

Mid-Missouri Solid Waste Management District  
Advisory Committee Meeting Minutes  
City of Columbia City Hall, 701 East Broadway, Columbia, MO  
Conference Room 1A – OPEN MEETING  
Wednesday, October 18, 2017 1:00 p.m.

**Members Present:**

Marna Williams	Moniteau County	John Glavin	Osage County
Thaddeus Yonke	Boone County	J.C. Miller	Callaway County
M.L. Cauthon	Cooper County	Barbara Buffaloe	City of Columbia
Chad Shoemaker	Audrain County	Gayla Neumeyer	At Large

**Members Absent:**

Jeff Hoelscher	Cole County	Lauren Henry	City of Jefferson
Angie Gehlert	At Large	Monte Krehbiel	City of Jefferson
Patrick Steele	At Large	Howard McMillan	Howard County
Vacant	At Large		

**Others Present:**

Lelande Rehard, MMSWMD Manager	Ramon Garza, MMSWMD Secretary
Geoff Shackelford, Boonslick Industries	Ahmed Gheni, MU S/T
Jeff Barrow, Missouri River Relief	Amii Sorenson, Noviqu, Inc.
Anna Haney, Noviqu, Inc.	Jo Ann Dennings, MORA
Cameron Gramarye, Hybrid Vigor Studios	Fatima Atie, Hybrid Vigor Studios

**1. Call to Order and Introductions**

Mr. Yonke called the meeting to order at 1:04 p.m. and began introductions.

**2. Determination of Quorum**

It was determined there was a quorum.

**3. Approval of Agenda**

Mr. Garza shared with the group that the agenda indicated 11 grant applications were received. It should be 9 applications.

**Mr. Shoemaker moved to approve the agenda as corrected; seconded by Ms. Williams. Unanimous voice vote of approval.**

**4. Approval of the April 19, 2017 meeting minutes.**

**Mr. Miller moved to approve the meeting minutes; seconded by Ms. Williams. Unanimous voice vote of approval.**

**5. Review of Scoring Process for FY 2018 Applications and Funding Levels**

9 Small grant requests were received. The total amount requested in this round is \$75,230.16. Mr. Yonke stated that there is \$50,000.00 to award this round. He then reminded the Committee that the total score on a grant needs to be 200 or higher to qualify for recommendation of funding to the Executive Board. After discussing each grant request, scoring will be done individually. Following this and a group discussion, it will be determined collectively as to whether or not to award bonus points and/or deductions from the total and what those numbers should be. During Staff review of the grant, recommendations are given and the Advisory Committee will take these into consideration when making their decision.

Mr. Yonke gave an overview the function of the Advisory Committee and its relationship with the Executive Board. The Committee was appointed by the Executive Board to review and score any grant requests that were submitted and make a recommendation of funding. Mr. Yonke went on to explain that in the category of Project Efficiency (cost/benefit), the weighted average has to be below a certain amount in order to score it with more than four points. With the exception of Education programs, programs with no diversion, which can be scored as each member feels is warranted. Once District Staff receives a grant submission, it is reviewed and identified as to whether or not it can have a score higher than four.

Mr. Yonke reminded the committee that by scoring a grant, it is an affirmation that the member has read the grant and believes, in their opinion, that by giving a score to a grant and potentially funding it, they are affirming that it will not significantly adversely impact any operation within the District. Mr. Yonke explained that this is a concern of MDNR, and the District has chosen to address their concern in this manner. Committee members would need to abstain from scoring a grant if there is a conflict of interest.

Mr. Yonke then took a moment to explain the grant scoring sheet.

Mr. Rehard shared that the grant rounds have been updated as per the District Council meeting in May. Small grants have a maximum of \$10,000.00 available for ask, and \$30,000.00 project maximum. Only 2 total rounds of grants will be accepted. Any funds not allocated after the small grants will be moved to the Large grant round.

**6. Discussion and scoring of FY 2018 District Grant Applications (9 small grant applications were received.)**

**1) H-18-03 Jack Kaufmann In-The-Green productions present Jack Kaufmann**

Jack Kaufmann is seeking grant funding for 16 music and multimedia performances throughout Region H elementary and junior high schools. His performances will educate students as well as faculty and staff of those schools regarding solid waste issues and how improper waste disposal not only impacts public health, but also the quality of life in the region. He will also motivate students and staff on how to become involved in regional waste reduction opportunities (waste audits and sponsorship funding).

