ms. McCulloch. Unanimous voice vote of approval.

5. District Manager's Report

- 1. District Grants / Final Reports: None**
- 2. Meetings/Site Visits:**

Power Quality – District Manager continues to attend City of Columbia W&L Power Quality sessions to educate manufactures and large facilities about the MMSWMD.

University Collection – Partners for the large University Collection event met to discuss this year's collection. We have secured the same location and services. Date will be June 3rd from 9am-1pm. See attached flyer for additional details.

Boonville/Cooper County HHW, Tire, E-Waste Collection – MMSWMD is partnership with the City of Boonville and Cooper County held a collection event on March 25th following the the Clean-up Boonville activities. The weather was uncooperative and turnout was low.

HHW Training – MMSWMD sponsored a 24 hr. and 8 hr. Hazwoper course at the Fulton Fire Station. Approximately 15 completed the 24 hr. training and 50 completed the 8 hr. refresher. The Trainer, Safety Training Company, did a better job providing training relevant to HHW facilities.

Missouri River Regional Library Presentation- The District Manager gave a presentation at the Missouri River Regional Library to about 10 attendees titled Curb to China. The presentation gave a general overview of recycling from the curb to a new product and the issues recycled materials face along the way.

FAAs for Round 2 Grantees – All of large grant applicants approved by the board have been approved by MDNR, and all of signed and FAA and are ready to start their projects.

Capital Visit – The District Manager was unable to attend the April 5th Planners and SWAB meetings. The planners visited with legislative staff instead of holding a meeting. The District Manager went to visit with Region H legislative staff on April 7th.

Office of Sustainability – MMSWMD staff has begun attending City of Columbia Office of Sustainability meetings.

Social Entrepreneurs with REDI – District Manager will attend REDI's Social Entrepreneurship forum to promote MMSWMD funding.

3. **Events:**

Earth Day – MDNR Earth Day will be held on Friday, April 21st on the State Capitol Lawn, The City of Columbia will be hosting a couple events on the weekend of April 22-23.

4. **Other business:**

Upcoming events and meetings (*Meetings for Advisory Committees, Executive Board, and District Council in bold*):

-April 19, Advisory Committee Meeting, 1pm

-May 10, Executive Board Meeting, 3pm

-May 10, District Council, 6pm

6. Treasurer's report and approval of bills

Alternate Treasurer, Mr. Cauthon presented the Treasurer's Report for March 2017.

The District Grant account balance is \$463,887.84

The Administrative account balance is \$137,508.32

The Checking account reconciled balance is \$1000.03

Mr. Yonke moved to approve the Treasurer's Report; seconded by Mr. Miller. Roll call was unanimous vote of approval.

Reimbursements: \$22,573.30

Boonville Daily News - \$122.50

Central Missouri Newspapers, Inc. - \$97.50

ABC Tire, LLC. - \$2,386.00

Midwest Recycling Center - \$1,365.00

Roll Media, LLC - \$112.50

City of Columbia - \$18,488.80

Mr. Yonke moved to approve the Reimbursements; seconded by Mr. Miller. Roll call was unanimous vote of approval with Ms. McCulloch abstaining.

Transfer of funds:

Administration

Transfer \$22,572.30 to Checking

Checking

Transfer \$.03 to District Grant

Mr. Yonke moved to approve the Transfers; seconded by Mr. Shoemaker. Roll call was unanimous voice vote of approval.

7. Approval of Draft FY 2018 Budget and Guidance Document

DM received quote from ETC for a survey of district H to determine where citizens get their information about services for waste diversion and recycling. DM deemed quote to be too high, however it is recommended to budget for \$30,000 as a precaution. Money can be reallocated at a later date if no suitable vendor is located.

Budget also shows increases for food and advertising, showing more meetings and events that require larger incentive and announcement. \$250.00 increase.

Guidance Document shows tweaks: clarifications for bonus points, changing grant rounds to 2 per year. Small grant and then Large. Small grants increase to \$10,000 request and \$30,000 maximum for the project. Remainder will carry over to Large grant round. No changes to Large grant protocols.

Mr. Yonke moved to approve the draft FY18 budget and guidance document; seconded by Ms. McCulloch. Unanimous voice vote of approval.

8. Approve Household Hazardous Waste RFP

HHW contract with Clean Harbors up for rebid. Mr. Cauthon has been very impressed with Clean Harbors operation thus far. Mr. Miller expressed concern about billing issues, that may be an artifact of the industry rather than the vendor specifically. RFP will proceed, proposals will be due in May.

Mr. Miller moved to approve the RFP; seconded by Mr. Yonke. Unanimous voice vote of approval.

9. Authorize MMSWMD Board Chair to renew Administrative Services Agreement with City of Columbia.

Two years remain on the administrative contract.

Mr. Shoemaker moved to approved the renewal authorization; Mr. Yonke seconded. Roll call was vote of approval with Ms. McCulloch abstaining.

10. Sponsorship Request – CPS/Hickman High School PTSA

Hickman is requesting funds to purchase 9 – 42 gallon recycling receptacles. DM feels that there needs to be further clarifications on their budget and dollar figures as well as the specific materials that are to be forwarded to DNR. Will be reviewed at May 10th meeting.

Mr. Shoemaker moved to TABLE this discussion pending further clarification; Mr. Yonke seconded. Unanimous voice vote of approval.

11. Adjourn

Mr. Yonke moved to Adjourn; seconded by Ms. McCulloch. Unanimous voice vote of approval.

The meeting adjourned at 12:18 p.m.

APPROVED:

Respectfully submitted,

Lauren Henry
Chairman, MMSWMD Executive Board

Lelande Rehard
MMSWMD Manager