

Meeting Minutes
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, May 9th, 2018 at 3:00 p.m.
City of Columbia – City Hall
3rd Floor Conference Room 3A
701 East Broadway, Columbia, MO 65201
OPEN MEETING

Members Present:

John Glavin	Osage County
Debra Miller	Howard County
J.C. Miller	Callaway County
Chad Shoemaker	Audrain County
M.L. Cauthon, III	Cooper County
Thad Yonke	Boone County Alt

Members Absent:

Sherri Johnson	City of Jefferson
Greg Robinson	Moniteau County
Barbara Buffaloe	City of Columbia
Jeff Hoelscher	Cole County
Tim Grenke	Boone County

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Secretary

1. Call to order and introductions

The meeting was called to order at 3:02 p.m. by M. L. Cauthon

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Shoemaker moved to approve agenda as presented; seconded by Mr. Yonke. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of April 11, 2018

Mr. Glavin moved to approve the minutes as written; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

5. District Manager's Report

1. District Grants / Final Reports:

Meetings/Site Visits:

Rock Bridge High School Waste Audit – MMSWMD staff helped RBHS students and staff carry out their 2nd waste audit. The results will help students understand the impact of their work over the last year and look for areas of improvement.

Osage High School – The district manager and Republic staff helped Osage High School staff and students perform a school wide waste audit. The school is starting to deploy recycling receptacles and is working with Republic to replace one of their trash

dumpsters with a singlestream recycling dumpster.

Planners/SWAB – The district manager attended the May Planners and SWAB meeting. Planners discussed the State’s targeted materials list, upcoming events, the annual report for SWAB, and efforts to recycle agricultural plastics. SWAB engaged in a presentation from MS&T professor Dr. Joel Burken. The presentation gave an overview of Dr. Burken’s work using trees to locate the source of pollution and for mitigating leachate management from closed landfill cells. Dr. Burken is open and interested in sites throughout the state to continue to hone these new methods.

Collection Event Preparations – MMSWMD staff is working to prepare for and spread the word about the June 2nd event. If you need additional information or promotional materials please let staff know.

Ag Plastic Collection – MMSWMD staff has worked to create estimates and a preliminary plan for piloting an ag plastics waste collection this Winter. Staff would like to budget \$3,000 for the pilot in FY 2019. The plan is to target the southern part of the region where cattle farming is more prevalent. Linn Tech and Boonslick Ind. have both stated they are interested in acting as collection points and are willing to let us use their balers and labor. Delta Plastics in Arkansas will pick up the baled plastic for free as long as we have enough material to fill a trailer.

Ag Plastic Annual Estimate						
County	Beef	LBS/Year	Dairy	LBS/Year	Total LBS/Year	10% Diversion
Audrain	13,700.00	95,900.00	1,100.00	16,500.00	112,400.00	11240
Boone		0.00		0.00	0.00	0
Callaway	20,500.00	143,500.00		0.00	143,500.00	14350
Cole	23,500.00	164,500.00	700.00	10,500.00	175,000.00	17500
Cooper	21,500.00	150,500.00	400.00	6,000.00	156,500.00	15650
Howard	13,900.00	97,300.00		0.00	97,300.00	9730
Moniteau	30,500.00	213,500.00	900.00	13,500.00	227,000.00	22700
Osage	36,500.00	255,500.00	400.00	6,000.00	261,500.00	26150
Total		1,120,700.00		52,500.00	1,173,200.00	117320

Ag Plastic Pilot Cost Estimates				
	Assumptions	Boonslick	Linn Tech	Total
40ft Covered Roll-off	On-site for 1 month		\$150	\$150
Labor for Baling	Assume 1 hour per bale, assume \$15 per hour labor. Assume 80 bales per site	\$1200	\$1200	\$2400
Electric and Other Cost	Assume \$5 per bale. Assume 80 bales	\$200	\$200	\$400
Advertising	Piggy Back off of Ag Resources - MFA, USDA, Ext.	0	0	0
Total		\$1400	\$1550	\$2950

ETC Survey – MMSWMD staff has received the draft results from the ETC survey. Draft results will be presented at District Council. A final report will be submitted to the Board in June for approval before the ETC receives their final payment.

Events:

MMSWMD Collection Event

Date: Saturday June 2nd, 2018

Time: 9am - 1pm

Location: Hearn's Parking Lot SG4/AN

Materials Accepted: Tires (no commercial tires/residents only), Electronics (including CRT Monitors), HHW

Fees: \$2 per passenger tire (under 24") \$10 per tractor tire (over 24"), \$10 per CRT Monitor

2. **Other business:**

3. **Upcoming Meeting/Events:**

Executive Board Meeting: June 13th, 12pm – IMS Ilc, Mexico, MO

Collection Event: June 2nd, 9am-1pm

Ripple Glass Summit: June 14th-15th, Kansas City, MO

6. Treasurer's Report and Approval of unaudited Bills:

For April 2018.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$165,856.45

The District Grant account balance is \$349,200.39

Mr. Yonke moved to approve the Treasurer's report; seconded by Mr. Miller. Unanimous voice vote of approval.

