

**Mid-Missouri Solid Waste Management
District Council Meeting
May 11, 2016 7:00 p.m. – Open Meeting
Boone County Government Center, Commission Chambers
801 E. Walnut, Columbia, MO**

Members Present Representing

Tom Groves	Audrain County
Kent Wood	Callaway County
Thad Yonke	Boone County
Chad Shoemaker	City of Mexico
Jesse Bronson	City of Ashland
Walter Banks	City of New Franklin
Gary Jungermann	Callaway County
Kim Roll	Moniteau County
Tim Grenke	City of Centralia
Mark Luebbering	Cole County

Members Present Representing

Bill Fountain	Audrain County
Karen Shaw	City of Vandalia
Jayne Abbott	City of Jefferson
JC Miller	City of Fulton
ML Cauthon	City of Boonville
Robin Triplett	City of Fayette
David Booker	Cooper County
Vince Maurer	City of California
Kim McCulloch	City of Columbia

Members Absent Representing

Gene Kelly	City of Sturgeon
Stephanie Leverett	City of Auxvasse
Larry Crocker	City of Russellville
Paul Rodeman	Wardsville
Tony Barry	Moniteau County
Mark Voss	City of Linn
Doug Reece	St. Martins
Jeff Hoelscher	Cole County
Howard McMillan	Howard County
Justin McMillan	City of Glasgow
John Glavin	Osage County

Members Absent Representing

Gwen Edmonson	City of Holts Summit
Dan Atwill	Boone County
Tony Forck	City of Taos
Darell Eckerle	Pilot Grove
Brian Schrivner	City of California
Jeff Koechner	City of Tipton
Mike Rieken	City of New Bloomfield
Paul Davis	Cooper County
Sam Stroupe	Howard County
Larry Kliethermes	Osage County

Others Present

Lelande Rehard, Manager of the Mid-Missouri Solid Waste Management District
Jessica Sapp, Secretary to the Mid-Missouri Solid Waste Management District
Charles Bone, 3M

1. Call to Order / Opening Remarks (Thomas Groves, District Council Chairperson – Audrain County Commissioner)

The meeting was called to order at 7:00pm by Executive Board Chairman, Thomas Groves; who asked Mr. Rehard if he had opening remarks.

2. Introductions & Determination of Quorum by Role Call of Counties & Cities

Ms. Sapp did a roll call of Council members to determine there was a quorum. This was confirmed.

3. Approval of Agenda

Mr. Yonke moved to approve the agenda as presented; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

4. Approval of Minutes from May 11, 2015

Mr. Bronson moved to approve the minutes as presented; seconded by Commissioner Wood. Unanimous voice vote of approval.

5. Guest Speaker: Charles Bone, 3M; Vertical Baler to Recycle LDPE

Commissioner Groves introduced Mr. Bone.

Mr. Bone thanked MMSWMD for approving 3M's grant for a LDPE baler. He outlined the process of how he was able to evaluate the on-going effectiveness for factory staff to increase the amount recycled. Mr. Bone also shared numbers from the past couple of quarters showing a significant increase in recovered material and 3M is on track to continue and have the diverted stream move in an upward direction.

6. Executive Board Report

Mr. Rehard stated he would review the past fiscal year and look ahead into next.

There were eight (8) small and four (4) large grants awarded. Mr. Rehard highlighted several sub-grantees and their projects. He also shared that he's visited many sub-grantees to view equipment purchased with MMSWMD grant funding. Mr. Rehard explained that sub-grantees must keep diversion records for five (5) years after the project closes. The district also holds a security interest in equipment for that time period if it cost \$5,000 or more.

a. Annual Report/Accomplishments

Mr. Rehard told the group that the University of MO, Boone County, and the City of Columbia held a tire, electronic, household hazardous waste collection at the end of FY15. It took place after last year's Council meeting and he wanted share the results. 26.53 tons of tires, 31.59 tons of electronic waste, and 15.66 tons of household hazardous waste was collected and diverted from the landfill. This same group of sponsors will hold a similar collection on June 4th. Mr. Rehard stated he'd share those results during next years' Council meeting. Once district staff has all the numbers, they will also be published in the quarterly newsletter.

In addition to holding the one day tire collection at the University of MO, MMSWMD coordinated with the counties and municipalities within the region to pick up illegally dumped tires. Public Works and Street Departments routinely collect tires dumped along roadways. On the scheduled day, Boone County opened their gates to allow cities and counties to bring and dump tires they'd accumulated. The following day, our tire vendor arrived at the site to collect and haul the tires to their facility for recycling. Mr. Rehard stated district staff didn't have a weight to share, but it's his understanding it was a full truck load.

Mr. Rehard shared that district staff worked with the University Of Missouri Truman School Of Public Affairs to have them examine the District's grant performance data, discover trends, and report recommendations. The Capstone Project Team found that equipment grants and grants geared toward the collection of mixed materials (containers and fiber) were the most successful. Mr. Rehard stated their final report is available if anyone would like it emailed to them.

MMSWMD held a recycling summit in April, 2016 for local recyclers, institutions, and brokers. About 24 people attended and discussed issues with recycling in Region H and provided MMSWMD staff and board members feedback about the grant process and MMSWMD priorities.

