

Meeting Minutes
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, September 19th, 2018 at 1:00 p.m.
City of Columbia – City Hall, Conference Room 3A
701 E. Broadway, Columbia, MO 65201
OPEN MEETING

Members Present:

Thad Yonke	Boone County Alt
M.L. Cauthon, III	Cooper County
Debra Miller	Howard County
Barbara Buffaloe	City of Columbia
Jayne Abbott	City of Jefferson Alt
Tracy Graham	Audrain County
John Glavin	Osage County

Members Absent:

Greg Robinson	Moniteau County
Jeff Hoelscher	Cole County
Matt Harline	Callaway County
Tim Grenke	Boone County
Sheri Johnston	City of Jefferson

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Secretary

1. Call to order and introductions

The meeting was called to order at 1:05 p.m. by M. L. Cauthon.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve the Agenda as presented; seconded by Ms. Buffaloe. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of July 11th, 2018

Mr. Graham and Ms. Abbott requested amendements to the Agenda to correct the spelling of Mr. Graham's and Ms. Johnston's names.

Mr. Yonke moved to approve the amended Minutes from July 11th; seconded by Ms. Buffaloe. Unanimous voice vote of approval.

5. District Manager's Report

1. District Grants / Final Reports:

Amendment: 2017-009, Space Shark Studios, WasteCraft – Space Shark Studio is requesting an extension of their timeline to October 30th, 2018 to allow for testing of their game. The project leaders had to deal with a medical situation during August that put them behind schedule. Staff recommends accepting the amendment.

Amendment: 2018-012, Bluebird- Bluebird Composting LLC is requesting that all requested funds be moved to the construction of their facility. Bluebird originally hoped to purchase a power washing station and OCC baler with the project, but bids for the construction came back high. Staff has reviewed the bids and discussed options with Bluebird. Bluebird would like to move \$13,500.00 from the Power Washing System and \$12,750 from Cardboard Baler to Construction of Concrete Pad (bringing total for construction to: \$63,750). Staff recommends accepting the amendment.

Final Report: City of Columbia – 2015-013: Apartment Recycling Drop Off Bins- Grant partially funded (3) 14-yd roll off bins for recycling at apartment complexes. The City of Columbia held community forums where interest in apartment recycling for residents living in multi-family units without a recycling day similar to curbside customers. The diversion goal of 25 tons was exceeded with 29.55 tons reported.

From the Project Manager-

The containers arrived on June 30, 2017 and they were incorporated into the Apartment Recycling Program in October 2017. The assigned container numbers are A18, A19, and A20. We estimated the total weight of each material type using percentages: OCC = 40%, Mixed Paper = 25%, Aluminum = 8%, Food Cans = 10%, Plastics = 8%, and Glass = 9%. Total Reported tons: 29.55

Staff recommends accepting the final report.

Final Report: City of Columbia – 2016-010: Recycling Roll-off Truck-Grant will partly funded a mini roll-off recycling collection truck to transport recyclables collected from the City's apartment and commercial recycling programs. The diversion goal of 200 tons was exceeded with 224.584 tons reported.

From the Project Manager-

There was a long delay in receiving the truck, but extended project period was enough to reach the target goals. We estimated the total weight of each material type using percentages: OCC = 40%, Mixed Paper = 25%, Aluminum = 8%, Food Cans = 10%, Plastics = 8%, and Glass = 9%. Total Reported tons: 224.584

Staff recommends accepting the final report.

Final Report: Boonslick – 2016-013: Upgrade Compactor Truck- This grant funded a compactor truck to replace a worn out compactor truck used in collecting recyclables. The diversion goal was 1560 tons which was exceeded with 2,416.47 tons collected.

From the Project Manager-

Collection of paper throughout the district has increased substantially in the past two years. BII was able to process more collected material and increase the throughput. Total Reported tons: 2,416.47

Staff recommends accepting the final report.

Meetings/Site Visits:

Camp Green Berry (7/26/18) – The District Manager attended and presented for the Jefferson City Parks and Rec Camp Green Berry. The camp is a sustainability and outdoors focused week long camp of elementary aged students.

