

Minutes of Meeting
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, January 11, 2017, 1:00 p.m. "Open Meeting"
City Building, 3rd Floor Conference Room A, Columbia, MO

Members Present:

John Glavin	Osage County	Kim McCulloch	City of Columbia
M.L. Cauthon, III	Cooper County	Tim Grenke	Boone County
Lauren Henry	City of Jefferson	Jeff Hoelscher	Cole County
Debra Miller	Howard County	Thad Yonke	Boone County Alt.
J.C. Miller	Callaway County	Chad Shoemaker	Audrain County

Members Absent:

Vacancy Moniteau County

Others Present:

Lelande Rehard, District Manager
Jessica Sapp, Secretary

1. Call to order and introductions

The meeting was called to order at 1:00 p.m. by Chair, Lauren Henry

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Yonke moved to approve the agenda as presented; seconded by Mr. Miller. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of December 14, 2016

Mr. Yonke moved to approve the minutes as presented; seconded by Ms. McCulloch. Unanimous voice vote of approval.

5. District Managers Report

Meetings/Site Visits:

City of Columbia Power Quality University – District manager attended the City of Columbia Water & Light Power Quality session. Manufactures and facility administrators from across the region gather to learn about electric and water issues that affect their facilities and operations. The manager took this opportunity to speak about MMSWMD grants and upcoming Manufacturing Forum.

Fulton Pre-Bid Meeting – The City of Fulton held a required pre-bid meeting for their RFP for a residential recycling processor, commercial recycling services, and recycling drop-off services. During the meeting the proposal was reduced to just processing the residential recycling stream, as the City has an open market for commercial recycling, and the County is interested in providing a recycling drop-off for residents.

Planners/SWAB – The District Manager attended the January Planners' and SWAB meetings. The Planners' continued their focus on HHW facilities and services and plans to explore the future of shelter workshops and their involvement in recycling infrastructure. SWAB approved electronics legislation brought forward by MORA and voted overwhelming to deny the motion to create a committee to reevaluate the mission and funding of the solid waste districts.

Callaway Recycling Center – District Manger met with Callaway Recycling Center (CRC) to discuss grant funding and local recycling needs. CRC is in its first week of operation. They picked up many of KPI's commercial accounts and are reaching out to schools as well. There will be challenges and needs as they learn more about the business, but current outlook and methods can ensure a sustainable business.

Other Business

Budget/Grant Committee – MMSWMD staff would like the board to form a committee to review FY 18 budget recommendations and to help make changes to the Guidance Document. Budget issues include rebranding, funding a

region wide survey, collection schedule, and sponsorship funding. Staff would like to discuss reformatting grant funding timeline, match requirements and funding levels for the small grant round. MMSWMD staff is interested in the board's and eventual committee's interest in modifying the grant funding stream. Staff has seen a decreased interest in the small grant round. Recommendations include: increase maximum request to \$10,000, drop match requirement for request less than \$5,000, hold one round of small grant funding before large grant round. If this is done, funds left from the small round can be funneled into the large round.

Mr. Rehard asked if there were volunteers for this committee. Mr. Yonke, Mr. Shoemaker, and Mr. Cauthon volunteered.

Commissioner Hoelscher moved to appoint the three member to the Budget/Grant Committee; seconded by Ms. McCulloch. Unanimous voice vote of approval.

Mayor Grenke entered the meeting at 1:15 p.m.

HHW Contract/Bid – MMSWMD will need to bid for HHW services as the contract with Clean Harbors expires August 8th, 2017. Mr. Rehard addressed those present who currently run/work a satellite facility for anything they'd like to see added to the RFP.

Ms. Henry stated she would like to see the vendor put together illustrated instructions on properly packing materials. What can and can't go together, etc. Mr. Rehard shared that the City of Columbia had received an item that was considered "extremely" hazardous. Clean Harbors wanted to charge an exhorbadant amount of money for a chemist to come and identify it before transport. He's going to add something to the RFP to help eliminate this in the future.

Advisory Board and Executive Board Members Needed – Vacancies for Cole County and At Large member for the Advisory Committee and Moniteau County for the Executive Board. Mr. Rehard stated since he wrote this report, Moniteau County's Presiding Commissioner reached out to staff and have a plan in place.