Reimbursements - \$181,883.78:

City of Columbia - \$25,933.78

ETC Institute - \$7,200.00

City of Columbia - \$59,500.00

City of Centralia - \$4,250.00

University of Missouri - \$85,000.00

Mr. Yonke moved to approve the Reimbursements; seconded by Mr. Miller.

Roll call vote:

Mr. Shoemaker – Yes

Mr. Glavin – Yes

Mr. Yonke – Yes

Mr. Miller – Yes

Mr. Cauthon – Yes

Ms. Miller – Yes

Transfer of funds:

Administration:

Transfer \$33,133.78 to Checking

District Grant:

Transfer \$148,750.00 to Checking

Mr. Yonke moved to approve the Transfers; seconded by Mr. Miller.

Roll call vote:

Mr. Shoemaker – Yes

Mr. Glavin – Yes

Mr. Yonke – Yes

Mr. Miller – Yes

Mr. Cauthon – Yes

Ms. Miller – Yes

7. Guidance Document & Fy 19 Budget

Proposed Bonus Point Changes for FY 2019

Priority 1 - Special Program Target Area (up to 40 points)

- a. District wide benefit. Agree to serve at least 3 counties of MMSWMD during project period (up to 20 points).
- b. Improve waste management processing, production, collection or proper disposal of any one or combination of items listed in the Targeted Materials List (up to 20 points).

Priority 2 - Executive Board Priority (up to 25 points)

Must meet with MMSWMD District Manager and prepare to present project to Executive Board for a vote to be eligible for bonus points. Applicant must have completed preliminary application to present to the District Manager and Executive Board before pursuing Executive Board Priority bonus points.

Priority 3 - Identified Community Needs (up to 20 points)

- a. Should address a need formally identified by the community/ies it serves.
- b. Must provide a written endorsement from at least two (2) community/ies/community organizations.

Priority 4 - Providing Service to an Underserved Area (up to 20 points)

Providing a waste diversion service to area that currently does not have service. This can include upgrading a service, for example, going from providing a recycling drop-off to providing the community with curbside recycling. An underserved area is a city or county in which a waste diversion service is nonexistent or is available in a very limited manner.

Priority 5 - Education and Awareness (up to 25 points)

Project has been developed to increase diversion at an educational institution (up to 15 points for being a educational institution, up to 25 points if project includes outreach and education with student population). A letter of support from a school administrator with budgetary control is required for schools pursuing projects to increase waste diversion on campus. Projects that educate the public about waste diversion and/or local waste diversion services outside of schools are eligible for the entire 25 points.

Priority 6 - Research and Market Development (up to 20 points)

Research that improves the collection, sale, and use of recycled commodities. Development of new end markets for materials collected in Missouri.

Proposed Budget Changes for FY 2019

Category	FY 2018	FY 2019	Justification
Audit	\$1,000	\$6,000	Bi-annual Audit
Survey	\$25,000	\$0	Move to Grants Allocation
Collections	\$25,000	\$15,000	We have reduced collections cost and seen a reduction in tonnage over the years, move to grant allocation.
Ag Waste Collection		\$3,000	
Tire Round-up	\$5,000	\$2,500	
Sponsorships	\$6,000	\$5,000	Under Utilized
Education/Advertising	\$4,600	\$10,000	Respond to Survey results, increase usage of Sponsorships and waste audits.
Food	\$1,750	\$2,500	We are doing more events: waste audits, Fix-it Fair, Tours, etc.
HHW Training	\$1,000	\$1,500	Bring budget in line with quotes received in FY 2018

Mr. Miller moved to approve the revision recommendation to Guidance Document and Budget changes for FY 2019; seconded by Mr. Glavin. Unanimous voice vote of approval.

8. Osage High School Sponsorship

Mr. Yonke moved to approve the Sponsorship; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

9. Other Business.

JC Miller announced his retirement from the City of Fulton on 6/29/2018, his final meeting for the MMSWMD will be 6/13/2018. Gayla Dunn will be taking his place on the Advisory Board and Callaway County will nominate their representative on the Executive Board at the District Council meeting this afternoon.

10. Adjourn

Mr. Glavin moved to Adjourn; seconded by Mr. Miller. Unanimous voice vote of approval.

The meeting adjourned at 4:01 p.m.

APPROVED:



M.L. Cauthon III
Chairman, MMSWMD Executive Board

Respectfully submitted,



Lelande Rehard
MMSWMD Manager

