

Mid-Missouri Solid Waste Management District Executive Board Meeting Minutes
Wednesday, May 12, 2010, 3:00 p.m.
City Building, 701 East Broadway, Columbia, MO
Third Floor Conference Room A - OPEN MEETING

Members Present:

Tom Groves	Audrain County	Thaddeus Yonke	Boone County Planning
Charles Lansford	City of Jefferson	Skip Elkin	Boone County
M.L. Cauthon III	Cooper County	Kim Roll	Moniteau County
J.C. Miller	Callaway County	Mary Ellen Lea	City of Columbia
Vince Samson	Osage County	Eric Seaman	City of Jefferson

Members Absent:

Jeff Hoelscher	Cole County
Pat Cunningham	Howard County

Others Present:

Cynthia Jolly, District Manager of the Mid-Missouri Solid Waste Management District
Lynn Summers Thomas, Secretary to the MMSWMD
Bill Fountain, Audrain County
Lauren Hershey, City of Jefferson
Billy Froeschner, MMSWMD Intern
Travis Brobst, MMSWMD Intern

1. Call to order and introductions

The meeting was called to order at 3:00 PM.

2. Determination of quorum

It was determined there was a quorum.

3. Approval of agenda

Mr. Groves moved to approve the agenda; seconded by Ms. Lea. Unanimous voice vote of approval.

4. Approval of the minutes from the Executive Board Meeting of April 14, 2010.

Ms. Lea moved to approve the minutes; seconded by Mr. Lansford. Unanimous voice vote of approval.

5. Report from the Planners' and Solid Waste Advisory Board Meetings May 4 and May 5, 2010

Ms. Jolly reported on the Planners' and Solid Waste Advisory Board Meetings that were held on May 4 and May 5, 2010.

Solid Waste Planners Meeting, Tuesday, May 4, 2010, 10:30 a.m.

On Tuesday, May 4th, the Planners met for the SWMP's annual training session with discussions on reporting, e-verify, composting permits, advisory boards and education.

Carmela Thornton presented on e-verify which is a law that applies to new hires and verifies employees are authorized to work in the U.S. All contractors must submit e-verify annually; this applies to services in excess of \$5,000, not equipment. Sub-grantees should submit affidavit to SWMDs annually.



PIDO applications are due to DNR by May 31 and the MMSWMD application will be submitted to the board for approval later in this meeting under agenda item 12.

J.P. Boessen presented on composting permitting. Advisory commissions or committees, which are required by RsMO 260.320.3(7), were discussed. District H does have an advisory committee which meets three times per year. Linda Roehl commented their district has a 48-member Advisory Committee.

Planners shared their Earth Day activities, e.g., presentations, poster contest and trash to art projects. Several have contracted environmental educators, Jack Kaufmann and Stan Slaughter. With Mr. Kaufmann's program, the kids watch; Mr. Slaughter's program allows the kids to be more interactive.

Solid Waste Planners Meeting, Wednesday, May 5, 2010, 10:30 a.m.

The discussion at the regular Planners meeting on May 5th addressed program income and illegal dumping programs.

Tammy Snodgrass will ask Lori Bobbitt to present on illegal dump sites at a future Planners or SWAB meeting. Derrick Standley stated that MDNR does have a small part of settlement dollars that can help with illegal dump sites. Ms. Snodgrass says they do not touch dump sites on private property. If it's on county roads or right-of-ways, they partner with the city or county. This is an issue that Region H is interested in addressing in our District.

Program income was discussed, but the Planner's felt that they do not necessarily get clear cut answers from DNR on this issue. On our applications, if they are not making a profit or if they are rolling their income back into their program we are stating it on their application.

Solid Waste Advisory Board Meeting, Wednesday, May 5, 2010, 1:00 p.m.

Tammy Snodgrass reported on the Planners meeting. She stated markets continue to improve and are better than this time last year. Plastics are still a problem.