Republic – MMSWMD staff has been meeting and engaging with Republic Services to see how our resources can be used to reduce contamination in the Jefferson City residential curbside program. Staff would like to get a consensus from the board about how much of our ad/promo budget could be dedicated to this effort.

Endless Options – MMSWMD staff met with EO staff and Geoff Shackelford to discuss baler options for the EO's new facility.

Events:

Fix-it-Fair (7/28/18) – City of Columbia and MMSWMD held their 3rd Fix-it-Fair at the City of Columbia, Parks and Rec Armory Rec Center. We had 10 volunteers, 25 participants, 30 items with 12 fixed on the spot.

MORA Annual Conference-MMSWMD staff attended the 2018 MORA Annual Conference in Independence, MO. Highlights included: Social Behavior Change Workshop, numerous Food Waste presentations, Revolution Plastics, Goodwill Warehouse Tour, and the formation of the Missouri Product Stewardship Council.

The Social Behavior Change Workshop was funded by MMSWMD grant funds and was a packed house. The workshop stepped participants through the process of creating an effective education campaign.

Food waste presentations included successful school district wide programs, and a volunteer run gleaning program. Gleaning refers to going to farms and collecting produce that was not collected for market and redistributing food to food banks. After the Harvest in the KC area engaged 837 volunteers to glean, 160 local farms, and donations to deliver 5,086,533 lbs. food in 2017. More at: <https://aftertheharvestkc.org/>. There could be an opportunity to engage the Food Bank, CCUA, and the Columbia Farmers Market in a similar program.

Revolution Plastics, which is the end market for a pilot ag plastic waste program, presented on their business and solutions for Missouri farmers, They have developed a large plastic bag the would enable farmers to easily collect and store their plastic and easily transport it to a centralized location for pick-up.

Ever wonder what happens to all your Goodwill donations? Ramon took the opportunity to see how a Goodwill regional warehouse works to sort materials and find markets. Lelande toured Liquid Soap Products which accepts soap products that did not meet quality specifications from major manufacturers. The soap is refined into a new soap product and the bottles are recycled.

A grant with the St. Louis Solid Waste District is enabling the creation of a Missouri Product Stewardship Council. Product Stewardship is a means for funding recycling and waste collection programs by putting some of the financial obligations for these programs on the manufacture, retailer, or on the customer at the point of sale. The grant funds support and guidance from the industry backed National Product Stewardship Council. MMSWMD District Manager has been asked to participate on a smaller committee within the State Council to get the group up and running.

MMSWMD District Manager presented the finding of the 2018 Residential Recycling Survey during the last day of the conference.

2. Other business:

3. Upcoming Meeting/Events:

Executive Board Meeting: October 10th, 1-3pm

Fix-it-Fair: October 13th, 1-4 pm, City of Columbia City Hall

Advisory Committee Meeting: October 17th, 1-5pm, City of Columbia, City Hall, Conference Room 1A

Mr. Yonke moved to approve the Amendments to 2017-009 and 2018-012; seconded by Ms. Buffaloe. Unanimous voice vote of approval.

Mr. Yonke moved to approve the Final Reports for 2015-013 and 2016-010; seconded by Mr. Glavin.

Roll Call Vote:

Mr. Graham – Yes

Mr. Yonke – Yes

Ms. Abbott – Yes

Mr. Cauthon – Yes

Ms. Miller – Yes

Ms. Buffaloe – Abstaining

Mr. Glavin – Yes

Motion approved.

Mr. Yonke moved to approve the Final Report for 2016-013; seconded by Ms. Buffaloe.

Roll Call Vote:

Mr. Graham – Yes

Mr. Yonke – Yes

Ms. Abbott – Yes

Mr. Cauthon – Yes

Ms. Miller – Yes

Ms. Buffaloe – Yes

Mr. Glavin – Yes

Motion approved.

6. Boonville and Missouri S&T Rubberized Chip Seal Update

Mr. Cauthon spoke about the cooperative project with the Board. There was a slow start due to communication issues, but crumb rubber has been purchased and the formulation was deployed to 2 Boonville, Missouri streets. They came across a few issues in application, but the issues have been ironed out. 75% trap rock/25% crumb rubber product was used. The main concern is the cost. Crumb rubber from Granuband is \$130/ton. The trap rock was \$45/ton. The cost benefit might not bear out, but the research will proceed.

