

Meeting Agenda
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, November 8, 2017 at 1:00 p.m.
Bobbio's Eatery – Conference Room
700 MO-5, Tipton, MO 65081
OPEN MEETING

Members Present:

J.C. Miller	Callaway County
Thad Yonke	Boone County Alt
Chad Shoemaker	Audrain County
Lauren Henry	City of Jefferson
Debra Miller	Howard County
M.L. Cauthon, III	Cooper County
Greg Robinson	Moniteau County
John Glavin	Osage County

Members Absent:

Barbara Buffaloe	City of Columbia
Tim Grenke	Boone County
Jeff Hoelscher	Cole County

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Secretary

1. Call to order and introductions

The meeting was called to order at 12:45 p.m. by Lauren Henry, Chair.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve agenda as presented; seconded by Mr. Miller. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of October 11, 2017

Mr. Cauthon moved to approve the minutes as written; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

5. District Manager's Report

1. District Grants / Final Reports:

Final Report: MORA, 2017-013, 2017 MORA Conference Waste Zero Training - The Missouri Recycling Association (MORA) is requested grant funds to offer a 6 hour zero waste training on August 8th, 2017, the day before the MORA conference. Funds covered the cost of the Zero Waste trainer's fee, equipment rental, and accommodations. MORA met their goal of 35 participants and surveys indicated that participants found the training beneficial. MMSWMD staff attended the workshop as well and was pleased with the quality of the information and the level of interest from participants.

Project Manager, Angie Gelhart –

The project exceeded the goals because of the sheer number of participants in the training and overall amount of interest in the subject matter. The zero waste training for communities has been the most well-attended pre-conference training workshop in the history of MORA's annual recycling conference. A participant list and post-training/conference survey was submitted to the MMSWMD. The success of this project and interest in zero waste and sustainability initiatives is becoming a focus already in

2018 conference planning and we are looking to provide a more intense/condensed zero waste training for the business community at the upcoming conference in Kansas City.

Recommend accepting final report.

Final Report: River Relief, 2017-011, Booneville Missouri River Clean-Up - River Relief is coordinated a one day river clean up spanning five miles of the Missouri River with locations in Boone, Callaway, and Cole County. Grant paid for coordination, boat usage with crew. Volunteers removed trash, plastic, aluminum, glass, tires, appliances, etc. from the river and disposed/recycled collected items responsibly. River Relief collected 2.4 tons and diverted 1.038 tons.

Project Manager, Jen Davis -

One of the project goals was to remove a combined total 7.85 tons of trash & recyclables, with 4.85 of that tonnage to be recycled. The actual amount of trash and recyclables totaled 2.4 tons, of which 1.038 tons were recycled. Therefore, the actual diversion was lower than estimated, though MRR properly disposed of and recycled the 1.03 tons that could be diverted.

Though we did not find as much trash and recyclable material during the project, we exceeded our projection of involving 150 volunteers from the community and surrounding region, by drawing 184 volunteers, not including the MRR volunteer crew and agency boat operators. Therefore, the stated goal of providing "...this community with a safe way to clean up the illegally dumped and improperly disposed of trash..." and "...strengthen participants' education about and sense of responsibility for the river's care and protection..." was met.

While River Relief fell short of their tonnage goal they were successful at engaging a large of number of volunteers and media in the event. Recommend accepting the final report.

Final Report: City of Columbia, 2016-008, Commercial Recycling Roll Carts - Grant funded approximately 125 95-gallon roll carts for the collection commercial recyclables. The City of Columbia collected from local commercial operations, including schools. 15.11 tons collected with a goal of 15 tons. The City's goal was met almost spot on and cart were well utilized to expand commercial recycling customers and efforts. Recommend accepting the final report.

Meetings/Site Visits:

Federal Employee Retirement Presentation – The District Manager presented to a small group of Federal retired employees in Jefferson City.

Advisory Committee Meeting - MMSWMD staff organized and held the 2018 Small Grant Round committee meeting.

Clean Streets – The District Manager participated in the City of Columbia's Operation Clean Street near McKee Park. Tires collected during the event were added to the District's Tire Round-up pile.

Tire Round-up Collection – The District Manager helped ABC staff load up the tires from the Region H Round-up. The trailer was completely full due in part to the number of large equipment tires. Total tonnage 13.8 tons. We still have \$2,500 budgeted for another trailer possibly in the Spring. The board may also want to put the money towards other tire related projects.

MU Sustainability Honors Class – The District Manager presented for the MU Honors College Sustainably course.

Webinars – The District Manager has been listening to numerous webinars regarding the proposed Chinese ban on certain recycled material streams.

Fix-it-Café – MMSWMD staff continues to prepare for the upcoming Fix-it-Café.

