

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, May 10, 2017, 3:00 p.m. "Open Meeting"
City of Columbia City Hall
701 E. Broadway, Columbia, MO 65201
3rd Floor Conference Room

Members Present:

J.C. Miller	Callaway County
Debra Miller	Howard County
Kim McCulloch	City of Columbia
M.L. Cauthon, III	Cooper County
Jeff Hoelscher	Cole County
Thad Yonke	Boone County Alt
Lauren Henry	City of Jefferson
Chad Shoemaker	Audrain County

Members Absent:

Tim Grenke	Boone County
John Glavin	Osage County
Greg Robinson	Moniteau County

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Secretary
Jeff Barrows	Missouri River Relief
Quinn Cunningham	Rock Bridge High School

1. Call to order and introductions

The meeting was called to order at 3:01 p.m. by Chair, Lauren Henry.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Hoelscher moved to approve agenda as presented; seconded by Mr. Yonke. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of April 12, 2017

Mr. Miller moved to approve the minutes as written; seconded by Mr. Yonke. Unanimous voice vote of approval.

5. District Manager's Report

1. District Grants / Final Reports:

Final Report – 2015-006, Supporting Local Glass Recycling Program

We had difficulties with our bidding process and ensuring we were following all DNR regulations. We also had a hard time finding a loader, and then the purchase had to be approved through our Council. We finally obtained the loader and could count our glass beginning in January of 2016, so in a year and 3 months we did almost 280 tons of glass. We still consider this project a success because of the amount of glass we were able to recycle during the period we were able to. And the loader will continue our program for many years to come. Our goal was 400 tons and we were able to do 280 in 15 months. If we would not have had so many issues with procuring a loader, we would have been able to easily meet our goal. Jefferson City's partnership with Fulton to enable glass recycling for Fulton is also a result of the project and has created infrastructure in the southern part of Region H for glass recycling.



Amendment – 2017-002, MORA Sponsorship

MORA has reached out to MMSWMD staff and requested funding for the 2017 MORA Annual Conference. The hosting district and another district that MORA applied to funding for have been unable to provide resources for the conference. MORA is requesting \$15,222.23 for: Adam Minter, Keynote Speaker Fee \$5,000.00, Mtg Space – TanTara \$4,712.50, Audio Visual \$3,050.00, and \$2,459.73 – Quote from General Printing, Columbia (MBE/WBE). Staff has prepared an amendment to make these funds available should the board wish to fulfill MORA's request. Moving \$1,000 from HHW Training, \$1,800 from Trailer Transport, \$500 from Trailer Supplies, \$500 from Recycling Displays, \$350 from Mileage, \$500 from Education items, and allocating \$10,572.23 from Carryover.

Amendment – 2017-008, Large Capacity Mobile Produce and Perishables Cooler

Grantee would like to move up start date for project from June 1st, 2017 to May 11th, 2017, "The Food Bank for Central & Northeast Missouri would like to alter the start date for our project, "Large-Capacity Mobile Produce and Perishables Cooler" to May 11th, 2017. This is to ensure that the project is not unnecessarily delayed based on a longer projected delivery time for the refrigerated trailer than originally anticipated."

2. Meetings/Site Visits:

Advisory Committee – The Advisory Committee met 4/19/17 to rank round 3 small grant applicants. \$37,272.90 was requested by 8 projects.

Mother's Day Out Preschool - MDNR Scrap Tire Grant is open and MMSWMD staff have already provided one letter of support. Mother's Day Out is located in downtown Columbia and has good public visibility.

City of Jefferson – MMSWMD staff met with Jefferson City staff to review grant 2015-006, Supporting Local Glass Recycling Program.

Holts Summit – MMSWMD staff inspected Holt's Summit recycling drop off site. The location was clean and signage was visible. Staff also stopped by City Hall to speak with staffs that were not available at that time. Holts Summit is 2 quarters behind on reporting.



City of Tipton and Willow Fork Pallet – The District Manager met with Audrey and Daryl of Willow Fork Pallet to review their FAA and MMSWMD grantee procedures. The District Manager toured the facility and was impressed by their operation and growth.





Operation Clean Street – The District Manger participated in Columbia Public Works semi-annual Clean Streets. This event gets city staff out of the office and working on cleaning up parks, streets, and ROW in neighborhoods.

Vacation – The District Manager was out for vacation for 1 week in Western Colorado and Moab, Utah. Below is a picture of what may be the most scenic landfill in the US.



3. **Events:**

4. **Other business:**

Boonslick Industries Truck Issues: BII's new truck has suffered from a major transmission failure. Estimates for all the needed repairs are reaching the \$15,000 mark. BII is looking for guidance on how to proceed: repair, trade for new vehicle, etc. and what process it will need to go through to maintain the grant.

Upcoming events and meetings (*Meetings for Advisory Committees, Executive Board, and District Council in bold*):

-June 3rd, University Collection, 9am-1pm

~June 8th, Manufacture's Luncheon, 12-2pm

~June 14th, Executive Board Meeting, 1 pm

Mr. Yonke moved to approve the Final Report for H-2015-006 from Jefferson City; seconded by Mr. Hoelscher. Ms. Henry abstaining, unanimous voice vote of approval.

Mr. Yonke moved to approve the amendment to MORA Sponsorship H-2017-002 with the contingency that District H be given up to 15 registrations in return, seconded by Ms. Henry. Voice vote of approval, Mr. Hoelscher opposed.

Mr. Yonke moved to approve the amendment to H-2017-008 Food Bank; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

With regard to Boonslick Industries, board recommended they speak to a utility body vendor to purchase a new chassis and swap the existing body of their truck to that replacement chassis. DM will follow up with Boonslick.

6. Treasurer's report and approval of bills

Treasurer, Mr. Hoelscher presented the Treasurer's Report for April 2017.

The District Grant account balance is \$463,959.04

The Administrative account balance is \$115,183.69

The Checking account reconciled balance is \$1000.00

Mr. Yonke moved to approve the Treasurer's Report; seconded by Mr. Cauthon. Unanimous voice vote of approval.

Reimbursements: \$8,831.25

City of Jefferson - \$8,831.25

Mr. Yonke moved to approve the Reimbursements; seconded by Mr. Cauthon. Voice vote of approval with Ms. Henry abstaining.

Transfer of funds:

Administration

No transfers

District Grants

Transfer \$8,831.25 to Checking

Mr. Yonke moved to approve the Transfers; seconded by Mr. Cauthon. Unanimous voice vote of approval.

7. Approve FY2017 District Round 3 Small Grant award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named (copy of unapproved Advisory Committee minutes, summary of grant applications, and aggregate ranking sheet enclosed).

Ms. Henry moves to approve Round 3 Small grant awards; seconded by Mr. Miller. Mr. Yonke abstained due to the City of Centralia grant. Voice vote of approval.


8. Adjourn

Ms. Yonke moved to Adjourn; seconded by Ms. Henry. Unanimous voice vote of approval.

The meeting adjourned at 3:41 p.m.

APPROVED:

Respectfully submitted,



Lauren Henry
Chairman, MMSWMD Executive Board



Lelande Rehard
MMSWMD Manager