

Meeting Minutes
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, February 14th, 2018 at 1:00 p.m.
City of Columbia – City Hall
3rd Floor Conference Room 3A
701 East Broadway, Columbia, MO 65201
OPEN MEETING

Members Present:

John Glavin	Osage County
J.C. Miller	Callaway County
Barbara Buffaloe	City of Columbia
Greg Robinson	Moniteau County
M.L. Cauthon, III	Cooper County
Jeff Hoelscher	Cole County
Sherri Johnson	City of Jefferson
Chad Shoemaker	Audrain County
Thad Yonke	Boone County Alt

Members Absent:

Tim Grenke	Boone County
Lauren Henry	City of Jefferson
Debra Miller	Howard County

Others Present:

Lelande Rehard	District Manager
Ramon Garza	District Secretary
Ron Hausheer	Bluebird Composting
Martin Keller	Handi-Shop, Inc.
Geoff Shackelford	Boonslick, Ind.
Leremie Schaffer	Endless Options/EO Recycles
Greg Cooksey	MRC
Kristin Schulte	Missouri River Relief

1. Call to order and introductions

The meeting was called to order at 1:04 p.m. by M. L. Cauthon

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Hoelscher moved to approve agenda as presented; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of January 10, 2018

Mr. Hoelscher moved to approve the minutes as written; seconded by Mr. Miller. Unanimous voice vote of approval.

5. District Manager's Report

1. District Grants / Final Reports:

Meetings/Site Visits:

FAAs—MMSWMD has been working with FY2018 Round 1 applicants to get FAAs completed.

Columbia Independent School Waste Audit—MMSWMD and City of Columbia staff has met with CIS staff and scheduled a waste audit for March 5th.

Fix-it-Café—MMSWMD staff has met with Ace Hardware in Columbia is and close to making one of Columbia's stores the location for the next fix-it-café.

Large Grant Applications – MMSWMD has been working with the highest ranking applicants to cut budgets and projects in attempt to stretch grant dollars to as many projects as possible. (see table in Agenda Item 7)

Survey Draft – MMSWMD has sent our drafts of the survey to local MRF operators for comments and suggestions.

2. Events:

MORA Annual Membership Meeting—MMSWMD staff attended the annual membership meeting. The keynote speaker was MDNR staff presenting the finds of the 2016-2017 State Waste Characterization Study. The report is nor final nor available to the public yet. As expected the number one items entering landfills was organic material of which a large percentage could be composted. MDNR is recommending setting goals for District funding allocations for composting and market development grants to increase in the coming years.

3. Other business:

4. Upcoming Meeting/Events:

Executive Board Meeting: March, 14th 1 pm

6. Treasurer’s Report and Approval of Bills:

For January 2018.

The Checking account reconciled balance is \$1000.00
The Administrative account balance is \$195,568.06
The District Grant account balance is \$305,936.79

Mr. Yonke moved to approve the Treasurer’s report; seconded by Mr. Miller. Unanimous voice vote of approval.

Reimbursements: \$20,739.32
City of Columbia - \$20,739.32

Mr. Shoemaker moved to approve the Reimbursement for the City of Columbia; seconded by Mr. Yonke.

Roll call vote:

- Mr. Shoemaker – Yes**
- Mr. Yonke – Yes**
- Mr. Miller – Yes**
- Mr. Hoelscher – Yes**
- Mr. Cauthon – Yes**
- Ms. Buffaloe – Abstaining**
- Mr. Robinson – Yes**
- Mr. Glavin – Yes**

Transfer of funds:

Administration:
Transfer \$20,739.32 to Checking

Mr. Shoemaker moved to approve the Transfers; seconded by Mr. Yonke. Unanimous voice vote of approval.

7. Approve FY2018 District Grant Round 2 award amounts and authorizing Executive Board Chair to enter into agreements with each of the grant recipients named.

