

Mid-Missouri Solid Waste Management District  
Advisory Committee Meeting Minutes  
City of Columbia City Hall, 701 East Broadway, Columbia, MO  
Conference Room 1A/1B – OPEN MEETING  
Wednesday, January 17, 2018 1:00 p.m.

**Members Present:**

Marna Williams	Moniteau County	John Glavin	Osage County
Thaddeus Yonke	Boone County	J.C. Miller	Callaway County
M.L. Cauthon	Cooper County	Angie Gehlert	At Large
Chad Shoemaker	Audrain County	Gayla Neumeyer	At Large
Jeff Hoelscher	Cole County		

**Members Absent:**

Barbara Buffalo	City of Columbia	Lauren Henry	City of Jefferson
Monte Krehbiel	City of Jefferson	Patrick Steele	At Large
Howard McMillan	Howard County	Vacant	At Large

**Others Present:**

Lelande Rehard, MMSWMD Manager	Ramon Garza, MMSWMD Secretary
Geoff Shackelford, Boonslick Industries	Jeff Barrow, Missouri River Relief
Matt Mahew, University of Missouri	S. Raghavan, University of Missouri
Billy Polansky, CCUA	Ben Kreitner, City of Columbia
Ron Hansheer, Bluebird Composting	Rana Bains, Bluebird Composting
Patricia Weisenfelder, True/False Film Fest	Kelly Famuliner, True/False Film Fest
Leremie Sheiffer, Endless Options	Martin Keller, Handi-Shop, Inc.

**1. Call to Order and Introductions**

Mr. Yonke called the meeting to order at 1:02 p.m. and began introductions.

**2. Determination of Quorum**

It was determined there was a quorum.

**3. Approval of Agenda**

**Mr. Hoelscher moved to approve the agenda as presented; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

**4. Approval of the October 18, 2017 meeting minutes**

**Ms. Williams moved to approve the meeting minutes; seconded by Ms. Neumeyer. Unanimous voice vote of approval.**

**5. Review of Scoring Process for FY 2018 Applications and Funding Levels**

Eleven large grant requests were received. The total amount requested in this round is \$602,723.65. Mr. Yonke stated that there is \$167,917.57 to award this round. He then reminded the Committee that the total score on a grant needs to be 200 or higher to qualify for recommendation of funding to the Executive Board. After discussing each grant request, scoring will be done individually. Following this and a group discussion, it will be determined collectively as to whether or not to award bonus points and/or deductions from the total and what those numbers should be. During Staff review of the grant, recommendations are given and the Advisory Committee will take these into consideration when making their decision.

Mr. Yonke gave an overview the function of the Advisory Committee and its relationship with the Executive Board. The Committee was appointed by the Executive Board to review and score any grant requests that were submitted and make a recommendation of funding. Mr. Yonke went on to explain that in the category of Project

Efficiency (cost/benefit), the weighted average has to be below a certain amount in order to score it with more than four points. With the exception of Education programs, programs with no diversion, which can be scored as each member feels is warranted. Once District Staff receives a grant submission, it is reviewed and identified as to whether or not it can have a score higher than four.

Mr. Yonke reminded the committee that by scoring a grant, it is an affirmation that the member has read the grant and believes, in their opinion, that by giving a score to a grant and potentially funding it, they are affirming that it will not significantly adversely impact any operation within the District. Mr. Yonke explained that this is a concern of MDNR, and the District has chosen to address their concern in this manner. Committee members would need to abstain from scoring a grant if there is a conflict of interest.

Mr. Yonke then took a moment to explain the grant scoring sheet.

## **6. Discussion and scoring of FY 2018 District Grant Applications (11 large grant applications were received.)**

### **1) H-18-12 Midwest Recycling Center Box Truck Procurement for Optimization of Services**

Midwest Recycling Center is requesting funds to purchase a used box truck to expand and improve their E-scrap collection service. This second vehicle will be of higher capacity which will allow them to service more customers and provide them with a second operable vehicle to cover their routes instead of calling for trucks from Park Hills and Kansas City areas. This will also reduce their CO2 emissions. Additionally, they have added refrigerant recovery capabilities to increase their landfill diversion profile and this truck would handle materials from this operation.

**Bonus Points:**     +40 – p1 Special Program Target Area  
                              +5 – p3 Identified Community Needs  
                              +15 – p4 Providing service to an underserved area  
60 points

**Mr. Shoemaker moved to award 60 bonus points and no deductions; seconded by Ms. Neumeyer. Mr. Miller Abstained. Voice vote of approval.**

### **2) H-18-13 Handi-Shop, Inc. Lift Up Recycling**

Handi-Shop is requesting grant funds to replace their aging Clark forklift which recently experienced a mechanical breakdown that will require an engine rebuild that is not cost effective. Currently they are running their other forklift on double duty and it is causing additional wear to that machine. This new forklift will improve both the workload and efficiency of their operation.

