

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, July 12, 2017, 1:00 p.m.
3rd Floor Conference Room 3A, City of Columbia City Hall
701 E. Broadway, Columbia, MO 65201
Open Meeting

Members Present:

Greg Robinson	Moniteau County
John Glavin	Osage County
J.C. Miller	Callaway County
Thad Yonke	Boone County Alt
M.L. Cauthon, III	Cooper County
Jeff Hoelscher	Cole County
Barbara Buffaloe	City of Columbia
Lauren Henry	City of Jefferson

Members Absent:

Tim Grenke	Boone County
Chad Shoemaker	Audrain County
Debra Miller	Howard County

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Secretary

1. Call to order and introductions

The meeting was called to order at 1:01 p.m. by Chair, Lauren Henry.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve agenda as presented; seconded by Mr. Cauthon. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of June 14, 2017

Mr. Cauthon moved to approve the minutes as written; seconded by Mr. Yonke. Unanimous voice vote of approval.

5. District Manager's Report

1. District Grants / Final Reports:

2015-008 Plastic, Metal, and Glass Container Collection, Boonslick Industries:

This project funded two Pro-Bin trailers, a 4WD truck, and forty 96 gallon carts. The equipment allowed Boonslick to greatly expand its collection route and add new communities to their drop-off program. The project fell short of its goal of 352 tons (80 tons of metal, 160 tons of glass, 112 tons of plastic) with 294.57 tons collected during the project period (71.07 tons of metal, 148.15 tons of glass, 75.35 tons of plastic). The main short fall come from plastic collection. The real number for the plastic for the project will be closer to 90 tons once the rest of the bales from the last quarter of the project are processed (see grantee's notes below). If the additional 20 tons of plastic is added the estimated goal was only 10% off the mark. The project has greatly increased Boonslick's overall tonnage, helped them better service existing clients, and helped Boonslick set-up new community

drop-offs as far away as Salisbury. Overall the District Manager considers the project a success. Recommend board accept final report.

Geoff Shackleford -

Although a mixed plastics load was available for shipment in June 2017. BII was unable to secure a shipment with existing vendors. Additionally, BII has cached several bales of 3-7 plastics throughout the past three quarters and no vendor has been willing to accept this material. If this material had been shipped in June, the tons of plastics diverted during the grant period would still have fallen short of the projected totals by approximately 20 tons. The glass diversion achieved a higher percentage of the projected goals, but still fell short. However, BII continues to collect more glass from our rural collection sites. The metal diversion achieved was fairly steady during and prior to the project period. This could be explained by BII's second largest rural collection site in California deciding to allow another organization to collect aluminum cans. With this reduction from pre-grant period sources being removed from BII collection totals; there was obviously an increase of collection due to the new collection sites accounting for no net loss in total diversion.

2015-009 More Awareness = More Recycling Processing, Handi Shop, Inc.

This project partially funded a horizontal baler that replaced an old baler at Handi Shop. The grantee had issues with their electric hook-up for the baler that set them back a quarter. The project fell well short of their stated goal of 1,554 tons with just 288.77 tons reported. The new manager at Handi Shop clarified that he only reported tons that were processed directly by the baler while the previous manager set the goal based on the total output of the organization. The current manger has also used the baler primarily for plastics and used other equipment for metals and paper. The District Manager is confident that future goals for Handi Shop projects will reflect the materials handled by the actual equipment purchased. Recommend board accept the final report.

Martin Keller –

The start date was pushed back due to electrical problems. The baler was set for a 240 volt feed and there was only 208 volts coming into the building. The manufacturer had to adjust settings for use. It was the end of February 2016 when the problem was fixed and we could use the new baler. Original goals were made by the previous general manager. I believe she was using the totals for all recycling done at our facility. I replaced her as GM before the baler was used for recycling. I have submitted the actual tonnage run through the new baler only. This baler has been used primarily as a plastics baler.

2. Meetings/Site Visits:

Ripple Glass Summit – MMSWMD staff and board members attended Ripple's first ever Annual Glass Summit. Participants toured Ripple's glass processing facility; Owens Corning's manufacturing plant, and Boulevard Brewery. Participants also took in several presentations about local glass recycling collection programs from area cities. The summit was very well organized, very informative, and gave staff a lot of ideas for glass collection.

Grant Call Meetings – The District Manager is beginning a tour of meetings with past grantees and potential new grantees to discuss FY 2018 grants opportunities.

