

**Mid-Missouri Solid Waste Management
District Council Meeting
May 10, 2017 7:00 p.m. – Open Meeting
City of Columbia – City Hall
Conference Room 1A/1B
701 E. Broadway St.
Columbia, MO 65201**

Members Present Representing

| | |
|-----------------|-------------------|
| Thad Yonke | Boone County |
| JC Miller | City of Fulton |
| Kent Wood | Callaway County |
| Tim Grenke | City of Centralia |
| Chad Shoemaker | City of Mexico |
| Sam Stroupe | Howard County |
| Lauren Henry | City of Jefferson |
| David Booker | Cooper County |
| ML Cauthon | City of Boonville |
| Mark Luebbering | Cole County |

Members Present Representing

| | |
|-----------------|--------------------|
| Debra Miller | Howard County |
| Gary Jungermann | Callaway County |
| John Glavin | Osage County |
| Tracy Graham | Audrain County |
| Howard McMillan | Howard County |
| Victor Maurer | City of California |
| Karen Shaw | City of Vandalia |
| Kim McCulloch | City of Columbia |
| Jesse Bronson | City of Ashland |

Members Absent Representing

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|--------------------|------------------------|
| Summer Hildebrand | City of Mexico |
| Dan Atwill | Boone County |
| Stephanie Leverett | City of Auxvasse |
| Mike Rieken | City of New Bloomfield |
| Jan Wyatt | City of Russellville |
| Doug Reece | City of St. Martins |
| Charlie Melkersman | Cooper County |
| Robin Triplett | City of Fayette |
| Walter Banks | City of New Franklin |
| Noland Porter | Moniteau County |
| Larry Kliethermes | Osage County |

Members Absent Representing

| | |
|-----------------|----------------------|
| Steve Hobbs | Audrain County |
| Gene Kelly | City of Sturgeon |
| Gwen Edmonson | City of Holts Summit |
| Jeff Hoelscher | Cole County |
| Tony Forck | City of Taos |
| Paul Rodeman | City of Wardsville |
| Darell Eckerle | Pilot Grove |
| Justin McMillan | City of Glasgow |
| Gary Robinson | Moniteau County |
| Jeff Koechner | City of Tipton |
| Mark Voss | City of Linn |

Others Present

Lelande Rehard, Manager of the Mid-Missouri Solid Waste Management District
Ramon Garza, Secretary to the Mid-Missouri Solid Waste Management District

1. Call to Order / Opening Remarks (Gary Jungermann, District Council Chairperson – Callaway County Commissioner)

The meeting was called to order at 7:00pm by Executive Board Chairman, Gary Jungermann; who asked Mr. Rehard if he had opening remarks.

2. Introductions & Determination of Quorum by Role Call of Counties & Cities

Mr. Rehard did a roll call of Council members to determine there was a quorum. This was confirmed.

3. Approval of Agenda

Mr. Shoemaker moved to approve the agenda as presented; seconded by Mr. Grenke. Unanimous voice vote of approval.

4. Approval of Minutes from May 11, 2016

Mr. Shoemaker moved to approve the minutes as presented; seconded by Mr. Grenke. Unanimous voice vote of approval.

5. Guest Speaker: Sean Ross, the Central Pantry Supervisor.

Mr. Ross was not able to attend. Mr. Rehard proceeded with the Executive Board Report.

6. District Manager's Report

Mr. Rehard stated he would review the past fiscal year and look ahead into next.

There were eight (8) small and four (4) large grants awarded. Mr. Rehard highlighted several sub-grantees and their projects. He also shared that he's visited many sub-grantees to view equipment purchased with MMSWMD grant funding. Mr. Rehard explained that sub-grantees must keep diversion records for five (5) years after the project closes. The district also holds a security interest in equipment for that time period if it cost \$5,000 or more.

a. Annual Report/Accomplishments

HHW, Tire and E-Waste collections: Late FY16, after last year's council meeting, the District held its large University Collection Event. This event collected 28.74 tons of tires, 30.51 tons of E-waste and 6.88 HHW. Cole County/Jefferson City collected 6.53 tons of tires and 17.4 tons of E-waste. Cooper County collected 8.07 tons of tires, 1.5 tons of E-waste and we are still waiting on HHW weights. In FY 2017 we will hold the same event prior to the FY16 Council meeting (June 4, 2016). These numbers will be provided in our newsletter and during next year's meeting. MMSWMD staff. MMSWMD also held events in Cole County and Cooper County during FY 2017.

MMSWMD provided local governments an opportunity to bring their public waste tires (tires collected from roadways) to Boone County to be collected by the District's vendor.

MMSWMD staff has engaged communities in Region H by offering waste audits to schools, attending ribbon cuttings, participating in Earth Day activities, attending field trips, and acting as a recycling artwork judge.