**Bonus Points:**     +40 – p1 Special Program Target Area  
                              +20 – p3 Identified Community Needs  
                              +20 – p4 Providing service to an underserved area  
80 points

**Mr. Shoemaker moved to award 80 bonus points with no deductions; seconded by Mr. Miller. Unanimous voice vote of approval.**

### **3) H-18-14 Boonslick Industries California Expansion and Glasgow Conversion**

Boonslick Industries (BII) is requesting grant funds to purchase two 16 cubic yard capacity Pro-Bin recycling trailers and eight 2 cubic yard capacity bins. The trailers will allow for an additional community collection area in the City of California and to convert the mixed container collection from wheeled totes to a trailer in the City of Glasgow. The additional 8 bins will be exchanged with older bins currently in service that require repair and refinishing. At the end of the grant period, the 8 cans will be used to expand the Boonville drop off location. As part of their match, Boonslick will purchase a heavy duty diesel pickup truck to support the increased number of routes.

**Bonus Points:** +40 – p1 Special Program Target Area  
+20 – p3 Identified Community Needs  
60 pts

**Ms. Neumeyer moved to award 60 bonus points no deductions; seconded by Ms. Williams. Unanimous voice vote of approval.**

**4) H-18-15      City of Columbia                      Apartment Recycling Program Expansion**

The City of Columbia is requesting funds to expand their Apartment Recycling Program by purchasing 18 Mini Roll-off (20yd) containers to add to the existing fleet of 13 containers. The addition of these containers would alleviate several concerns with the existing program: equipment maintenance because of needing to rotate the containers across the 41 apartment complexes, landowners concerned with property damage because of the rotation cycles, and apartment customers that were unsure of the complicated rotation cycle. Additionally, an additional employee position was approved and that operator will be dedicated to the program.

**Mr. Yonke moved to award no bonus points with no deductions; seconded by Ms. Neumeyer. Unanimous voice vote of approval.**

**5) H-18-16      Columbia Center for Urban Agriculture                      Compost Education, Production and Distribution in Columbia, MO**

CCUA is requesting funds to purchase a Landscape Truck to support its composting operations, farming operations, compost delivery, Opportunity Gardens Program and educational programs. CCUA has seen much success to date and the future Agriculture park promises to expand those successes and outreach to the community. A SWOT analysis has identified a limiting factor in the organization's success as the ability to transport large quantities of food scraps, compost, gardening material and produce. Currently, CCUA's only heavy duty pickup is 25 years old with over 200,000 miles.

**Bonus Points** +20 – p1 Special Program Target Area  
+20 – p3 Identify Community Needs  
+10 – p5 Educational Enhancement  
50 pts

**Mr. Hoelscher moved to award 50 bonus with no deductions; seconded by Ms. Neumeyer. Unanimous voice vote of approval.**

**6) H-18-17      Missouri River Relief, Inc.                      Larger boat for Missouri River Clean Ups**

Missouri River Relief is requesting funds to purchase a 20 passenger Aluminum Plate Boat, a trailer to transport the boat and a Canvas Bimini top for the boat. This purchase will supplement the existing fleet and will be utilized to transport volunteers during their Missouri River Clean-Up projects. Over the last few years, outside organizational support, such as US Fish and Wildlife Service, US Army Corps. Of Engineers and MO Dept of Conservation, has started to dwindle. This purchase will provide a sustainable solution for MRR's operation.

**Bonus Points** +40 – p1 Special Program Target Area  
+20 – p3 Identified Community Need  
60 pts

**Mr. Yonke moved to approve 60 point bonus; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

**7) H-18-18 Biogrounds, LLC. Biogrounds**

Biogrounds, LLC is a new project venture that is requesting funds to purchase a Morbark 3800 series horizontal grinder. This equipment will allow Biogrounds to convert their services from land clearing and burning to hydraulic mulching instead. This allows for a more responsible erosion control material instead of standard practices like silt fences. This grinder can process 100+ tons of material per hour and will be used by Biogrounds to offer more localized grinding services for local municipalities instead of contracted services from St. Louis and Kansas City thereby keeping those dollars in the Mid-Missouri economy.

**Bonus Points:** +10 – p1 Special Program Target Area  
+10 – p3 Identified Community Need  
**20 pts**

**Mr. Shoemaker moved to approve 20 bonus points with no deductions; seconded by Mr. Glavin. Unanimous voice vote of approval.**

**8) H-18-19 The Curators of the University of Missouri Bringing Recycling Home: Internalizing the Process - Phase 2 FY 18**

The Curators of the University of Missouri are requesting grant funds to purchase 10 DeHart Vertical Balers to begin their Phase 2 of the internal recycling infrastructure project. These balers will be used to densify the cardboard being collected from MU Campus. Phase 1, which was funded by an MMSWMD Grant last FY, is currently online.