SWAB/Planners – The District Manager attended the November Planners and SWAB meeting. The planners focused on discussing possible implications of the proposed Chinese ban on certain materials. The general consensus of the group was that it was too early to tell what if any effect the ban would have on Missouri. Regardless of the effect the planners are viewing the news as an opportunity to focus on decreasing contamination and on developing markets for materials in Missouri. SWAB members discussed the potential for a ban on Lithium Ion batteries in Missouri. The small group that worked on the proposal came to the conclusion that a ban on just the batteries was not feasible for a state to take on. The group recommended focusing on education and existing outlets instead. SWAB head a presentation from Hartmann U.S. in Rolla, MO. Hartmann is using recovered new print to produce egg cartons.

2. Events:

3. Other business:

Holt's Summit: MMSWMD staff has been unable to get the City of Holts Summit to submit reports or invoices for 2016-009. The

project increased the size of their recycling drop-off. The equipment was purchased and is being used, but staff has been unable to get consistent information or an invoice after multiple attempts. Staff is looking for guidance from the board before recommending closing the project and keeping the funds.

4. Upcoming Meeting/Events:

Fix-it-Café: November 11th, 1-4pm

America Recycles Day: November 15th

Executive Board Meeting: December 13th, 12pm

Mr. Yonke moved to approve the MORA 2017-003 Final Report; seconded by Ms. Henry. Unanimous voice vote of approval.

Mr. Yonke moved to approve the River Relief, Inc. 2017-011 Final Report; seconded by Ms. Henry. Unanimous voice vote of approval.

Mr. Yonke moved to approve the City of Columbia 2016-008 Final Report; seconded by Ms. Henry. Unanimous voice vote of approval.

Executive Board agreed with the suggestion by DM to sent a final request letter to Holt Summit with a 30day deadline before canceling grant 2016-009.

6. Treasurer's Report and Approval of Bills:

For October 2017.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$43,790.29

The District Grant account balance is \$335,364.59

Mr. Yonke moved to approve the Treasurer's report; seconded by Mr. Miller. Unanimous voice vote of approval.

Reimbursements: \$82,064.74

City of Columbia - \$21,223.59

City of Columbia - \$705.94

Columbia Public Schools/RBHS - \$4,233.79

Missouri River Relief - \$5,000.00

Willow Fork Pallet - \$28,687.50

Missouri Recycling Association - \$19,713.92

ABC Tire - \$2,500.00

Mr. Yonke moved to approve the Reimbursements; seconded by Mr. Miller. Unanimous voice vote of approval.

Transfer of funds:

Administration

Transfer \$23,723.59 to Checking

District Grants

Transfer \$58,341.15 to Checking

Mr. Yonke moved to approve the Transfers; seconded by Mr. Miller. Unanimous voice vote of approval.

7. Resident Recycling Survey Proposals:

Staff reviewed proposals sent in by 4 vendors. Scored them out of 100 as follows:

Category	Vendor				
	Points Possible	ETC	NRC	MDB	Avant
Vendor's Plan	15	14	12	10	10
Survey in Multiple Formats	10	10	10	8	10
Experience	15	15	15	12	10
Schedule	10	10	7	10	5
Reputation	15	15	15	15	15
Cost of Service	20	18	5	18	15
Quality of Proposal	15	14	12	10	8
Total	100	96	76	83	73
Total Cost		\$24,000.00	\$63,500.00	\$25,113.00	\$35,160.00

Recommendation from staff is ETC.

Mr. Shoemaker moved to approve the recommendation and proceed with ETC; seconded by Mr. Yonke. Unanimous voice vote of approval.

8. Approve FY2017 District Round 3 Small Grant award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named (copy of unapproved Advisory Committee minutes, summary of grant applications, and aggregate ranking sheet enclosed).

- \$10,000.00 - Missouri River Relief (Osage and Hartsburg Missouri River Clean-Up): 359 points
- \$9,797.66 - Boonslick Industries (Ergonomic Process Improvement and Collection Growth): 334 points
- \$5,620.00 - Missouri Recycling Association (MORA Conference 2018): 309 points
- \$10,000.00 - Curators of the University of Missouri on behalf of MU Science and Technology (Rubberized chip seal implementation in Mid-Missouri): 287 points
- \$7,687.50 - Curators of the University of Missouri (Missouri Business Alert): 219 points

Ms. Henry moves to approve Small grants that scored above 200 points; seconded by Mr. Cauthon. Unanimous voice vote of approval.

9. December Executive Board Meeting:

Staff asked about holiday meeting in December. Normally the MMSWMD Audit is discussed along with normal business, but our cycle is now every 2 years, so this upcoming meeting will be normal business. Board decided to continue and hold the meeting on schedule. Staff will arrange for dinner location.

10. Other Business

11. Adjourn

Ms. Henry moved to Adjourn; seconded by Mr. Cauthon. Unanimous voice vote of approval.

The meeting adjourned at 1:25 p.m.

APPROVED:

Respectfully submitted,

Handwritten signature in black ink, appearing to read "L. Henry" with a flourish and the word "FOR" written below it.

Lauren Henry
Chairman, MMSWMD Executive Board

Handwritten signature in blue ink, appearing to read "L. Rehard" with a flourish.

Lelande Rehard
MMSWMD Manager

