

Meeting Agenda  
Mid-Missouri Solid Waste Management District Executive Board  
Wednesday, January 10, 2018 at 1:00 p.m.  
City of Columbia – City Hall  
3rd Floor Conference Room 3A  
701 East Broadway, Columbia, MO 65201  
OPEN MEETING

**Members Present:**

J.C. Miller	Callaway County
Thad Yonke	Boone County Alt
Chad Shoemaker	Audrain County
Debra Miller	Howard County
M.L. Cauthon, III	Cooper County
John Glavin	Osage County
Barbara Buffaloe	City of Columbia
Jeff Hoelscher	Cole County
Greg Robinson	Moniteau County

**Members Absent:**

Tim Grenke	Boone County
Lauren Henry	City of Jefferson

**Others Present:**

Lelande Rehard	District Manager
Ramon Garza	District Secretary

**1. Call to order and introductions**

The meeting was called to order at 1:00 p.m. by M. L. Cauthon

**2. Determination of quorum**

It was determined there was a quorum.

**3. Approval of agenda**

**Mr. Yonke moved to approve agenda as presented; seconded by Mr. Shoemaker. Unanimous voice vote of approval.**

**4. Approval of the minutes from the Executive Board Meeting of December 13, 2017**

**Mr. Miller moved to approve the minutes as written; seconded by Mr. Yonke. Unanimous voice vote of approval.**

**5. District Manager's Report**

**1. District Grants / Final Reports:**

**Final Report: MMSWMD, 2017-002, Plan Implementation** –The MMSWMD set a goal to conduct one large tire, electronic waste, and HHW collection and smaller tire, electronic waste, and HHW collections for Boonville and Cole county. In addition the MMSWMD assisted with an electronic waste collection for Mexico, MO. The FY 2017 goal was to reduce cost while still bringing in tonnages from previous years and expand participation particularly in Columbia. Tonnages for materials collected remained the same for 2016 and 2017. Cost were reduced by diverting reusable paint to Habitat for Humanity and by charging a \$10 fee for CRT monitors. Participation the the large event was increased by shifting advertising dollars to paid social media and radio advertising. More than 50% of participants reported this was the first collection event they had attended.

There are 6 permanent HHW facilities in Region H, in place of HHW collections the District offered 1-24hr HAZWOPER Training and 1-8hr Refresher course for new and existing HHW facility workers. We anticipated diversion of 20 tons of scrap tires, and 25 tons of electronic waste. The collection events brought in 26.6 tons of tires and 53 tons of e-waste, both far above the stated goals.

Additional projects for FY2017 included addressing priorities in the District's updated Solid Waste Management Plan, e.g., education/outreach, rural recycling, special event recycling, college/university recycling (9-10 institutions in Region H), sheltered workshops and small recyclers, white goods recycling, enhancing Region H website, expanding individual HHW sites, proceeding with illegal dump program, and working with cities, counties and local organizations to identify and address service gaps in solid waste management. During 2017 MMSWMD continued scrap tire round-up for Region H public works road crews. Counties and cities were given an opportunity to bring illegally dumped tires from roadways to a central location to be picked up by MMSWMD's contractor. MMSWMD will continue this program into 2018.

Recommend accepting final report.

**Final Report: MMSWMD, 2017-001, District Operations** – Project goals were met. Staff successfully provided support for meetings, supplied budget and financial information, administered the grant applications process and submitted proper information to MDNR for review/approval, and submitted quarterly reports through ReTrac, among other tasks outlined in the FY16 Executive Summary.

Recommend accepting final report.

**Mr. Yonke moved to approve the MMSWMD 2017-002 and 2017-001 Final Report; seconded by Ms. Buffaloe. Unanimous voice vote of approval.**

#### **Meetings/Site Visits:**

Como Bike Co-op—MMSWMD Manager attended the grand opening of the Columbia Parks and Rec Bike Co-op. The program provides a professional grade bike workshop for low income residents to fix their bikes and for bike repair programming. The program is a curriculum based "earn a bike" program for high schools students. Students complete a multi week course and get a bike at the end of the program.

Fix-it-Café—MMSWMD staff met with City of Columbia staff to plan out the next 4 fix-it-cafes for Columbia. Volunteers expressed interest in holding the event quarterly. MMSWMD will work on finding new locations for the event that will allow volunteers to assist with small engine repairs.

Large Grant Applications – MMSWMD has received 12 preliminary grant applications totaling almost \$750,000 in requested grant funds. MMSWMD staff has provided feedback to applicants and is working to bring the best possible proposals to the board.

Survey Draft – MMSWMD staff has begun work on the District's survey with ETC. The board multiple opportunities to provide input and questions recommendations.

Hickman Waste Audit Presentation – MMSWMD helped Ben Krietner present the findings from the Hickman Waste Audit and explain how MMSWMD funding to help further their waste diversion efforts.

#### **2. Events:**

#### **3. Other business:**

#### **4. Upcoming Meeting/Events:**

Advisory Committee Meeting: January 17<sup>th</sup>, 12pm

Executive Board Meeting: February, 14th 1 pm

#### **6. Treasurer's Report and Approval of Bills:**

For December 2017.

The Checking account reconciled balance is \$1000.00  
The Administrative account balance is \$196,902.25  
The District Grant account balance is \$305,881.48

**Mr. Yonke moved to approve the Treasurer's report; seconded by Mr. Glavin. Unanimous voice vote of approval.**

Reimbursements: \$114,199.17  
City of Columbia - \$108,123.29  
Boonslick Industries - \$3,793.80  
True/False Film Festival - \$932.08  
Melahn Insurance Agency - \$1,350.00

**Mr. Yonke moved to approve the Reimbursement for the City of Columbia; seconded by Mr. Shoemaker.**

**Roll call vote:**  
**Mr. Shoemaker – Yes**  
**Mr. Yonke – Yes**  
**Mr. Miller – Yes**  
**Mr. Hoelscher – Yes**  
**Mr. Cauthon – Yes**  
**Ms. Miller – Yes**  
**Ms. Buffaloe – Abstaining**  
**Mr. Robinson – Yes**  
**Mr. Glavin – Yes**

**Mr. Yonke moved to approve the remaining Reimbursements; seconded by Mr. Shoemaker.**

**Roll call vote:**  
**Mr. Shoemaker – Yes**  
**Mr. Yonke – Yes**  
**Mr. Miller – Yes**  
**Mr. Hoelscher – Yes**  
**Mr. Cauthon – Yes**  
**Ms. Miller – Yes**  
**Ms. Buffaloe – Yes**  
**Mr. Robinson – Yes**  
**Mr. Glavin – Yes**

Transfer of funds:

Administration:  
Transfer \$1,369.63 to Checking

**Ms. Buffaloe moved to approve the Transfers; seconded by Mr. Yonke. Unanimous voice vote of approval.**

#### **7. MMSWMD Recycling Draft Survey:**

**Mr. Rehard provided a draft version asking the board for suggestions for additional questions. This topic will return for additional comments next meeting.**

#### **8. Other Business**

#### **9. Adjourn**

**Ms. Buffaloe moved to Adjourn; seconded by Mr. Glavin. Unanimous voice vote of approval.**

**The meeting adjourned at 12:50 p.m.**

APPROVED:

Handwritten signature of Lauren Henry in cursive, with the initials 'LH' written above the signature.

Lauren Henry  
Chairman, MMSWMD Executive Board

Respectfully submitted,

Handwritten signature of Lelande Renard in cursive, written over a horizontal line.

Lelande Renard  
MMSWMD Manager