Proposed FY 2018 Round 2 Funding					
Rank	Applicant	Brief Description	Req. Amount	Project Cut	Per Project Amount
1	Handi-Shop	Forklift	\$25,500.00	\$2,000.00	\$23,500.00
2	Boonslick	Trailers/Cans	\$48,012.00	\$5,000.00	\$43,012.00
3	Endless Options	Shelves/Baler	\$28,313.65	\$5,000.00	\$23,313.65
4	MRC	Box Truck	\$37,425.00	\$5,000.00	\$32,425.00
5	Bluebird	Pad/Baler/Wash Station	\$75,000.00	0	\$75,000.00
6	River Relief	Boat	\$38,086.00	\$9,800.00	\$28,286.00
				Total	\$225,536.65

Explanation from Staff:

Each applicant was approached about adjusting their project dollar amounts down in order to allow for the grant dollars to fund more grants. The first 4 made changes with no issues. Bluebird Composting’s project is primarily a construction project, and is subject to the prevailing wage requirements. As such, Mr. Rehard felt that there was no meaningful way to reduce the project cost without being a detriment to the project. Ron Hausheer with Bluebird and Mr. Rehard explained that Bluebird is willing to make cuts and considered cuts from the beginning of the application process. Mr. Rehard reiterated that the funding recommendation was his own, not Bluebirds. Mr. Rehard explained that he believed Bluebird would need every dollar because: Bluebird’s match was all cash, food waste and market development are a top priority for the board and state, and the variable expense of construction and addition of prevailing wage would likely consume every dollar allocated to the project. Mr. Shoemaker added that food waste management is lacking in our Region and supporting this applicant would be a very good use of our grant funds. Mr. Yonke added that if their project was at risk of exceeding its budget, the applicant is able to amend the grant at a later date to remove the baler purchase in order to better support the construction costs due to prevailing wage. Mr. Hoelscher disagreed and felt that all the barriers were known to Bluebird and they should be treated like the rest of the applicants, but he said he understood the other board members’ arguments. Many of the applicants present (Mr. Shackelford and Mr. Schaffer) said they were comfortable with Bluebird getting their full request and were fine making cuts since they were frequent applicants and recipients of MMSWMD funds. Mr. Cauthon commended the applicants on their willingness to make cuts and their understanding towards board members and staff opinion that Bluebird would need their full allocation, he also commended Bluebird for being more than willing to accept any cuts.

Mr. Shoemaker moved to approve the recommendation from staff for the adjusted grant totals; seconded by Mr. Yonke.

Roll Call Vote:

- Mr. Shoemaker – Yes**
- Mr. Yonke – Yes**
- Mr. Miller – Abstaining**
- Mr. Hoelscher – No**
- Mr. Cauthon – Yes**
- Ms. Buffaloe – Yes**
- Mr. Robinson – Yes**
- Mr. Glavin – Yes**

8. Budget Committee

Staff is requesting volunteers from the Executive Board to serve on the Budget Committee. This committee reviews the annual operating budget for the District as well as reviews the MMSWMD Guidance Document. This year they are specifically tasked with reviewing the Bonus Point Categories and Criteria to better delineate those points in the grant

scoring procedure. Executive Board members wished to have a larger discussion about those points, so that will be added to an agenda item for the meeting in March. Budget Committee appointments will be added to that agenda also.

7. MMSWMD Recycling Draft Survey:

Mr. Rehard provided a draft version asking the board for suggestions for additional questions. Mr. Rehard has one more question to confirm language. This topic will return for additional comments next meeting.

8. Other Business

Lauren Henry, District Chair, has decided to step down. Mr. Cauthon, was elected by acclamation. Ms. Buffalo volunteered to be Vice Chair and was elected by acclamation as well.

9. Adjourn

Mr. Yonke moved to Adjourn; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

The meeting adjourned at 1:18 p.m.

APPROVED:



M.L. Cauthon III
Chairman, MMSWMD Executive Board

Respectfully submitted,



Lelande Rehard
MMSWMD Manager