**No bonus points, no deductions.**

**Mr. Shoemaker moved to award no bonus points and no deductions; seconded by Ms. Neumeyer. Unanimous voice vote of approval.**

**2) H-18-04 Curators of the University of Missouri Missouri Business Alert**

Missouri Business Alert is seeking grant funding for a 16 month long newsroom fellowship for a University student to cover environmental news. Missouri Business Alert is a digital-only publication that provides news and information to the states business decision makes and equips students with skills in reporting, editing, marketing, sales and other areas to help prepare them for careers in business journalism. MBA follows a No-Waste model of operation. No printed product, all news and information is provided through digital platforms.

In this program, the fellow would be responsible for reporting on where business and markets intersect with zero-waste, waste reduction, recycling and recovered materials in Missouri, with a specific focus on central Missouri. The work of the fellows often finds its way into other media outlets (KBIA, KOMU).

**Bonus Points** +15 Education Enhancement – Priority #5  
-0 Deductions  
**15 pts**

**Mr. Cauthon moved to award 15 bonus points for Priority 5 with no deductions; seconded by Mr. Shoemaker. Unanimous voice vote of approval with Ms. Neumeyer abstaining.**

**3) H-18-05 Boonslick Industries Ergonomic Process Improvements and Collection Growth**

Boonslick Industries (BI) has seen an increase in paper recycling throughout its service area. In an effort to increase production to meet that demand, they will be purchasing two lift assist tilting tables and 50-95 gallon wheeled carts for use through Columbia Public Schools. This equipment will also reduce the amount of stooping and twisting required to empty and sort the paper from the collection containers.

**Bonus Points**    10 District Wide Projects – Priority #1  
                          +10 Education Enhancement – Priority #5  
                          -0 Deductions  
                          20 pts

Mr. Shoemaker moved to award 10 bonus points on Priority 4 and 10 bonus points on priority 5 with no deductions; seconded by Ms. Neumeyer. Unanimous voice vote of approval.

4) H-18-06      Missouri Recycling Association      2018 MORA Conference

MORA is requesting grant funds to hold a 2-hour Zero Waste Business training, a 1 hour HHW training and 3 conference scholarship opportunities in the MMSWMD jurisdiction for their 2018 Conference. The Zero Waste training will potentially increase recycling through application of better management practices. The HHW training will educate 25 participants about volatile hazardous waste remediation recommendations. The scholarships will include registration and hotel accommodations.

**Bonus Points**    +40 Special Program Target Area – Priority #1  
                          +20 Identified Community Need – Priority #3  
                          -0 Deductions  
                          60 pts

Mr. Yonke moved to award 40 bonus points for Priority 1 and 20 bonus points for Priority 3 with no deductions; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

5) H-18-07      Missouri River Relief      Osage and Hartsburg Missouri River Clean-Up

Missouri River Relief is organizing clean-up events for the Missouri River near the Village of Hartsburg and the Osage River near the unincorporated town of Bonnots Mill. Grants funds will go to event coordination and boat usage and crew. Volunteers will remove trash, plastic, aluminum, glass, tires, appliances, etc. from the river and dispose/recycle collected items responsibly.

**Bonus Points**    +40 Special Program Target Area – Priority #1  
                          +20 Identify Community Needs – Priority #3  
                          +20 Serving an Underserved Area – Priority #4  
                          -0 Deductions  
                          80 pts

Mr. Shoemaker moved to award 40 points for Priority 1, 20 points for Priority 3 with no deductions; seconded with an amendment by Ms. Neumeyer to also award 20 bonus points for Priority 4, Mr. Shoemaker seconded the amendment. Unanimous voice vote of approval.

6) H-18-08      Curators of MU on behalf of MU Science and Technology

**Rubberized chip seal implementation in Mid-Missouri**

The University of Missouri is requesting grant funds for research, testing, implementation and data collection of using rubberized chip seal versus standard aggregate. The chip seal being tested is comprised of scrap waste tires. Grant funds will support for the graduate students throughout the length of the project as well as PI costs for a 1 mile long stretch of road where the chip seal will be tested.

**Bonus Points**    40 Special Program Target Area – Priority #1  
                          +25 Executive Board Priority – Priority #2

-0 Deductions  
65 pts

Mr. Cauthon moved to approve the 40 point bonus for Priority 1; Ms. Buffalo seconded with an amendment to also award 25 points for priority 3, with no deductions; amendment seconded by Mr. Cauthon. Voice vote of approval with Ms. Neumeyer abstaining.

