

Meeting Minutes  
Mid-Missouri Solid Waste Management District Executive Board  
Wednesday, June 13th, 2018 at 12:00 p.m.  
Information Management & Securities, LLC.  
4720 E Liberty St, Mexico, MO 65265  
OPEN MEETING

**Members Present:**

Sheri Johnson	City of Jefferson
Greg Robinson	Moniteau County
Barbara Buffaloe	City of Columbia
John Glavin	Osage County
Debra Miller	Howard County
Chad Shoemaker	Audrain County
M.L. Cauthon, III	Cooper County
Tracey Graham	Audrain County (FY2019 Member)
Matt Harline	Callaway County (FY2019 Member)

**Members Absent:**

Jeff Hoelscher	Cole County
Tim Grenke	Boone County
J.C. Miller	Callaway County
Thad Yonke	Boone County Alt

**Others Present:**

Lelande Rehard	District Manager
Ramon Garza	District Secretary
Kristoffer Tigie	Missouri Business Alert
Brock Andreason	Office of Sustainability Intern

**1. Call to order and introductions**

The meeting was called to order at 12:10 p.m. by M. L. Cauthon..

**2. Determination of quorum**

It was determined there was a quorum.

**3. Approval of agenda**

**Mr. Harline moved to approve agenda as presented; seconded by Ms. Buffaloe. Unanimous voice vote of approval.**

**4. Approval of the minutes from the Executive Board Meeting of May 9th, 2018**

**Mr. Shoemaker moved to approve the minutes as written; seconded by Mr. Glavin. Unanimous voice vote of approval.**

**5. District Manager's Report**

**1. District Grants / Final Reports:**

**Meetings/Site Visits:**

Collection Event – MMSWMD, University of Missouri, City of Columbia, and Boone County hosted the annual University HHW, Tire, and E-Waste collection on June 2<sup>nd</sup>, 2018. An estimated 740 vehicles exited the collection area. 406 CRT monitors were

collected, a total of 34.716 tons of e-waste was collected, and 13.89 tons of tires were collected. Staff will most likely not get an invoice and weights from Clean Harbors for HHW until July. Approximately 150 gallons of quality paint was diverted to Habitat for Humanity. We are waiting from statistics from our radio campaign but the social media advertising numbers are below:

**Reach:** 70,463  
**Organic:** 33,373  
**Paid:** 46,985  
**Link clicks:** 2,412  
**Post likes:** 456  
**Comments:** 182  
**Shares:** 563

*\*The organic and paid numbers won't add up to the total reach because there is overlap.*

MU Security Personnel and MRC's doubling of staff contributed to better traffic flow this year. Volunteers and staff did begin talking to cars at 12pm and advising Columbia residents with HHW or e-waste that did not include CRT monitors to consider visiting the City's HHW site and Mid MO Recycling, instead of waiting in line. The surprise this year was the number of participants with HHW. During the past two years we have seen low turnout for this service. Volunteers and staff were moved from traffic and surveying to unloading cars with HHW. This allowed Clean Harbor's staff to bulk and pack material more efficiently. Staff also expects the HHW bill to be high. Media attention for the event was positive even if some numbers reported were inaccurate. At least one negative experience was brought to staff's attention and addressed as best as possible.

There are certainly lessons to be learned from this year's event and staff will organize a post-op meeting with the event partners. Staff believes there are better ways to address HHW and possibly tires. A huge thank you is due to: City of Columbia volunteers, MU Security, MU Police, Habitat for Humanity, and our vendors.

ETC Survey – MMSWMD staff has reviewed ETC's draft report and sent requests for edits and additional data.

Missouri Business Alert – MMWMD staff has begun regularly meeting with the MBA fellow that was hired with their grant funds. Kristoffer Tigue has been busy developing 2-3 stories per week for the publication. He is excited to learn about all the issues surrounding waste diversion.

Scrap Tire Grant Letters of Support – MMSWMD staff received three requests for letters of support of MDNR's 2018 Scrap Tire Grant Call. Request came from: River Oak Christian Academy (Jefferson City), Trinity Lutheran Church (Columbia), and the City of Centralia. Staff would like to consider drafting a policy for supporting these projects to be voted on by the board. The timing of the funding announcement and application due date does not allow enough time for an applicant to bring the request for support to the board and staff would like to know which projects the board is comfortable supporting.

#### **Events:**

#### **2. Other business:**

#### **3. Upcoming Meeting/Events:**

Ripple Glass Summit: June 14<sup>th</sup>-15<sup>th</sup>, Kansas City, MO

Executive Board Meeting: July 11<sup>th</sup>, 1 pm

**Board recommended Mr. Rehard draft a policy regarding the MMSWMD Letters of Support with regards to Scrap Tire Grants.**

#### **6. Treasurer's Report and Approval of unaudited Bills:**

For May 2018.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$132,746.67

The District Grant account balance is \$237,765.70

**Ms. Buffaloe moved to approve the Treasurer's report; seconded by Mr. Harline. Unanimous voice vote of approval.**

Reimbursements - \$29,152.48:

Miles Fuels, LLC. - \$1,300.00

Midwest Recycling Center - \$16,890.00  
ABC Tire, LLC. - \$4,624.00  
Missouri River Relief - \$4,250.00  
Osage High School - \$1,000.00  
Bucket Media, Inc. - \$1,088.48

**Ms. Buffaloe moved to approve the Reimbursements; seconded by Mr. Harline. Unanimous voice vote of approval.**

Transfer of funds:

Administration:  
Transfer \$24,902.48 to Checking  
District Grant:  
Transfer \$4,250.00 to Checking

**Ms. Buffaloe moved to approve the Transfers; seconded by Mr. Harline. Unanimous voice vote of approval.**

**7. Final Residential Recycling Survey Report from ETC**

Survey revisions were not completed at the time of the meeting, this item will be added to July Agenda.

**8. Other Business**

Mr. Cauthon discussed the progress Mr. Tighe has had with his reporting through Missouri Business Alert.

**9. Adjourn**

**Mr. Glavin moved to Adjourn; seconded by Ms. Johnston. Unanimous voice vote of approval.**

**The meeting adjourned at 1:03 p.m.**

**APPROVED:**



M.L. Cauthon III  
Chairman, MMSWMD Executive Board

Respectfully submitted,



Lelande Rehard  
MMSWMD Manager