Presentations can be requested through the MMSWMD website.

b. FY2018 Goals

Mr. Rehard stated the goals for the upcoming fiscal year were identified and approved by the Executive Board as:

- Deploy and analyze a statistically valid survey to learn about Region H residents' knowledge of area recycling services, needed recycling services, and the best means for communicating and providing services.
- Continue outreach into schools with waste audits and sponsorship funding. Goal is to reach 3 new schools with waste audits and/or sponsorship projects.
- Create more interest in small grant funding round. Goal is to have more than \$50,000 requested by applicants.

c. Guidance Document Update

- Proposing holding only one small grant round and increasing the amount requested maximum from \$5,000 to \$10,000, total project cost not exceeding \$30,000.
- Requiring two letters of support for Bonus Point Category 3: Identified Community Needs
- Clarifying and moving materials for the Cost/Benefit Ratio

7. Executive Board Appointments (Caucus by County)

Audrain County's representative: Chad Shoemaker
Boone County's representative: Tim Grenke
City of Columbia's representative: Barbara Buffaloe
Callaway County's representative: J.C. Miller
Cole County's representative: Jeff Hoelscher



City of Jefferson's representative Lauren Henry
Cooper County's representative: M.L. Cauthon
Howard County's representative: Debra Miller
Osage County's representative: Jon Glavin
Moniteau County's representative: Greg Robinson

8. Election of District Council Officers (Chairperson, Vice-Chairperson)

Ms. Henry moved to have Commissioner Jungermann elected as District Council Chairman; seconded by Mr. Yonke. Unanimous voice vote of approval.

Ms. Henry moved to have Commissioner Hoelscher elected as District Council Vice-Chairman; seconded by Mr. Yonke. Unanimous voice vote of approval.

9. Treasurer's Report

a. Balance of Accounts

Mr. Jungermann gave the balance of accounts.

The District Grant account balance is \$463,959.04
The Administrative account balance is \$115,183.69
The Checking account reconciled balance is \$1000.00

Mr. Grenke moved to approve the balance of accounts as presented; seconded by Mr. Glavin. Unanimous voice vote of approval.

b. Budget Report

Income:

Mr. Rehard explained that he expected to remain stable with about \$177,000 available for grants in FY 2018

Expenses:

Personnel - Administrative Contract with the City of Columbia

Contractual Sevices - Continue with Clean Harbors for HHW and ABC Tire.

Collections – Decreased funding to \$25,000.

Illegal Dump Program - \$5,000 for supporting local government public waste tire processing.

Sponsorships – Increased to \$6,000 for small dollar projects and events.

Survey - \$25,000 for a statically valid survey.

Mr. Grenke moved to approve the budget report as presented; seconded by Mr. Glavin. Unanimous voice vote of approval.

10. Adoption of FY2017 District Budget (recommendation from Executive Board)

Mr. Rehard explained changes that were made to the budget for the upcoming year.

Collections: MMSWMD is budgeting \$25,000 for collection events during FY 2018. This is significantly less than the \$40,000 budgeted for FY 2017. The District plans to hold the annual district wide university event again, but services at the event may be impacted by budget constraints from partners. The District is not currently planning to hold additional collections throughout the district. Staff will instead focus on bringing lower cost and more permanent options for tire, e-waste, and HHW to residents.

Illegal Dump Clean-up: MMSWMD is budgeting \$5,000 to support local governments with tires dumped illegally on ROW and other public land. MMSWMD will coordinate with interested governments to bring tires to a central location to be processed by our vendor.



Sponsorships: MMSWMD is budgeting \$6,000 for a sponsorship program and increase of a \$1,000 from FY 2017. The sponsorship funding is proving useful for area schools. These funds will be available to applicants in need for funding for waste diversion activities, but do not need the amount available in a small grant or do not feel confident they can manage a small grant. Applicant will need Board and MDNR approval. Awards are a maximum of \$1,000, no match required, and eligible expenses are the same as the grant eligible expenses. MMSWMD staff feels that this funding process will be more accessible for schools, and organizations wishing to pursue smaller recycling projects.

Survey: MMSWMD is budgeting \$25,000 for the administration of a statistically valid survey of Region H residents concerning the knowledge of existing recycling services, participation in recycling services, desired services, and sources of information for recycling services. This information will set a baseline for future goals, help area communities and businesses, and help the District better allocate resources.

Outreach/Promotion: MMSWMD will be physically meeting with community and organization leaders to promote grant funding and the use of the MMSWMD as a waste diversion coordination resource. Part of this effort will be an examination of the MMSWMD brand the potential effect of rebranding.

MMSWMD Reporting Changes: The MMSWMD will be moving from the City of Columbia Public Works to the City of Columbia Office of Sustainability. Offices will remain in their current location and MMSWMD staff will report to Barbara Buffalo, City of Columbia Sustainability Manager.

Mr. Grenke moved to approve the FY18 District Budget as presented; seconded by Mr. Glavin. Unanimous voice vote of approval.

11. FY2018 Important Dates

- Grant Call in mid-July
- Grant Workshops: July 25 from 1-3pm, July 27 from 10a-12p
- Grant Submission due dates
 - Round 1 – 9/15/17
 - Round 2 – prelim 11/10/16, final app 1/5/18
- Executive Board Meetings
 - 2nd Wed each month
- Advisory Committee
 - 3rd Wed of Oct, and Jan.
- FY18 District Council
 - Wed May 9, 2018

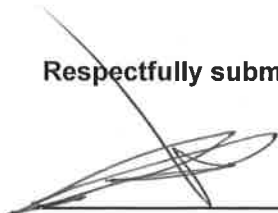
12. Other Business

- a. **Group photo taken of Executive Board representatives**

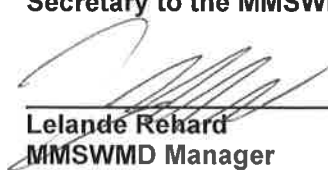
13. Adjourn

The meeting was adjourned by Mr. Jungermann at 7:34 P.M.

Respectfully submitted,



Ramon Garza
Secretary to the MMSWMD



Lelande Rehard
MMSWMD Manager

APPROVED:



Gary Jungermann
MMSWMD Council Chairman