7) H-18-09      Composting and Organics Association of Missouri      COAM Workshop

The Composting and Organics Association of Missouri (COAM) is requesting funds to set up an education workshop in Boone County. A top compost specialist will be brought in as a featured speaker and Continuing Education Units will be available to attendees. Funds will cover the cost of hosting the workshop in order to allow for a free or low cost attendance fee. Grant Funds will also cover the cost of a Logo'ed table cloth to be used by COAM for exhibits and conferences.

Bonus Points      0  
-10 Deductions – Application submitted past deadline.  
-10 pts

Mr. Shoemaker moved to approve the 10 point deduction; seconded by Mr. Miller. Voice vote of approval with Ms. Neumeyer abstaining.

8) H-18-10      Noviqu, Inc.      Development and Marketing – Noviqu Software

Noviqu is a cloud based reporting and service tracking software for manufacturing entities to use in place of current paper form methods. The application can be accessed anywhere on any device, portable or stationary. Grant funds will cover cost of website development, customer onboarding, marketing materials and digital services. A pilot program is scheduled for free distribution to Unilever in Jefferson City, MO and LensTec Optical and Travis Perkins in the United Kingdom. Noviqu is also in contact with Durham Company in Lebanon, Springfield and Houston, MO for pilot releases there.

Bonus Points      0  
-10 Deductions – Application submitted past deadline.  
-10 pts

Mr. Shoemaker moved to approve the 10 point deduction; seconded by Mr. Glavin. Unanimous voice vote of approval.

9) H-18-11      Hybrid Vigor Studios      WMD: Working for Mass Diversion

Hybrid Vigor Studios is seeking grant funding for the research, design and creation of a Solid Waste Management board game. The objective of this game will be to allow young individuals to identify recyclable items, the facilities and equipment needed to process them and the various stages of waste management as well as ways to reduce the amount of solid waste produced. The game will have multiple add-ons to tailor the experience to the age group playing it. It will be distributed throughout Columbia Public Schools.

Bonus Points      +15 Education Enhancement – Priority #5  
-10 Deductions – Application submitted past deadline.  
5 pts

Ms. Buffaloe moved to award 15 bonus points for Priority 5 with a 10 point deduction, net 5 points; seconded by Ms. Williams. Voice vote of approval with Mr. Shoemaker opposing.

**7. Recommendations for funding FY2018**

Mr. Yonke reviewed the results of the scoring. The grants scored in the following ranking:

1. Missouri River Relief (Osage and Hartsburg Missouri River Clean-Up): 359 points
2. Boonslick Industries (Ergonomic Process Improvement and Collection Growth): 334 points
3. Missouri Recycling Association (MORA Conference 2018): 309 points
4. Curators of the University of Missouri on behalf of MU Science and Technology (Rubberized chip seal implementation in Mid-Missouri): 287 points
5. Curators of the University of Missouri (Missouri Business Alert): 219 points
6. Hybrid Vigor Studios (WMD: Working for Mass Diversion): 177 points
7. Composting and Organics Association of Missouri (COAM Workshop): 159 points
8. Noviqu, Inc. (Development and Marketing – Noviqu Software): 136 points
9. Jack Kaufmann (In-The-Green productions presents Jack Kaufmann): 127 points

Mr. Yonke reminded the Committee that normal procedures dictate that the Advisory Committee only recommends funding grants that score 200 or above to the Executive Board. He also stated that it was the job of the Committee to recommend funding, not to make any funding decisions.

**Mr. Shoemaker moved to fund the grants in order of their score; seconded by Mr. Glavin. Unanimous voice vote of approval with Ms. Neumeyer abstaining.**

**8. Other Business**

**9. Schedule next meeting**


Large grant round meeting is January 17, 2018

**10. Adjourn**


**Mr. Yonke moved to adjourn the meeting; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

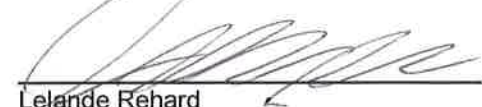
The meeting adjourned at 4:25 p.m.

**APPROVED:**

  
 Thaddeus Yonke  
 Chairman, MMSWMD Advisory Committee

Respectfully submitted,

  
 \_\_\_\_\_  
 Ramon Garza III  
 Secretary, MMSWMD

  
 \_\_\_\_\_  
 Lelande Rehard  
 MMSWMD Manager