David Lamb, SWMP Director, announced a May 4th Rulemaking where US EPA proposes national rules on coal fly ash and management of that material. Under Subtitle C, it would be classified/managed as a "special waste". Under Subtitle D, it would remain under solid waste. This rulemaking would result in additional requirements and more stringent regulations. On April 29, regulatory review concluded re: standards for hazardous air pollutants for industrial, commercial and institutional boilers. This would require identification of non-hazardous secondary HHW and would affect scrap tires, used oil and other boiler materials incinerated. There is a 45-day comment period for this rule. Ms. Jolly believed that she had disseminated information on this issue and was going to check to ensure that she had. Mr. Lamb reported that Environmental Quality division was not significantly impacted by State budget cuts. He expressed concern about the water fee issue. The composting bill, HB 1871, passed. The wording on this bill was discussed at a recent Executive Board meeting.

Mr. Lamb reported that tonnage fees through March 2010 were \$10,795,829, a reduction of \$1.3 million from FY2009 (\$12,062,053). For the quarter, fees are down \$58,000 from this quarter last year. Lisa Danbury asked about the portion allotted to EIARA and the 39% for the SWMP. Mr. Cauthon questioned whether the income levels were trending up or down. While the income is less, the decrease in income was less than the decrease from the previous year.

Jeff Krum, Ripple Glass in Kansas City, was the presenter. He is the presenter for the MMSWMD District Council meeting later this evening. Lisa Danbury added that a tour of Ripple Glass is on the schedule for this month's MORA conference in Kansas City.

SWAB members were provided nomination forms for election of officers at the next meeting. With no new, old or other business, the meeting adjourned at 2:10 p.m.

Mr. Cauthon expressed concerns regarding the legislation mentioned above that would affect the disposal of used tires among other things. It was decided that while the District shouldn't participate in



the rulemaking process, it is information that the District needs to be aware of and kept abreast of.

6. District Manager's Report and Final Reports on district grants

Quarterly status reports were mailed on April 27 and received by SWMP on April 30. Kingdom Projects and River Relief submitted their reports late. Throughout the month, FAA meetings were held with sub-grantees followed by invoices issued to MDNR. Handi-shop Inc. received their recycle trailer for Mexico High School and held a ribbon-cutting event on April 28.

The April 14th College/University Summit at Lincoln University was well received by participants and positive feedback was received from several Planners who attended. Ms. Jolly questioned the Executive Board regarding future summits or roundtable discussions. She asked the Board what they wanted to do for future Summits, one of which is tentatively scheduled for September of 2010. Mr. Groves mentioned that Ms. Hultz of the Northeast Council of Governments expressed positive feedback as well. Formats of previous and subsequent summits and future hosts of subsequent summits were discussed. Schools, recyclers and sheltered workshops in District H will be invited to the summit which District H will host in September of this year. The summit will again coincide with the Executive Board meeting that month. Mr. Elkin asked if we could also invite the Planners of other Districts. Mr. Cauthon mentioned the schools from distant areas that attended. It was suggested that we invite Mr. Worcester from Truman State to speak. The opinion was expressed that we don't want to do the same things again and again at these summits.

Summaries of the Moniteau and Howard Recycling Committees were provided to the Board members, and these meetings are posted on our website. Both these committees are newly formed and are committed to increasing recycling activities in underserved areas. At the April 27th Moniteau County Recycle Committee meeting, it was found that both Tipton and California are interested in applying for a HHW facility and it asked if both cities could apply. Commissioner McMillan is checking on a potential HHW site in Howard County.

Mike Utz, Ripple Glass, is the guest speaker for the May 12th District Council meeting. Dustin Bly, Rose Rock Industries, will discuss his plastic recycling operation at the June 9th Executive Board meeting. This organization is looking to expand to Columbia. Stan Fredrick with Mid-MO Recycling and Layli Terrill, City of Columbia, have coordinated an electronic waste collection event to be held Saturday, May 22 at the Home Depot parking lot, Clark Lane in Columbia. In addition, the MMSWMD tire and ewaste collections are also scheduled and arrangements have been made.

The ewaste collection in Jefferson City on April 24 served 208 residents who recycled 12.4 tons of electronics. Rita Jackson advised the city of Mexico collect 200+ tires on April 17th. Staff has these tires loaded/counted and money is collected; all is ready to bring to the May 15 collection in Centralia. The two new MMSWMD interns are William "Billy" Froeschner (University of Missouri) and Travis Brobst (Central Methodist University).

7. Treasurer's report and approval of bills

A. Bank Statements and Financial Statements

Mr. Miller presented the Treasurer's Reports for April 2010.