University Collection Follow-up Meeting – MMSWMD staff met with University of Missouri, Boone County, and City of Columbia staff to discuss the results of the June 3rd collection event and plans for next year. The group is committed to funding next year's event and is also interested in alternatives to one-day collection events. MMSWMD staff also met with City of Columbia Solid Waste staff to discuss the future of Columbia's HHW facility and the possibility of collecting e-waste at the facility and the assistance funds from the MMSWMD and partners could provide.

Fix-it-Café – MMSWMD staff and the City of Columbia are working with the Daniel Boone Regional Library to host a fix-it-café event this November. These events bring together volunteers with repair skills and participants interested in learning how to fix their appliances, bikes, clothes, and other items. These began Europe and are starting to become popular in the US. They require a large base of knowledgeable volunteers but once a group is formed events and become a regular occurrence.

3. Events:

4. Other business:

Grant Call – July, 2017

MORA Annual Conference – August 8th – 11th

Mr. Yonke moved to approve 2015-008 Final Report, seconded by Mr. Miller; Unanimous voice vote of approval.

Mr. Yonke moved to approve 2015-009 Final Report, seconded by Mr. Miller; Unanimous voice vote of approval.

6. HHW Bid Contract

DM received 4 bids: Stericycle, Tradebe, Heritage and Clean Harbors. Scores were based on the RFP Standards as follows:

Clean Harbors	90/100
Tradebe	90/100
Heritage	90/100
Stericycle	75/100

Final recommendation was to proceed with Clean Harbors because their pricing for common items and mobilization was lower than the previous contract. And their service has improved over the life of the existing contract.

Ms. Henry moved to approve contract based on recommendation from DM; Mr. Cauthon seconded. Unanimous voice vote of approval.

7. Treasurer's report and approval of bills

Treasurer, Mr. Hoelscher presented the Treasurer's Report for July 2017.

The District Grant account balance is \$427,709.22
The Administrative account balance is \$90,648.12
The Checking account reconciled balance is \$1000.00

Mr. Yonke moved to approve the Treasurer's report; seconded by Mr. Cauthon. Unanimous voice vote of approval.

Reimbursements: \$32,583.58
City of Columbia - \$7,101.75
Melahn Insurance Agency - \$382.00
Boonslick Industries, Inc. - \$10,530.35
Handi-Shop, Inc. - \$7,936.48
Bucket Media, Inc. - \$1,133.00
Lisa Wright - \$5,500.00

Mr. Yonke moved to approve the Reimbursements; seconded by Mr. Cauthon. Unanimous voice vote of approval, with Ms. Buffaloe abstaining.

Transfer of funds:

Administration

Transfer \$7,015.00 to Checking

District Grants

Transfer \$25,568.58 to Checking

Mr. Yonke moved to approve the Transfer of funds; seconded by Mr. Cauthon. Unanimous voice vote of approval.

8. City of Columbia – Finance Department Sponsorship

No motions for approval. Sponsorship not approved.

9. Truman Youth League Sponsorship

Mr. Yonke moved to approve the Sponsorship; seconded by Mr. Cauthon. Unanimous voice vote of approval.

10. Cameron Gelhart/Linn Schools Sponsorship Request

Mr. Yonke moved to approve the Sponsorship; seconded by Ms. Buffaloe. Unanimous voice vote of approval.

11. August Executive Board Meeting coincides with MORA Conference

Meeting rescheduled to August 16th.

12. MMSWMD Paint Trailer

Board requested that the trailer be sent out to bid.

Mr. Hoelscher moved to approve the motion to send to sealed bid; seconded by Mr. Yonke. Unanimous voice vote of approval.

13. Election of Officers

Current Board:
District Chair – Lauren Henry
Vice Chair – M.L. Cauthon III
Treasurer – Jeff Hoelscher

Mr. Yonke moved to retain current officers; seconded by Mr. Miller. Unanimous voice vote of approval.

14. Other Business

Food Bank has reported that their bids have come back \$20,000 over their Grant request. DM will research available options and update the board at the next meeting.

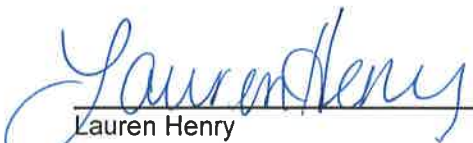
15. Adjourn

Mr. Yonke moved to Adjourn; seconded to Mr. Hoelscher. Unanimous voice vote of approval.

The meeting adjourned at 1:56 p.m.

APPROVED:

Respectfully submitted,



Lauren Henry
Chairman, MMSWMD Executive Board



Lelande Rehard
MMSWMD Manager