Mr. Cauthon also brought in a sample of finer ground rubber for athletic field applications that would also be a good use of Scrap Tires.

7. Treasurer's Report and Approval of unaudited Bills:

For August 2018.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$104,349.32

The District Grant account balance is \$298,550.92

Mr. Yonke moved to approve the Treasurer's report; seconded by Ms. Buffaloe. Unanimous voice vote of approval.

Reimbursements - \$67,953.55:

Curators of the University of MO - \$1,576.15

Missouri Recycling Association - \$150.00

Columbia Missourian - \$18.85

News Tribune - \$112.50

The Fayette Advertiser - \$48.65

Boonville Daily News - \$104.25

Lisa C. Wright, CPA, LLC - \$600.00

City of Columbia - \$25,592.01

Midwest Recycling Center - \$27,561.25

Unterrified Democrat - \$49.88

Jefferson City Parks and Rec - \$225.00

City of Columbia - \$11,250.00

University of Missouri S&T - \$665.01

Mr. Yonke moved to approve the Reimbursements except for Jefferson City P/R and City of Columbia; seconded by Ms. Buffaloe.

Roll Call Vote:

Mr. Graham – Yes

Mr. Yonke – Yes

Ms. Abbott – Yes

Mr. Cauthon – Yes

Ms. Miller – Yes

Ms. Buffaloe – Yes

Mr. Glavin – Yes

Motion approved.

Mr. Yonke moved to approve the Reimbursements to the City of Columbia; seconded by Ms. Miller.

Roll Call Vote:

Mr. Graham – Yes

Mr. Yonke – Yes

Ms. Abbott – Yes

Mr. Cauthon – Yes

Ms. Miller – Yes

Ms. Buffaloe – Abstaining

Mr. Glavin – Yes

Motion Approved.

Mr. Yonke moved to approve the Reimbursements to the City of Jefferson P/R; seconded by Mr. Graham.

Roll Call Vote:

Mr. Graham – Yes

Mr. Yonke – Yes

Ms. Abbott – Abstaining

Mr. Cauthon – Yes

Ms. Miller – Yes

Ms. Buffaloe – Yes

Mr. Glavin – Yes

Motion Approved.

Transfer of funds:

Administration:

Transfer \$26,901.14 to Checking

District Grant:

Transfer \$41,052.41 to Checking

Mr. Yonke moved to approve the Transfers; seconded by Mr. Graham. Unanimous voice vote of approval.

8. City of Columbia – Office of Sustainability Sponsorship Request

The Office of Sustainability is requesting a sponsorship to improve the social media outreach for incoming students and new residents, starting in the 2018-2019 school year.

Mr. Yonke moved to approve the Sponsorship Request; seconded by Mr. Graham.

Roll Call Vote:

Mr. Graham – Yes

Mr. Yonke – Yes

Ms. Abbott – Yes

Mr. Cauthon – Yes

Ms. Miller – Yes

Ms. Buffaloe – Abstaining

Mr. Glavin – Yes

Motion approved.

9. City of Boonville – Sponsorship Request

City of Boonville is requesting a sponsorship to pay for the cost of the crumb rubber used for the Missouri S/T project.

Mr. Yonke moved to approve the Sponsorship Request; seconded by Mr. Graham.

Roll Call Vote:

Mr. Graham – Yes

Mr. Yonke – Yes

Ms. Abbott – Yes

Mr. Cauthon – Abstaining

Ms. Miller – Yes

Ms. Buffaloe – Yes

Mr. Glavin – Yes

Motion approved.

10. County Residential Recycling Reports – District Manager

Mr. Rehard has prepared brief reports for each County based on the Survey results.

11. Other Business

12. Adjourn

Mr. Yonke moved to Adjourn; seconded by Mr. Glavin. Unanimous voice vote of approval.

The meeting adjourned at 2:40 p.m.

APPROVED:



M.L. Cauthon III
Chairman, MMSWMD Executive Board

Respectfully submitted,



Lelande Rehard
MMSWMD Manager