Checking account balance: \$1,125.00 (outstanding checks totaling \$125.00 - #2241/#2263 to Huber & Associates for \$125.00).

Administrative account balance: \$183,207.00.

District Grant account balance: \$371,177.25.

Check #2263 is being issued to replace a lost check and a \$25 fee was assessed to stop the old check (#2241).

B. Requests for Reimbursement and Transfers

Reimbursements (City of Columbia, \$24,358.22; Missouri Waste Control Coalition, \$250.00;



AmeriMark Direct, \$876.36; Handi-Shop, Inc., \$10,828.14).

- A. Transfer of funds from Administration to Checking in the amount of \$25,484.58.
- B. Transfer of funds from District Grants to Checking in the amount of \$10,828.14.

Mr. Cauthon suggested that two motions be entertained so that Board members that needed to abstain on certain issues would be able to vote on the other issues.

**Mr. Roll moved to approve the reimbursements; seconded by Mr. Lansford.
Roll call vote was unanimous in favor of acceptance, with Ms. Lea abstaining.**

**Mr. Lansford moved to approve the transfer of funds; seconded by Mr. Roll.
Roll call vote was unanimous in favor of acceptance.**

8. Approving FY2010 District Grant Round 2 award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named following Missouri Department of Natural Resources approval (the balance for award to FY2010 large projects is \$20,218.33) (Grant applications for River Relief Inc. and IMS, LLC to be considered)

The award to GlassCrete was rescinded which will allow the Board to consider funding grant applications from River Relief and IMS, both of which scored over 200. Both applicants have expressed that they could do their projects with partial funding. Mr. Groves expressed concerns regarding the expenditures on River Relief's application and the location of the activities. IMS is a private organization; however it was felt that they are requesting funding for a one-time project and therefore scored lower. Mr. Cauthon expressed the opinion that River Relief that is a proven performer and that IMS is a first time applicant.

**Mr. Groves moved to split the \$20,218.33 available evenly between the two applicants; seconded by Mr. Elkin.
Roll call vote was unanimous in favor of approval.**

9. Approving FY2010 District Grant Round 3 award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named following Missouri Department of Natural Resources approval (copy of unapproved Advisory Committee minutes, grant summary, grant applications, and aggregate ranking sheet enclosed)

There is \$3,000 total available for the Round 3 grant applications.

Mr. Lansford made a motion to fund Endless Options in the full amount, the Can Cottage River City grant in the full amount and give the balance of the money to River City for Forklift Battery grant; seconded by Ms. Lea. Roll call vote was unanimous in favor of the motion.

Mr. Yonke pointed out that there was not enough money to fund the motion as worded. The recommendation of the Advisory Board which met in April 2010 was to fund the highest scoring grant fully (Endless Options) and fund the second highest scoring grant (River City Can Cottages) fully, with partial funding of approximately \$200 from another category in the MMSWMD budget. The third, lowest scoring grant (River City Forklift Battery) would not be funded.

Mr. Groves made a motion to rescind the previous motion; seconded by Mr. Lansford. Roll call vote was unanimous in favor of the motion.

It was decided to fund the highest scoring grant (Endless Options) fully in the amount of \$633.75. The second highest scoring grant (River City Can Cottages) will be funded in the amount of \$2,366.25 which will deplete the available money.

Mr. Groves moved to fully fund the Endless Options grant and partially fund the River City Can



Cottages grant; seconded by Mr. Samson.
Roll call vote was unanimous in favor of approval.

- 10. Authorizing the Chair to apply to the Missouri Department of Natural Resources for funds for district grants in the amounts specified by the Board and authorizing the Chair to invoice the Missouri Department of Natural Resources for funds in the amounts specified.**

Ms. Lea made a motion that the Chair be authorized to apply to MDNR for funds in the amounts specified and be authorized to invoice MDNR for funds in the amounts specified; Mr. Groves seconded the motion. The roll call vote was unanimous in favor of the motion.

- 11. Approving the form and content of the FY 2011 District Grant Application and Guidance Document and authorizing the District Manager to issue the grant call according in accordance with the Ruling.**

The items that changed from the previous year were the maximum amount per applicant and project and e-verify information was added to the sample Financial Assistance Agreement.

Mr. Elkin made a motion to approve the FY2011 Application and Guidance Document and authorize the District Manager to issue the grant call; Ms. Lea seconded the motion. The roll call vote was unanimous in favor of the motion.