**Bonus Points:** +15 – p5 Education Enhancement  
**15 pts**

**Mr. Shoemaker moved to approve the 15 bonus points with no deductions; seconded by Mr. Miller. Unanimous voice vote of approval.**

**9) H-18-20 Blue Bird Composting, LLC. Site Improvement to Increase Efficiency And Production**

Bluebird Composting is requesting funds to construct a 10,000 sq foot concrete pad for a food waste collection operation utilizing 4 bins and a hot water washing system, along with a shelter to cover that system, to maintain those bins. Additionally, they will be purchasing a cardboard baler to bale the boxes from the food waste operation. Over the course of this project, Bluebird will be hiring 2 or 3 additional employees to supplement their workforce.

**Bonus Points:** +40 – p1 Special Program Target Area  
+20 – p3 Identified Community Needs  
**60 pts**

**Ms. Neumeyer moved to award 60 bonus points with no deductions; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

**10) H-18-21 True/False Film Fest Zero Waste Consultation and Evaluation**

The True/False Film Festival is requesting grant funds for a Consultant and Evaluation to make the Festival a Zero Waste event. This plan will involve the first year's evaluation and the second year's implementation of the established guidelines. Also includes box truck rentals for collection and sorting of accumulated materials at the festival and provide accommodations for the consultant.

**Bonus Points:** +20 – p1 Special Program Target Area  
+25 – p2 Executive Board Priority  
+20 – p3 Identified Community Needs  
**65 pts**

Ms. Neumeyer moved to approve 65 point bonus; seconded by Ms. Gehlert. Unanimous voice vote of approval.

11) H-18-22      **Endless Options Recycles**                      **Growth**

Endless Options is requesting grant funds to purchase storage racks, collapsible bins, a lifter/stacker and a baler to expand their location in Fayette, MO. They specifically collect E-waste as well as textiles, OCC, plastics, tin cans and fibers. Their facility allows for a lot of vertical expansion and these additional components will allow them to increase their collection and processing.

**Bonus Points:** +20 – p1 *Special Program Target Area*  
+20 – p3 *Identified Community Needs*  
+20 – p4 *Providing service to an underserved area*  
**60 pts**

Mr. Shoemaker moved to approve 60 point bonus; seconded by Ms. Williams. Unanimous voice vote of approval.

**7. Recommendations for funding FY2018**

Mr. Yonke reviewed the results of the scoring. The grants scored in the following ranking:

1. Handi-Shop, Inc. (Lift Up Recycling): 365 points
2. Boonslick Industries (California Expansion and Glasgow Conversion): 364 points
3. Endless Options (Growth): 350 points
4. Midwest Recycling Center (Box Truck Procurement for Optimization of Services): 329 points
5. BlueBird Composting, LLC. (Site Improvement to Increase Efficiency and Production): 323 points
6. River Relief, Inc. (Larger Boat for Missouri River Clean-ups):
7. Columbia Center for Urban Agriculture (Compost Education, Production and Distribution in Columbia, MO): 272 points
8. City of Columbia (Apartment Recycling Program Expansion): 270 points
9. The Curators of the University of Missouri (Bringing Recycling Home: Internalizing the Process – Phase 2 FY 18): 251 points
10. True/False Film Fest (Zero Waste Consultation and Evaluation): 191 points
11. Biogrounds, LLC. (Biogrounds): 167 points

Mr. Yonke reminded the Committee that normal procedures dictate that the Advisory Committee only recommends funding grants that score 200 or above to the Executive Board. He also stated that it was the job of the Committee to recommend funding, not to make any funding decisions.

Mr. Shoemaker moved to fund the grants in order of their score; seconded by Mr. Hoelscher. Unanimous voice vote of approval.

The Advisory Committee also recommended that the Executive Board have the District Manager negotiate with each applicant that scored above 200 in order to maximize the grant dollars to allow for funding of more of the projects.

Ms. Neumeyer moved to approve the recommendation; seconded by Mr. Shoemaker. Unanimous voice vote of approval.

**8. Other Business**

**9. Schedule next meeting**

Dates for next grant cycle have not yet been set.

**10. Adjourn**

**Mr. Yonke moved to adjourn the meeting; seconded by Ms. Neumeyer. Unanimous voice vote of approval.**


The meeting adjourned at 4:50 p.m.

Respectfully submitted,



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Ramon Garza III  
Secretary, MMSWMD



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Lelande Rehard  
MMSWMD Manager

**APPROVED:**



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Thaddeus Yonke  
Chairman, MMSWMD Advisory Committee