Electronic Recycling for HHW Facilities – Staff received one response to the District's RFP for electronic recycling services at regional HHW facilities. MRC's proposal is attached and staff believes it is a good value for providing e-waste collections to the interested counties. This service may help facilities and staff determine if an onsite container for the facility would be a good investment.

Mr. Rehard reviewed the cost involved at each facility that agreed to have an on-site container for electronic waste. He also gave an overview of the Districts' collection budget and how it would be feasible for them to move forward.

Mr. Shoemaker moved to approve the MRC Pilot program with MMSWMD; seconded by Mayor Grenke. Unanimous voice vote of approval.

KPI Clark Forklift – As KPI begins to wind down its recycling operation this month the board will need to decide where the forklift will go. Callaway Recycling Center (CRC) is currently using KPI's space and equipment to service its customers until its facility is ready to accept materials. Staff recommends transferring the equipment to CRC as they are filling the void left by KPI. An FAA will need to be signed, but the grant project will not start over. MMSWMD will hold interest in the equipment for the next 5 years. If CRC is unsuccessful in their efforts and find the need to return the equipment to the District, staff would try and find another Region H user for it. Worst case scenario, it would need to be sold.

Mr. Cauthon moved to transfer the forklift to CRC; seconded by Ms. Henry. Unanimous voice vote of approval with Mr. Miller abstaining.

Large Grant Applications – Staff has received 6 applications for large grant funding with a total request for \$310,707.26. Mr. Rehard shared that there is enough funding to approve all six if they score high enough.

Cooper/Howard County Collection Event – Staff is ready to begin work with Cooper County and Boonville to start planning a Spring Collection Event. Mr. Rehard asked Mr. Cauthon if he'd like to move forward with this. He stated yes. Mr. Rehard would be in touch about potential dates.

6. Treasurer's report and approval of bills

Treasurer, Commissioner Hoelscher presented the Treasurer's Report for September 2016.

The Checking account reconciled balance is \$1000.00

The Administrative account balance is \$157,932.57

The District Grant account balance is \$483,451.83

Reimbursements: None

Mr. Yonke moved to approve the Treasurer's Report; seconded by Mr. Cauthon. Unanimous voice vote of approval.

7. Other Business

Mr. Rehard shared with the group an idea he'd discussed with Mr. Miller regarding the trash/recycling mess at KPI. The last time he visited this location there was recycleables laying on the ground. Overflowing roll-offs and the lack of constant recycling efforts and labor to assist, KPI grounds are an eyesore and nuisance. KPI halted their recycling program December 31st. Mr. Miller confirmed KPI still had a mess on their hands as of this morning.

The idea was for the District to establish how much it would cost for equipment, labor, and transportation to clean up KPI and get commodities disposed of properly. This will allow the removal of the roll-offs so no other waste can be dropped off. With the presence of the roll-offs, residents are still bringing their waste; whether they are aware KPI is no longer accepting it or not. Additionally, there is no containment. There is no locked gate to discourage dumping and the roll-offs have open tops. Herein lies the problems that CRC cannot make headway in the piles. Another idea is to suggest KPI apply for a small grant asking for assistance with the problem. Essentially it would be addressing an illegal dump.

Comissioner Hoelscher doesn't feel the District should be taking on the task of paying to clean-up KPI's "mess". It was KPI's decision to halt their recycling services and not have a plan in place to avoid their current situation. If MMSWMD allows a grant or illegal dumping funds to KPI, it sets a precedence for others to come to us for assistance. He compared it to cleaning up a public or private property that was considered a nuisance.

Mr. Shoemaker suggested the City of Fulton consider citing KPI and offer the possibility of assistance in hauling the waste away. From there, maybe MMSWMD would consider grant funding to the City of Fulton to offset their transportation costs.

Ms. Miller shared that Endless Options is having an Open House at their new location. The building is complete and ready for business. They are now located at 200 Furr St. in Fayette. The event will take place Saturday, January 21st starting at 10:00 a.m.


8. Adjourn

Commissioner Glavin moved to adjourn the meeting; seconded by Mayor Grenke. Unanimous voice vote of approval.

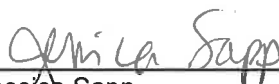
The meeting adjourned at 1:41 p.m.

APPROVED:

Respectfully submitted,



Lauren Henry
Chairman, MMSWMD Executive Board



Jessica Sapp
Secretary, MMSWMD



Lelande Rehard
MMSWMD Manager