District staff was out and about in its communities this past year. Mr. Rehard shared he and Ms. Sapp toured the City of Columbia's landfill facility and participated in Fulton's Earth Day collection. Mr. Rehard was a judge of a recycled art contest the recovered materials art competition for the Delmar Cobble School for the Severely Disabled. This year's contest focused on reusing cat food containers which are unable to be recycled. He also attended a ribbon cutting for a MDNR Scrap Tire Material grant recipient.

b. FY2017 Goals

Mr. Rehard stated the goals for the upcoming fiscal year were identified and approved by the Executive Board as:

- Establish permanent HHW facilities in Cooper and Osage counties, or pursue other options that provide Cooper and Osage residents access to HHW services.
- Improve the visibility and recognition among Region H residents of the MMSWMD and its services by engaging in a rebranding effort.
- Hold 3 student led school waste audits in 3 different schools.

Mr. Yonke and Mr. Shoemaker recently met with Mr. Rehard to review and discuss some updates to the Guidance and Application Document. There was clarification made to the bonus points and purchasing requirements. There were also



pages added to assist the reader in understanding some of MMSWMD's terminology and application requirements. The district will continue to refine document and make it more accessible and make resources available on the website.

7. Executive Board Appointments (Caucus by County)

Audrain County's representative Tom Groves
Boone County's representative Tim Grenke
City of Columbia's representative Kim McCulloch
Callaway County's representative J.C. Miller
Cole County's representative Jeff Hoelscher
City of Jefferson's representative Lauren Henry
Cooper County's representative M.L. Cauthon
Howard County's representative Debra Miller
Osage County's representative (pending)
Moniteau County's representative Kim Roll

8. Election of District Council Officers (Chairperson, Vice-Chairperson)

Mr. Miller moved to have Commissioner Jungermann elected as District Council Chairman; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

Mr. Miller moved to have Ms. Henry elected as District Council Vice-Chairman; seconded by Mr. Fountain. Unanimous voice vote of approval.

9. Treasurer's Report

a. Balance of Accounts

Mr. Miller gave the balance of accounts.

Reconciled checking acct balance: \$1,000.00. Mr. Rehard stated that MMSWMD keeps a \$1,000 balance.

Administrative account balance: \$227,625.71

District Grant account balance: \$218,150.14

Mr. Shoemaker moved to not approve the balance of accounts as presented; seconded by Mr. Wood. Unanimous voice vote of approval.

b. Budget Report

Mr. Rehard stated that he expected the district's income to remain stable with about \$267,000 available for grants in FY17.

All expenses are paid for with MDNR grant funding with the exception of a portion of Ms. Sapp's salary and fringe benefits. MMSWMD holds an Administrative Contract with the City of Columbia, who pays the outstanding portion MDNR does not. This contract also allows the district to have office space.

This past year, MMSWMD renewed their HHW contract with Clean Harbors and waste tire hauling services with ABC Tire.

10. Adoption of FY2017 District Budget (recommendation from Executive Board)

Mr. Rehard explained changes that were made to the budget for the upcoming year.

One change was to increase the collection line item to \$40,000. Mr. Rehard noted that the salary line item for both him and Ms. Sapp were well padded. However, he knows there is a great chance the City will not be offering raises this coming year. This is where the additional monies came from. He noted that in past years, even with sponsorship donations, the district has gone over budget with the one day collection held at the University.

Two new line items were created. One for Sponsorships (\$5,000) and Illegal Dump Program (\$5,000). The funds allocated to Sponsorships will be for small projects that may only need a couple hundred, up to \$1,000 to complete with no match required. Mr. Rehard gave examples of recycle bins for a school or educational material. There would still be an application to fill out and Executive Board and MDNR approval. However, the recipient would need to submit a report upon completion of the project.



The second new line item for the Illegal Dump Program will allow the district to have a collection(s) for the county and municipal Public Works and Street Department. It would provide a service as described in 6a.

MMSWMD will explore ideas to rebrand themselves to potentially create a new name, update and utilize social media for exposure, and to educate our district as to who we are and what we can do for them. No additional funding will require reprioritization of current funding levels.

Mr. Grenke moved to approve the FY17 District Budget as presented; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

11. FY2017 Important Dates

- Grant Call
 - Mid-July
- Grant Workshops
 - July 19 from 1-3p
 - July 27 from 10a-12p
 - January 27 from 1-3p (if needed)
- Grant Submission Due Dates
 - Round 1 – 9/9/16
 - Round 2 – Prelim 11/04/16, Final 01/04/17
 - Round 3 – 03/17/17 (if funds leftover)
- Executive Board Meetings
 - 2nd Wednesday of each month
- Advisory Committee Meetings
 - 3rd Wednesday of October, January, April
- FY16 District Council
 - Wednesday, May 10, 2017

12. Other Business

- a. **Group photo taken of Executive Board representatives**

13. Adjourn

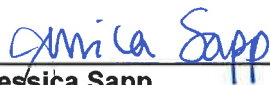
Mr. Yonke moved to adjourn; seconded by Mr. Bronson Unanimous voice vote of approval.

The meeting was adjourned at 7:54 P.M.

Respectfully submitted,

APPROVED:

Thomas Groves
MMSWMD Council Chairman



Jessica Sapp
Secretary to the MMSWMD



Lelande Rehard
MMSWMD Manager