- 12. Approving the form and content of the MMSWMD District Operations and Plan Implementation grants for FY 2011 (Grant Nos. 2011001 and 2011002); and authorizing the Chair to enter into agreement.**

Ms. Jolly mentioned the amount being applied for is \$176,996.74 and that is the amount that was budgeted.

Mr. Samson made a motion to approve the form and content of the District Operations and Plan Implementation grants for FY 2011; Mr. Miller seconded the motion. The roll call vote was unanimous in favor of the motion.

- 13. Approving requests for amendment to Financial Assistance Agreement for the projects listed below for the reasons stated; and authorizing the Chair to enter into an amended agreement:**

- A.** Grant #2010001 "MMSWMD Operations" and Grant #2010002 "MMSWMD Plan Implementation: six month extension to ensure there is no lapse between project end dates of the FY 2010 district operations/plan implementation grants and the start date of the FY 2011 district operations/plan implementation grants. Additionally, the 6-month extension for H2010-01 and H2010-02 will allow for items budgeted in these two grants to be completed.

Mr. Roll made a motion to approve the extensions for MMSWMD grants 2010001 and 2010002; seconded by Mr. Elkin. The roll call vote was unanimous in favor of the motion.

- B.** Grant #2009006 "Brush with Greatness, Dual Stream Recycling": six-month extension for the city of Fulton, MO for reporting 4 quarters of diversion.

Mr. Groves made a motion to approve the extension for grant 2009006; Ms. Lea seconded the motion. The roll call vote was unanimous in favor of the motion with Mr. Miller abstaining.

- C.** Grant# 2009005 "Special Event Recycling Containers": three-month extension to allow the city of Columbia, MO additional reporting time for 4 quarters of diversion.



Mr. Groves made a motion to approve the extension for grant 2009005; Mr. Roll seconded the motion. The roll call vote was unanimous in favor of the motion with Ms. Lea abstaining.

- D.** Grant# 2009010 "Blue Bin Recycling Pilot Project": Twelve-month extension for reporting diversion; and approval of city of Columbia's modifications to scope of work with grant funds used to purchase blue and green recycling bins (green bins for adding 140 tons of fiber to be diverted during the remaining project period).

Mr. Samson made a motion to approve the extension for grant 2009010; Mr. Groves seconded the motion. The roll call vote was unanimous in favor of the motion with Ms. Lea abstaining.

14. Other Business

J.C. Miller advised the Board that the City of Fulton will be closing its landfill on May 1, 2011. The City of Fulton will be doing a direct haul to either Jefferson City or Columbia and will still do its own collections.

The District-wide HHW Request for Proposals was issued May 5, 2010 and proposals will be discussed at the June Executive Board meeting. A meeting of the HHW subcommittee will be scheduled to review proposals.

At the Howard County Recycling Committee meeting, yard waste was discussed. Administrators of several municipalities said that they occasionally have peak times during which their facilities cannot handle the amount of yard waste produced and at such times they use outside vendors. Ms. Jolly asked if a District-wide contract for the disposal of yard waste would be beneficial. Mr. Cauthon expressed concerns that the municipalities of the District may encounter friction regarding who the vendor would service first due to the fact that numerous municipalities in the District would likely have peak amounts of yard waste simultaneously. It was mentioned that there is a growth period involved in the disposal of yard waste. When a yard waste collection program starts, smaller equipment is suitable, but as the program expands the smaller equipment is no longer adequate. It was decided that a District wide contract for the disposal of yard waste would have numerous benefits to the District and a District wide RFP will be investigated.

The usefulness and data entry of the Access databases were discussed. The upcoming Assessment Inventory was also discussed. Also, Ms. Jolly advised the Board that two Access reports were available to reflect all grants awarded by the MMSWMD and the waste haulers in the District and the primary landfill they utilized.

15. Adjourn

Mr. Elkin moved to adjourn the meeting; seconded by Mr. Samson. Unanimous voice vote of approval.

The meeting adjourned at 4:00 pm.

Respectfully submitted,

Lynn Summers Thomas
Secretary to the MMSWMD

Cynthia Jolly
District Manager

APPROVED:

M.L. Cauthon III
Chair, MMSWMD Executive Board

